

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**March 24, 2025**

- Par. 1      **CALL TO ORDER**  
Vice President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2      **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3      **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Kleina, Perretta, and Schmitt were present. Absent were Commissioner Gutierrez and President Becker. A quorum was present.
- Par. 4      **PRESENTATION OF MINUTES**  
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Minutes of February 24, 2025 as presented. Motion carried by voice vote 3 – 0.
- Par. 5      **PUBLIC DISCUSSION**  
There was no public in attendance.
- Par. 6      **SECRETARY’S REPORT**  
No report.
- Par. 7      **COMMITTEE REPORTS**  
FINANCE  
Business Manager  
Sue Bruesch’s Board Report was placed on file.
- Par. 8      **Manager Bruesch reported the business office and other departments were busy readying for the start of summer’s seasonal employees. She added budget preparation for Fiscal Year 2025–2026 was also in process for presentation to the Board.**  
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- Par. 9      Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve payment of bills for the month of March 2025 in the amount of \$331,832.38. Roll was called called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 10     **RECREATION**  
Recreation Superintendent  
Superintendent Jennifer Torres’ Board Report was placed on file.
- Par. 11     Superintendent Torres reported on an exciting new arrangement with the Midlothian Park District regarding adult trips. It could result in benefits for both districts with increased resources, new marketing targets, and greater trip participation.

- Par. 12 Director Huber reported that CPR certifications and recertifications of staff would be conducted in April and May.
- Par. 13 Recreation Supervisor  
Madilyn Petrusevski's Board Report was placed on file.
- Par. 14 Supervisor Petrusevski reported the Before & After School program registrations were up to 53 kids and the Lil' Chefs Academy registrations were doing very well.
- Par. 15 ATHLETICS  
Athletics Supervisor  
Payton Presler's Board Report was placed on file.
- Par. 16 Supervisor Presler reported the spring athletic sessions were underway. He added the recent Gymnastics Meet was a great success and the new facility was well received.
- Par. 17 Supervisor Presler reported the fields and concession stand were undergoing preparation for seasonal sports use. He requested approval for the proposed updated Field and Shelter rates.
- Par. 18 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the updated Field & Shelter rental rates as presented. Roll was called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 19 Fitness/Aquatics Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 20 Manager Guerrero reported she had obtained an agreement for Eisenhower High School as the backup for summer lifeguard training if the pool is not ready. She added interviews of lifeguard, concession, and front desk staff will be the week of April 14 – 17.
- Par. 21 **\*\*** Manager Guerrero reported the Cybex leg press could no longer undergo repairs. She added that she is in process of getting price quotes for a new piece to present in April.
- Par. 22 PARKS/MAINTENANCE  
Superintendent of Parks  
Superintendent Grubb's Board Report was placed on file.
- Par. 23 **\*\*** Superintendent Grubb reported he had received quotes for sealcoating jobs throughout the district. He noted several locations require repairs and replacements in addition to the seal coating and asked for approval of projects at Apollo Recreation Center (ARC) and Laramie Park in an amount not to exceed \$22,755.40. His plan is to complete two facilities this year and schedule other locations next year.
- Par. 24 **\*\*** Superintendent Grubb reported he had been able to secure a quote for complete installation of new bathroom plumbing at the ARC in the amount of \$19,223.00. The cost of materials would not exceed \$23,760.00. He will solicit more quotes for labor pending approval of the project.

