

Alsip Park District Board of Commissioners
Minutes of Meeting
March 25, 2024

- Par. 1 **CALL TO ORDER**
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker and Kleina and President Schmitt. Commissioners Gutierrez and Perretta were absent. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Minutes for the February 26, 2024 Meeting as presented. Motion carried by voice vote 3 – 0.
- Par. 5 **SECRETARY’S REPORT**
Secretary Poremba reminded the Board their Statements of Economic Interest were due at the Cook County Clerk’s office by May 1, 2024.
- Par. 6 **PUBLIC DISCUSSION**
There were no public in attendance.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 8 Manager Bruesch reported the department was working on background checks and processing pre-employment checks for commencement of a busy season. She added department budgeting were in process with the intent of bringing 2024-2025 figures to the Board by the end of April.
- Par. 9 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve payment of Bills for the month of March 2024 in the amount of \$550,160.16. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 10 **RECREATION**
Recreation Supervisor
Denise Merlo’s Board Report was placed on file.
- Par. 11 Director Huber reported the Easter Egg Hunt and bunny breakfast went very well.

- Par. 12 Preschool/Recreation Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 13 Supervisor Perkaus reported she had received two quotes for seasonal clothing and recommended purchasing the apparel from Sunburst Sportswear.
- Par. 14 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve purchase of apparel as specified from Sunburst Sportswear not to exceed \$7,461.04. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 15 ATHLETICS
Athletics Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 16 Director Huber reported the district had hosted a gymnastics meet with three other districts in the new gymnasium and convenient use of two other gyms during the meet. She added the overall construction was very well received by the visitors.
- Par. 17 Fitness/Aquatics Manager.
Leslie Guerrero's Board Report was placed on file.
- Par. 18 Manager Guerrero reported 13 staff from 2023 had confirmed their return for the coming aquatic
** season. She added interviews for the remaining positions begin shortly.
- Par. 19 PARKS/MAINTENANCE
Superintendent of Parks
Chris Grubb's Board Report was placed on file.
- Par. 20 Superintendent Grubb reported he had investigated the ComEd Energy Efficiency Incentive Program regarding site and stadium lighting. He added new retrofitted LED lights could save the District approximately \$8,600.00 in energy costs annually. Priority locations were the Aquatic Center, Commissioners Park, Fountain Hills, and Sears Park. Other locations are under consideration as well for the next program. Superintendent Grubb added that another benefit of the lighting program would be the ability to smart program lighting location by location.
- Par. 21 Superintendent Grubb reported on his research for adequate floor scrubbing equipment for the Apollo Recreation Center (ARC). He recommended the purchase of two scrubbing machines, a large one for the new building accommodations and a smaller, dedicated machine that would fit the lift for cleaning the walking track area.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to ratify the agreements with ComEd for the Energy Incentive Program as presented. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 23 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the purchase of two floor scrubbers from Tennant Company not to exceed \$20,090.00. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.

