

Alsip Park District Board of Commissioners

Minutes of Meeting

June 26, 2023

- Par. 1 **CALL TO ORDER**
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Perretta, and President Schmitt. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Minutes for the May 22, 2023 Meeting as presented. Motion carried 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public to come before the Board.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba read a note of heartfelt appreciation from Denise and Rocco Merlo for the kind support and sympathy.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 8 Manager Bruesch reported she and Director Huber had completed a final review of the budget
** for presentation to the Finance Committee before board approval. She noted the NFP Audit & Tx, LLP firm would be in house for audit fieldwork on July 18 and documents are being gathered for the visit.
- Par. 9 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve payment of bills for the month of June 2023 in the amount of \$1,138,616.11. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 10 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.

- Par. 11 Superintendent Hooper thanked the staff and volunteers as well as the Alsip Police, Fire, public works and Alsip CERT people for helping making the Fun Fest a huge success.
- Par. 12
** Director Huber reported the date for a second Flannel Fall Festival would be September 23rd and a committee is working to make the subsequent event bigger and better.
- Par. 13 Recreation Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 14 Preschool/Recreation Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 15 Director Huber reported the day camps started smoothly and the preschool registrations for the upcoming year are already at half capacity.
- Par. 16 ATHLETICS
Athletics Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 17 Director Huber reported the popular fishing Derby had drawn a good number of participants and a Fall Fishing Derby is being planned. She added an overwhelming demand for pre-school gymnastics resulted in the addition of a second class. Lastly, the athletic programs are doing well for softball, soccer, and junior all-sports participants.
- Par. 18 AQUATICS/FITNESS
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 19 Manager Guerrero reported she had 28 lifeguards hired for the swim season and PDRMA's first safety audit went well with the new guard on June 8th.
- Par. 20 PARKS/MAINTENANCE
Superintendent
Daren McLaughlin's Board report was placed on file.
- Par. 21 Superintendent McLaughlin reported he planned to retire at the end of the year and added that the full-time workers should remain on their jobs.
- Par. 22
** President Schmitt asked if pond weeds could be treated manually up-close using a small boat. Superintendent McLaughlin stated such an unlicensed effort would be illegal.
- Par. 23 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 24 Manager Gottardo reported the golf facility cleaning company does poorly at job performance and attendance, which should cancel the contract. It was noted the company has been spoken to and sent letters of complaint to no avail. He recommended Zaragosa's Cleaning be retained instead.

- Par. 25 Motion made by Commissioner Perretta, seconded by Commissioner Gutierrez, to approve a contract, if needed, for Zaragoza's Cleaning company at a cost of \$100.00 (per visit). Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 26 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to ratify the water heater replacement by K's Maintenance at a cost of \$6,152.25. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 27 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 28 President Schmitt ended the Committee portion of the Meeting and excused the staff at 7:00 pm.
- Par. 29 **DIRECTOR'S REPORT**
Jeannette Huber's Board Report was placed on file.
- Par. 30 SWSRA
** Director Huber reported the SWSRA was still investigating ways to increase its income.
- Par. 31 Skate Park/OSLAD Grant
** Director Huber reported the skate park would close the week of July 17 to prepare it for installation of new equipment and amenities.
- Par. 32 Progress Park/IPRA Healthy Communities Grant
** Director Huber reported the district had been approved as part of the IPRA Statewide Training and Funding Initiative for a Progress Park update. She spoke about meeting future users of the new park and receiving input for potential modifications. Director Huber added GameTime wanted submitted equipment orders by July 15 and work completed by the end of the year. The director had another public session scheduled to present revisions before then and asked for early approval of plans and ratification of the action at the next meeting. Commissioners Kleina and Perretta volunteered to be involved on the Progress Park Committee.
- Par. 33 2023-2024 Budget Planning
** Director Huber reported tentative budget preparation has concluded and needs to be reviewed by the Finance Committee before presentation to the Board of Commissioners.
- Par. 34 Freedom Park/OSLAD Grant/Cal-Sag Trail
** Director Huber reported she is still waiting for notice to proceed from Cook County on the Invest in Cook funding expense with approval of the increased engineering costs for the Cal-Sag Trail.
- Par. 35 Director Huber reported Freedom Park at the Cal-Sag trailhead was due for new playground equipment. She noted a call for OSLAD grant applications could be announced in July with submission required in August. Grant awards had been increased to \$600,000.00 so a budget of \$1,200,000.00 could be pursued and a spring 2024 approval would allow a two-year completion.

- Par. 35 Cont'd She noted Joe Brusseau of Hitchcock Design had files from a concept of an earlier Freedom Park update that could be refreshed and had asked him for a reduced proposal because of items she could handle. Among those items would be grant writing and submission.
- Par. 36 Motion to approve services from Hitchcock Design for the submission of an OSLAD Grant for Freedom Park at an amount not to exceed \$14,800.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 37 Apollo Recreation Center Expansion/PARC Grant Update
** Director Huber presented samples of flooring and color schemes for the Apollo Recreation Center update and reported the asbestos abatement had been completed. She added there were a total of seven change orders also to be approved.
- Par. 38 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to ratify Asbestos Abatement payment to JMS Environmental Associates in the amount of \$13,780.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 39 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to ratify a brick repair work payment at Apollo Recreation Center to MPZ Masonry in the amount of \$6,721.07. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 40 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve Change Orders 1, 2, 4, 5, 7, 16, and 17 for the Apollo Recreation Center Construction resulting in a net reduction in the contract of \$479,489.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 41 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve payment to Henry Brothers for Construction Management Services in the amount of \$55,765.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 42 Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to approve Pay Application #3 in the amount of \$596,487.41 for construction at the Apollo Recreation Center. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 43 **ATTORNEY'S REPORT**
There was no report.
- Par. 44 **NEW BUSINESS**
There was no new business to come before the board.
- Par. 45 **OLD BUSINESS**
There was no old business to come before the board.

- Par. 46 **EXECUTIVE SESSION CALLED**
President Schmitt asked for an Executive Session to be called. Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to suspend the Meeting and reconvene in Executive Session for the purpose of discussing personnel. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 47 The Meeting suspended at 7:41 pm.
- Par. 48 **RETURN TO REGULAR BUSINESS**
The Board returned to regular business at 8:19 pm. The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Perretta, and President Gutierrez. A quorum was present.
- Par. 49 **ADJOURNMENT**
Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.
- Par. 50 The Meeting adjourned at 8:20 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required