

Alsip Park District Board of Commissioners
Minutes of Meeting
April 28, 2025

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and Commissioners Gutierrez, Kleina, Schmitt and President Becker were present. Absent as Commissioner Perretta. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Minutes of March 24, 2025 as presented. Motion carried by voice vote 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public in attendance.
- Par. 6 **SECRETARY’S REPORT**
No report.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 8 Manager Bruesch reported the tentative budget is wrapping up for review by the Finance Committee for presenting at the May Meeting. She will then begin assembling documents in anticipation of the auditor’s examination. The manager reported she has ordered a new credit card machine to be ready for use on June 1 to facilitate patrons paying for daily passes and/or babysitting.
- Par. 9 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve payment of bills for the month of April 2025 in the amount of \$430,181.49. Roll was called called with Commissioners Gutierrez, Kleina, and Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 10 **RECREATION**
Recreation Superintendent
Superintendent Jennifer Torres’ Board Report was placed on file.

- Par. 11 Superintendent Torres reported increases of the district's programming resulted in three new offerings per division each season. She added the Summer 2025 program book was completed ahead of schedule.
- Par. 12 Superintendent Torres reported department training activities includes resuming the Safety Committee Meetings, updating the Safety and Loss Control Manual, and meeting with PDRMA on updates to their Risk Management Form. Further, Supervisors Petrusevski and Presler and herself completed and passed the First Aid/CPR/AED Instructor Course for staff CPR certification and recertification in May.
- Par. 13 Recreation Supervisor
Madilyn Petrusevski's Board Report was placed on file.
- Par. 14 ****** Supervisor Petrusevski reported Pre-K Graduation was scheduled for May 8th and a Dance Recital will be presented on May 15th. She added staff are exploring the option of relocating to a larger room to better accommodate students.
- Par. 15 **ATHLETICS**
Athletics Supervisor
Payton Presler's Board Report was placed on file.
- Par. 16 Supervisor Presler reported the outdoor Soccer League already had 130 kids signed up with more being registered every day. They are expecting 16 teams competing in four divisions. The Youth & Teen Volleyball League has four different teams competing on Sunday afternoons.
- Par. 17 Supervisor Presler recommended the purchase of new volleyball net systems for the Main Gym and Small Gym at an amount not to exceed \$9,493.16.
- Par. 18 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the purchase of new volleyball net systems for the Main Gym and Small Gym at an amount not to exceed \$9,493.16. Roll was called with Commissioners Gutierrez, Kleina, and Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 19 Fitness/Aquatics Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 20 ****** Manager Guerrero reported she had 14 lifeguards returning and 9 applicants. She added water training and on-line training will be at Eisenhower High School for the new guards followed by continued training with returning guards at the Aquatic Park.
- Par. 21 Manager Guerrero reported she had updated 2025 Aquatic Park Manual and recommended its approval for the season.
- Par. 22 Manager Guerrero reported the new cross-training area has increased the interest of long-term fitness members and encouraged new, younger people to join. She recommended the purchase of an additional squat piece, plyometric boxes, and a rowing machine to stimulate workout motivation and encourage more interest in cross-training.

- Par. 23 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Sprayfari Aquatic Park Manual for the 2025 season as presented. Roll was called with Commissioners Gutierrez, Kleina, and Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 24 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve purchasing a True Half Rack, and Octane Max Rowing Machine, and Triple Plyo boxes from Midwest Commercial Fitness at a cost not to exceed \$4,475.00. Roll was called with Commissioners Gutierrez, Kleina, and Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 25 PARKS/MAINTENANCE
Superintendent of Parks
Superintendent Grubb's Board Report was placed on file.
- Par. 26 Superintendent Grubb reported the department commended staff for the considerable physical work since the last meeting. The staff picked up the new diving board platform, excavated and installed drain assemblies next to the skate park, and completed security upgrades for the golf cart lockup. Steel drum garbage cans are being replaced with stronger poly drums.
- Par. 27 Superintendent Grubb reported contractors were finishing the LED lighting upgrades at
** Commissioners Park and sealcoating work at two of the parks should be completed shortly. The superintendent added he is awaiting structural repairs quotes for Aquatic Park.
- Par. 28 Superintendent Grubb reported the HVAC climate control work at Apollo Recreation Center had been completed.
- Par. 29 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 30 MAIN OFFICE
Manager
Donna Smith's Board Report was placed on file.
- Par. 31 Manager Smith reported the Main Office is taking registrations for day camp, swim lessons, and the pool. She added the Renew Active senior fitness program had its first member in to sign up.
- Par. 32 Manager Smith reported the copier contract was well past expiration. Proven IT presented a new contract for a color copier, two new printers, and service and supplies for the new units, plus three Cannon units and five additional printers. She recommended approval of the proposed lease contract for 63 months at \$810.00 per month.
- Par. 33 Motion made by Commissioner Gutierrez, seconded by Commissioner Schmitt, to approve the lease contract with Proven IT for 63 months in the amount of \$810.00 per month. Roll was called with Commissioners Gutierrez, Kleina, and Schmitt and President Becker voting yes. Motion carried 4 – 0.