- Par. 25  
\*\* Superintendent Grubb reported Sendra Service had replaced the worn drive belt pulley on the roof-top unit at Aquatic Park. This should help the existing unit keep running for heating season until system improvements can be done. He added he had received some additional quotes for equipment work at the park. He hopes to have more information at a committee meeting for discussion and recommendations.
- Par. 26  
\*\* Superintendent Grubb reported the LED light upgrade application had been approved for Commissioners Park. Work begins shortly
- Par. 27  
\*\* Superintendent Grubb reported staff had begun the security upgrades to the golf cart lockup at Fountain Hills Golf Course. Improvements include new gates with concrete posts and high motion detector lighting.
- Par. 28  
Superintendent Grubb reported the sale of additional surplus equipment on GovDeals resulted in a total of \$1,025.00.
- Par. 29  
\*\* Motion made by Commissioner Schmitt seconded by Commissioner Kleina, to approve sealcoating service for Laramie Park and Apollo Recreation Center in the amount not to exceed \$22,755.40. Roll was called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 30  
\*\* Motion made by Commissioner Schmitt seconded by Commissioner Kleina, to approve the purchase of plumbing equipment for replacement of fixtures at the Apollo Recreation Center in the amount not to exceed \$23,760.00. Roll was called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 31  
\*\* Motion made by Commissioner Schmitt seconded by Commissioner Kleina, to approve hiring a contractor for installation of plumbing fixtures at the Apollo Recreation Center in the amount not to exceed \$19,223.00. Roll was called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 32  
GOLF COURSE  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 33  
\*\* Manager Gottardo reported the drainage line from the 7<sup>th</sup> hole pond to the outside manhole has undergone damage from invading tree roots. This results in water leaking upwards onto the course, which restricts cart use while drying out, thus reducing the number of rounds played. He noted ServiScape is assisting with quotes for the sewer lining and repair work.
- Par. 34  
\*\* Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the installation of a sewer lining into the drainage pipe from the 7<sup>th</sup> hole pond at a cost not to exceed \$27, 295.00. Roll was called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 35  
MAIN OFFICE  
Manager  
Donna Smith's Board Report was placed on file.

- Par. 36      Manager Smith reported the Main Office has been busy with registrations for day camp. She added sale of Early Bird memberships for Aquatic Park went well and group and private swim lesson enrollments continue to come in.
- Par. 37      Manager Smith reported new fitness members should be registering soon as the result of Renew  
\*\*      Active benefits from the United Health Care insurance program. The contract has been confirmed so only logistics for the program members to register await.
- Par. 38      Manager Smith reported front office staff and phone callers have experienced a communication  
\*\*      problem with the inability to hear over background noise in the atrium. She added telephone headsets have been purchased for the two staff in hope of alleviating the problem.
- Par. 39      Vice President Perretta excused the staff at 7:01 pm.
- Par. 40      DIRECTOR'S REPORT  
Jeannette Huber's Board Report was place on file.
- Par. 41      Freedom Park/OSLAD Grant  
\*\*      Director Huber reported the Freedom Park Committee was scheduled for a meeting and to review development of the park's design thus far. In process of preparing a report on the park for the MWRD she discovered a small parcel of land inside the park's leased areas that is newly available. The director plans to start an inquiry about the potential of leasing the parcel.
- Par. 42      Aquatic Park Facility Review  
\*\*      Director Huber reported the Aquatic Park Review Committee was waiting for additional information helpful to a good discussion and planning session.
- Par. 43      2025/2026 Committee Assignments  
\*\*      Director Huber reminded the board it was time for selection of new officers and committee assignments. She suggested board members review the committee list for the next meeting.
- Par. 44      Purchase of Apparel  
Director Huber reported two pricing quotes had been obtained for purchase of branded apparel for the year. She recommended Sunburst Sportswear for the purchase.
- Par. 45      Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the purchase of apparel from Sunburst Sportswear in an amount not to exceed \$3,009.92. Roll was called with Commissioners Kleina, Perretta, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 46      Skate Park/OSLAD Grant  
\*\*      Director Huber reported the weather is still under watch for scheduling the ribbon cutting and grand reopening event at the Skate Park.
- Par. 47      Cal-Sag Trail/ICC Update  
\*\*      Director Huber reported that ongoing maintenance responsibilities of the Alsip rail crossing on the Cal-Sag Trail have to be finalized.

- Par. 48      Apollo Recreation Center Expansion/PARC Grant Update  
\*\*      Director Huber reported she is finalizing documents to send to the auditor to close out the PARC Grant project.
- Par. 49      Fiscal Year 2025-2026 Budget Planning  
\*\*      Director Huber reported results of the recent salary survey by the Management Association will be available for 2025–2026 budgeting activities.
- Par. 50      IAPD Parks Day/Legislative Conference  
Director Huber reported the Illinois Legislative Reception and Conference is scheduled for April 29-30. She invited board members interested in participation to notify her soon to ensure accommodations by the state.
- Par. 51      **ATTORNEY’S REPORT**  
No report.
- Par. 52      **NEW BUSINESS**  
There was no New Business to come before the Board.
- Par. 53      **OLD BUSINESS**  
There was no Old Business to come before the Board.
- Par. 54      **ADJOURNMENT**  
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 3 – 0.
- Par. 55      The Meeting adjourned at 7:15 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required