

# **Alsip Park District Board of Commissioners**

## **Minutes of Meeting**

### **October 23, 2023**

- Par. 1      **CALL TO ORDER**  
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2      **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3      **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, and President Schmitt. Absent was Commissioner Perretta. A quorum was present.
- Par. 4      **PRESENTATION OF MINUTES**  
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Minutes for the September 25, 2023 Meeting as presented. Motion carried 4 – 0.
- Par. 5      **SECRETARY’S REPORT**  
No report.
- Par. 6      **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Sue Bruesch’s Board Report was placed on file.
- Par. 7      Manager Bruesch reported employee health insurance coverage and options were still being  
\*\* investigated during the current enrollment period. At appearance, the PDRMA rate the most economical, which is because of the rebate for belonging to the organization.
- Par. 8      Manager Bruesch presented monthly bills in the amount of \$902,924.43.
- Par. 9      Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve payment of bills for the month of October 2023 in the amount of \$902,924.43. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 10     **RECREATION**  
Superintendent  
Director Huber reported the recent Fall Flannel Fest had turned out very well, thanks to staff, volunteers, and other agencies’ efforts. The weather was beautiful, the lumberjack show was fun, and every booth had plenty of visitors. She went on to thank everyone who participated.
- Par. 11     Recreation Supervisor  
Denise Michalski’s Board Report was placed on file.

- Par. 12      Preschool/Recreation Supervisor  
Rebecca Perkaus' Board Report was placed on file.
- Par. 13      Supervisor Perkaus reported the preschool classes were at or near capacity in registrations. She added the children's Halloween Parades would be on both Monday and Tuesday.
- Par. 14      ATHLETICS  
Athletics Supervisor  
Chuck Somerville's Board Report was placed on file.
- Par. 15      Supervisor Somerville reported he was still working on expanding programs for all ages. He is finalizing softball year-round opportunities and is investigating classes in year-round skills. He added the tumbling and gymnastics students are preparing for meets and he is appearing at a School District 218 College and Career Fair.
- Par. 16      AQUATICS/FITNESS  
Manager.  
Leslie Guerrero's Board Report was placed on file.
- Par. 17      Manager Guerrero reported she and Brian of Midwest Commercial Fitness did a walk-through of the current and expanded fitness center and arrived at an updated plan in the Fitness Center. The plan makes use of all other equipment, including the free weight area within the fitness center's existing and expanded sections. Abiding by Board preferences on maintaining the separate Women's Circuit Center, she recommended the purchase of a True Half Rack for the free-weight area in the Fitness Center would make it more appealing for existing members and to draw new ones. She added extra mirrors and some mats may need to be acquired.
- Par. 18      Manager Guerrero reported she had researched other park districts with walking tracks for insight on fees, rules, and age requirements. She requested approval of her recommended Walking Track Rules. A lengthy discussion on the proposals ensued.
- Par. 19      Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve Resident Card and Fee Structure as presented. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 20      Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve walking track fees as presented. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 21      Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve walking track rules as presented. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 22      Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the True Half Track Rack from Midwest Commercial Fitness at a cost not to exceed \$2,415.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.