- Par. 34 **PRESENTATION**
Director presented outgoing President Becker with a token of appreciation for her dedication and extra work the past year serving as president.
- Par. 35 President Becker ended the Committee portion of the Meeting and excused the staff at 6:46 pm.
- Par. 36 **DIRECTOR'S REPORT**
Jeannette Huber's Board Report was place on file.
- Par. 37 Freedom Park/OSLAD Grant
** Director Huber reported the Freedom Park Committee recently reviewed completed design documents for the park. She added only a few adjustments were necessary and some trees removed for the plan's execution. The MWRD will be marking areas and Director Huber has asked that they expedite their update on the park property.
- Par. 38 Aquatic Park Facility Review Committee Update
** Director Huber reported the Aquatic Park Committee had a meeting scheduled for April 30th.
- Par. 39 Coffee With a Commissioner
** Director Huber reported she would like to host a coffee event on a Saturday morning at Freedom Park with two commissioners and coordinate any updates on the project as well as other park district updates and happenings
- Par. 40 Skate Park/OSLAD Grant Update
** Director Huber reported a Living Tree Memorial had been planted at the park for a teen who had participated in getting the park created. She added the Lynch family had suggested the ribbon cutting/reopening be in the summer so they could attend.
- Par. 41 Nationwide Retirement Plan
Director Huber reported the district has participated in an IRS 457(b) deferred compensation plan for employees since 1992 with the Nationwide financial services company. She asked for passage of a Nationwide participation resolution repealing previous resolutions or parts of resolutions.
- Par. 42 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to pass a Resolution of the Alsip Park District Authorizing the Participation in the IRS Section 457(b) Plan. Roll was called with Commissioners Gutierrez, Kleina, and Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 43 Cal-Sag Trail/ICC Update
** Director Huber reported maintenance responsibilities of the rail crossing on the Cal-Sag Trail have yet to be finalized. She added IDOT will be working on the 127th St bridge area.
- Par. 44 Apollo Recreation Center Expansion/PARC Grant Update
** Director Huber reported she is working on the closeout for the PARC Grant at Apollo Park.
- Par. 45 Director Huber reported she had contacted area nutrition shops to explore any interest in a satellite location in the Apollo Recreation Center (ARC). She added vending machines had been relocated in a thought to increase options.
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Par. 46 Fiscal Year 2025-2026 Budget Planning
** Director Huber reported results of the recent salary survey by the Management Association are available for 2025 – 2026 budgeting activities.

Par. 47 Board Reorganization/Committees
Director Huber invited the Board to discuss selection of committees and chairs for Fiscal Year 2025/2026. The Board agreed that Commissioner Perretta will become president and Commissioner Kleina will serve as vice president. It was also the consensus of the Board that they organize according to the following committees with the chairperson indicated *:

Finance	*Schmitt and Gutierrez
Recreation	*Becker and Kleina
Preschool	*Kleina and Becker
Athletics/Fitness	*Kleina and Schmitt
Parks & Maintenance	*Schmitt and Kleina
Golf Course	*Becker and Gutierrez
Main Office	*Gutierrez and Becker

The Ad Hoc Project Committees will be as follows:

Freedom Park	*Kleina and Becker
Aquatic Park Facility Review	*Schmitt and Perretta

Par. 48 **ATTORNEY'S REPORT**
No report.

Par. 49 **NEW BUSINESS**
There was no New Business to come before the Board.

Par. 50 **OLD BUSINESS**
There was no Old Business to come before the Board.

Par. 51 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 52 The Meeting adjourned at 7:15 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required