

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**August 28, 2023**

- Par. 1      **CALL TO ORDER**  
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2      **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3      **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, and President Schmitt. Absent was Commissioner Perretta. A quorum was present.
- Par. 4      **PRESENTATION OF MINUTES**  
Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve the Minutes for the July 31, 2023 Meeting as presented. Motion carried 4 – 0.
- Par. 5      **PUBLIC DISCUSSION**  
There was no public to come before the Board.
- Par. 6      **SECRETARY’S REPORT**  
No report.
- Par. 7      **COMMITTEE REPORTS**  
FINANCE  
Business Manager  
Sue Bruesch’s Board Report was placed on file.
- Par. 8      Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve payment of bills for the month of August 2023 in the amount of \$1,234,847.84. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 9      Manager Bruesch reported the auditing firm had submitted a draft of the 2022 – 2023 audit report for review and she was working through the Management Discussion and Analysis Report. She added that the project should be completed in time for the September meeting and a final report will be ready for the board at that time.
- Par. 10     **RECREATION**  
Superintendent  
No report.
- Par. 11     Recreation Supervisor  
Denise Michalski’s Board Report was placed on file.

- Par. 12      Preschool/Recreation Supervisor  
Rebecca Perkaus' Board Report was placed on file.
- Par. 13      ATHLETICS  
Athletics Supervisor  
Chuck Somerville's Board Report was placed on file.
- Par. 14      AQUATICS/FITNESS  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 15      PARKS/MAINTENANCE  
Superintendent  
Daren McLaughlin's Board report was placed on file.
- Par. 16      Superintendent McLaughlin reported the weed work at the Sears Park pond was in process with  
\*\* the second herbicide applied. He added that a cleanup of the dead reed grass would be followed  
by the controlled burn in about six weeks.
- Par. 17      Superintendent McLaughlin reported the Skate Park equipment had been removed and was ready  
\*\* for the installation of the new equipment and amenities.
- Par. 18      GOLF COURSE  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 19      Manager Gottardo reported Roy Erickson Outdoor Maintenance was low bidder for repairing the  
driveway, seal coating, and re-striping of the parking lot at Fountain Hills. He recommended the  
company's bid be approved for the work.
- Par. 20      Manager Gottardo reported that the new grass bunkers had gone over well with customers at  
Fountain Hills and recommended approval for renovation of five additional bunkers.
- Par. 21      Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve Roy  
Erickson Outdoor Maintenance to complete driveway patch work along with a seal coat and  
restripe job of the whole parking lot and entrance area at a cost not to exceed \$25,058.17. Roll  
was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion  
carried 4 – 0.
- Par. 22      Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve  
ServiScape to renovate five course bunders into grass bunkers at a cost not to exceed \$38,562.00.  
Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion  
carried 4 – 0.
- Par. 23      MAIN OFFICE  
Manager  
Donna Smith's Board Report was placed on file.

- Par. 24 President Schmitt ended the Committee portion of the Meeting and excused the staff at 6:50 pm.
- Par. 25 **DIRECTOR'S REPORT**  
Jeannette Huber's Board Report was placed on file.
- Par. 26 Skate Park/OSLAD Grant Update  
\*\* Director Huber reported equipment at the skate park would be gone by September 11 and that installation of the new equipment would be delayed because of production issues. She added it would take 2 – 3 weeks for the installation and she was attempting to secure compensation from American Ramp for the delay and deprivation of the children's equipment.
- Par. 27 Progress Park Update/GameTime IPRA Statewide Training and Funding Initiative  
\*\* Director Huber reported playground equipment at Progress Park would be removed in September with the new park completed before year end.
- Par. 28 Storybook Walk  
\*\* Director Huber reported that walk path storybooks presented by the Alsip-Merrionette Park Library would be installed in two separate parks later in September.
- Par. 29 Cal-Sag Bicycle Trail  
\*\* Director Huber reported work continues through the ICC process and noted that 2024 will mark 20 years of work on the creation and development of the Cal-Sag Trail.
- Par. 30 Freedom Park/OSLAD Grant Application  
\*\* Director Huber reported on various components conceived for Freedom Park. A brief discussion ensued on the possible grant submission total and items that could be adjusted or removed, plus others to be included. She added that appeal of the new park design is an important consideration in putting a grant application budget together with distinctive high scoring features, such as a Monarch station. Of note was the cost of adding a needed water station to the construction plans even though the maximum grant reimbursement was only \$25,000.00, significantly less than half the cost of bring a water supply to the park. Lastly, Director Huber will include letters of support from the MWRD and the Friends of the Cal-Sag Trail (FOCST) with the application.
- Par. 31 Apollo Recreation Center Expansion/PARC Grant Update  
\*\* Director Huber reported she had reviewed a number of Apollo Recreation Center change orders both above and below construction bids. She added there have been condensation issues that the new air conditioning system should resolve. Notably, the project will be primarily completed in October but safe access cannot be allowed until installation of the lift in November.
- Par. 32 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Pay Application #5 in the amount of \$618,862.76 for construction at the Apollo Recreation Center. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 33 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve payment to Henry Brothers for Construction Management Services in the amount of \$79,002.28. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.

- Par. 34 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Change Order #2 to Evergreen Electric for the Apollo Recreation Center Construction in the amount of \$5,952.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 35 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Change Order #2 to MPZ Masonry & Construction for the Apollo Recreation Center Construction for a deduction in the amount of \$723.14. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 36 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve Change Order #3 to Henry Brothers Construction for the Apollo Recreation Center Construction for a deduction of \$2,122.50. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 37 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve Change Order #3 to T.A. Bowman Constructors, LLC for the Apollo Recreation Center Construction in the amount of \$8,068.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 38 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve Change Order #4 to Doherty Construction, Inc. for the Apollo Recreation Center Construction for a deduction in the amount of \$4,392.68. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 39 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve Change Order #4 to T.A. Bowman Constructors, LLC for the Apollo Recreation Center Construction in the amount of \$9,829.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 40 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve Change Order #5 to MPZ Masonry & Construction for the Apollo Recreation Center Construction in the amount of \$8,853.44. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 41 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve payment to Cryer & Olsen Mechanical, Inc for the Apollo Recreation Center Construction in the amount of \$1,676.86. Roll was called with Commissioners Becker, Gutierrez, Kleina, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 42 **ATTORNEY’S REPORT**  
No report.
- Par. 43 **NEW BUSINESS**  
There was no New Business to come before the Board.

- Par. 44      **OLD BUSINESS**  
Commissioner Kleina asked if dates had been selected for the two ad hoc committees, Salaried Employee Tip Policy Committee and the second Decennial Committee.
- Par. 45      President Schmitt reported the committees had not been scheduled for the meetings as the district has been busy with parks building issues.
- Par. 46      **ADJOURNMENT**  
Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 47      The Meeting adjourned at 7:36 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required