- Par.23      **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin's Board report was placed on file.
- Par. 24      Superintendent McLaughlin reported repair and repainting of the driveway and parking area at  
\*\*      Fountain Hills and the driveway at Commissioners Park had begun and should be completed by  
the end of the month.
- Par. 25      Superintendent McLaughlin reported the old equipment at Progress Park had been removed and  
\*\*      the excavation for the new playground had been completed. He added snow fence had been  
installed in preparation of the new equipment's arrival and installation.
- Par. 26      Superintendent McLaughlin reported the regrading and hydroseeding of the Skate Park sled hill  
\*\*      should begin by the end of the month.
- Par. 27      Superintendent McLaughlin reported winterization of the pool was completed on October 13.
- Par. 28      **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 29      **MAIN OFFICE**  
Manager  
Donna Smith's Board Report was placed on file.
- Par. 30      Manager Smith reported 18 persons had registered for the Silver Sneakers senior adult program.
- Par. 31      President Schmitt ended the Committee portion of the Meeting and excused the staff.
- Par. 32      **DIRECTOR'S REPORT**  
Jeannette Huber's Board Report was placed on file.
- Par. 33      SWSRA  
\*\*      Director Huber reported the SWSRA organization had determined that an assessment increase by  
member agencies would require approval of an increase in each's by-laws. She added that could  
happen by next year.
- Par. 34      IAPD Annual Meeting  
Director Huber reported the IAPD Annual Business Meeting is scheduled for January 27, 2024,  
and noted a Delegate and Alternate Delegate needed to be selected and approved by the board. A  
brief discussion ensued. The Delegate is Commissioner Schmitt, and Commissioners Becker and  
Gutierrez along with Director Huber are Alternates.
- Par. 35      Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the  
Credentials Certificate for the Annual Business Meeting of the Illinois Association of Park  
Districts to be held on January 27, 2024. Roll was called with Commissioners Becker, Gutierrez,  
Kleina, and Schmitt voting yes. Motion carried 4 – 0.

- Par. 36      Cal-Sag Trail  
\*\*      Work continues on approvals for the Cal-Sag path construction in the area of 129th & Pulaski. The CXS Agreement is final and legal representation has been in contact with Arkema to move along to a final agreement.
- Par. 37      OSLAD Grant Application/Freedom Park  
\*\*      Director Huber reported the Freedom Park grant application had been turned in a timely manner; however, there may be an issue with the budget as submitted needing to be amended. The IDNR had provided incorrect instructions for the budget portion of related grant applications.
- Par. 38      Skate Park/OSLAD Grant  
\*\*      Director Huber reported the new equipment has been installed with additional grind rails were because of the production delay. Director Huber reported there will be a ribbon cutting ceremony once the amenities are installed; however, the actual equipment is accessible.
- Par. 39      Gametime Funding Initiative/Progress Park  
\*\*      Director Huber reported the Parks Department had completed removal of the old playground equipment at Progress Park awaiting delivery and installation of the new equipment.
- Par. 40      Apollo Recreation Center (ARC) Expansion/PARC Grant Update  
\*\*      Director Huber reported construction and meetings continue on the ARC expansion project, with completion anticipated for November based on delivery and installation of the lift. The structural steel subcontractor, T.A. Bowman, has been unresponsive and is holding up construction progress not doing the necessary subcontracted steel work.
- Par. 41      Director Huber reported there were a few more change orders in for the construction project and recommended their approval.
- Par. 42      Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Pay Application #7 in the amount of \$461,379.48 for construction at the Apollo Recreation Center. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 43      Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve payment to Henry Brothers for Construction Management Services in the amount of \$77,455.95. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 44      Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Change Order #6 to MPZ Masonry & Construction for the Apollo Recreation Center in the amount of \$2,851.12. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 45      Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Change Order #5 to Henry Brothers Company for the Apollo Recreation Center for a deduction of \$2,851.12. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.

- Par. 46      **ATTORNEY’S REPORT**  
Attorney Cainkar presented an ordinance providing issue of General Obligation Limited Tax Bonds and asked for adoption.
- Par. 47      Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Ordinance No. 23-03 entitled An Ordinance for the Issue of not to Exceed \$990,000.00 General Obligation Limited Tax Bonds, Series 2023, of the Alsip Park District, Cook County, Illinois, and Providing for the Levy of a Direct Annual Tax Sufficient to Pay the Principal and Interest on Said Bonds. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 48      **NEW BUSINESS**  
There was no New Business to come before the Board.
- Par. 49      **OLD BUSINESS**  
There was no Old Business to come before the Board.
- Par. 50      **ADJOURNMENT**  
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 51      The Meeting adjourned at 8:00 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required