- Par. 24 **GOLF COURSE**
Operations Manager
 Rich Gottardo’s Board Report was placed on file.
- Par. 25 Manager Gottardo reported the number of golf rounds was up substantially due to the mild
 ** weather. Spring golfers will enjoy the newly arrived USB equipped golf cars. The manager
 added that seven out of seven volunteer golf staffers are returning for the season.
- Par.26 **MAIN OFFICE**
Manager
 Donna Smith’s Board Report was placed on file.
- Par. 27 Manager Smith reported office staff have been busy with day camp and pool registrations,
 plus pass sign-ups for the track. She added there are 35 members in the newly offered Silver
 Sneakers program with 15 currently coming in to exercise.
- Par. 28 Commissioner Kleina asked how seniors learn about Silver Sneakers availability at the ARC
 ** because it’s not promoted as a site in their material. A brief discussion ensued on getting more
 attention to the ARC by potential Silver Sneakers users.
- Par. 29 President Schmitt dismissed the staff at 7:14 pm.
- Par. 30 **DIRECTOR’S REPORT**
 Jeannette Huber’s Board Report was placed on file.
- Par. 31 Committee Assignments
 ** Director Huber reminded the board that it was time for selection of new officers and committee
 assignments. She referred everyone to review an attached history of assignments.
- Par. 32 IAPD Parks Day/Legislative Conference
 ** Director Huber reported the annual combined parks day and legislator event was set for May 7
 and May 8 in Springfield. She won’t be staffing a booth but will instead visit with Legislators.
 Director Huber welcomed anyone who would care to participate or attend the SSPRPA Social.
- Par. 33 OSLAD Grant Approval/Freedom Park
 Director Huber noted attention to the award letter from the IDNR confirming an OSLAD Grant
 for redevelopment of Freedom Park and asked for approval of the Grant Agreement. She
 reported was in discussions with Joe Brusseau regarding a timeline for kicking off the project.
- Par. 34 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve the Grant
 ** Agreement with the State of Illinois, Department of Natural Resources and the Alsip Park
 District for the redevelopment of Freedom Park. Roll was called with Commissioners Becker and
 Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 35 Cal Sag Trail Update
 ** Director Huber reported no change to the status of the Arkema Agreement and the Springfield
 attorney’s suggestions regarding the company’s adjustments for the trail.

- Par. 36 Security Camera Updates
** Director Huber reported cameras and the security setup in the new ARC needed rework. She added 11 cameras have to be relocated and/or reinstalled and an additional 11 cameras are needed for the new construction. Consequently, the facility needs an updated DVR to accommodate the expanded system. Director Huber recommended purchasing the new security equipment and camera installation from Simple Circuits.
- Par. 37 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve contracting Simple Circuits for security camera updates at an amount not to exceed \$11,118.00. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 38 Skate Park/OSLAD Grant Update
** Director Huber reported she and Superintendent Grubb are planning for the construction wrap-up of the Mary J Lynch Skate Park. She added concrete needs installed first, after which time the Parks Department should be able to install the waiting amenities. Once everything is complete, a Grand Opening will be scheduled.
- Par. 39 Fiscal Year 2024-2025
** Director Huber reported the next fiscal year budget is in development and will include salary numbers from SSPRPA and the Management Association surveys.
- Par. 40 Apollo Recreation Center Expansion/PARC Grant Update
Director Huber reported punch list items are in wrap-up readying for ARC expansion project closure. She added multiple change orders are in progress and requested pay application #12 for approval.
- Par. 41 Director Huber presented a tentative plan for a Grand Reopening and Ribbon Cutting Ceremony for the community to celebrate and tour the entire new ARC facility. She noted refreshments and light edibles will be included in the fun.
- Par. 42 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Pay Application #12 in the amount of \$302,252.59 for construction of the Apollo Recreation Center. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 43 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Change Order #2 to SJ Carlson in the amount of \$1,607.25. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 44 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Change Order #5 to O'Hare Mechanical in the amount of \$3,078.02. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 45 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Change Order #6 to Evergreen Electrical in the amount of \$14,945.00. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.

- Par. 46 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Change Order #7 to Cryer & Olsen Mechanical in the amount of \$4,145.00. Roll was called with Commissioners Becker and Kleina and President Schmitt voting yes. Motion carried 3 – 0.
- Par. 47 **ATTORNEY’S REPORT**
Attorney Perlman reported the Village of Alsip was able to opt out of a new county law requiring 40 Hour/Year Paid Time for workers due to its Home Rule authority. The state had earlier exempted park and school districts from the law, but Cook County included them in its version. However, the county is reviewing the possibility of adding amendments. Attorney Perlman noted the Home Rule exemption ends on January 1, 2025, which could make budget coverage an important consideration.
- Par. 48 **NEW BUSINESS**
** There was no New Business to come before the Board.
- Par. 49 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 50 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to adjourn the Meeting. Motion carried by voice vote3– 0.
- Par. 51 The Meeting adjourned at 7:41 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required