

Alsip Park District Board of Commissioners

Minutes of Meeting

May 22, 2023

Par. 1 **CALL TO ORDER**

President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.

Par. 2 **PLEDGE OF ALLEGIANCE**

Those in attendance gave the Pledge of Allegiance.

Par. 3 **ROLL CALL**

The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Perretta, and President Schmitt. A quorum was present.

Par. 4 **OATHS OF OFFICE**

Attorney Cainkar invited newly elected Alsip Park District Commissioners to step forward and partake in the Oath of Office ceremony. Jairo Gutierrez, Jerri-Lynn Kleina, and Joseph M. Schmitt were duly sworn in to four-year-terms of the office by Attorney Cainkar.

Par. 5 **PRESENTATION OF MINUTES**

Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Minutes for the April 24, 2023 Meeting as presented. Motion carried by voice 5 – 0.

Par. 6 **PUBLIC DISCUSSION**

There was no public to come before the Board.

Par. 7 **SECRETARY'S REPORT**

Secretary Poremba presented a proposal for the Fiscal Year Calendar 2023-2024. A consensus selected December 18, 2023 as the most convenient date for the December meeting.

Par. 8 **SUSPENSION OF REGULAR BUSINESS**

Motion made by Commissioner Kleina, seconded by Commissioner Becker, to suspend the regular order of business and call for a Special Session of the Decennial Committee. Motion carried by voice vote 5 – 0.

Par. 9 **COMMITTEE REPORTS**

Decennial Committee

Attorney Cainkar reported the new Decennial Committee on Local Government Efficiency Act required that at least two resident members of the public be appointed to the Alsip Park District's Committee. He added there must be a meeting by June 10, 2023, and have a separate meeting open to public by July 24, 2023, at which time the Committee is to discuss and survey public information on the district's efficiencies and accountability.

- Par. 10 President Schmitt appointed residents Mr. Michael Fraider and Ms. Shari Wellston to the Decennial Committee. Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve the appointments to the Alsip Park District Decennial Committee. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 11 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to leave the Special Session. Motion carried by voice vote 5 – 0.
- Par. 12 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve Resolution 2023-01 A Resolution Forming a Committee on Local Government Efficiency. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 13 **FINANCE**
Business Manager
Sue Bruesch's Board Report was placed on file.
- Par. 14 Manager Bruesch reported her department was finalizing the budget, gathering preparations for the audit, which commences on July 17th, and reviewing bills. She added that research into membership dues for HR Source and the times its services are used indicated it was not cost beneficial to continue belonging to the organization.
- Par. 15 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to ratify the transfer of \$25,383.00 for payment of Bond Interest. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 16 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve payment of the bills for May in the amount of \$659,162.85. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 17 **RECREATION**
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 18 Superintendent Hooper reported the department has been busy with the brochure bringing in registrations and with preparations for the Aquatic Park opening on June 3rd. He added the annual Fun Fest event was scheduled for June 17th, climaxing with a fireworks display by the Mad Bomber. The enjoyable Fall Festival will return Saturday, September 23rd.
- Par. 19 Recreation Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 20 Preschool/Recreation Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 21 Supervisor Perkaus reported the preschool graduation at Shepard High School went very well.

- Par. 22 **ATHLETICS**
Athletics Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 23 Superintendent Hooper reported the welcome addition of an additional girls softball team and another soccer team for summer athletics.
- Par. 24 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 25 It was reported the pool was filled and there had been plenty of painting, cleaning, and scrubbing going at the pool for the last several weeks. Manager Guerrero wished to acknowledge Denise, Max, Leah, Daren and his crew, Greg, and Jeannette for getting the pool and facility ready for training and opening operations.
- Par. 26 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin's Board report was placed on file.
- Par. 27 Superintendent McLaughlin thanked his staff for the extraordinary help at the pool with painting, power washing, and landscaping. He also noted he was short of one full-time employee and would be looking to fill the position over the summer.
- Par. 28 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 29 It was reported that golfing at Fountain Hills has gotten busier and that the course has received a number of compliments on its updates. Also, the Mother's Day buffet additions were very appreciated and enjoyed by approximately 65 diners.
- Par. 30 Commissioner Kleina, inquired about the lack of cleanliness by the cleaning company and
** complained about long-standing deficiencies. She asked that a letter of complaint about the company's performance be sent with a demand for improvement.
- Par. 31 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 32 It was reported that additional instructions from Visionary Webworks had enabled staff to begin putting the brochure online themselves.
- Par. 33 President Schmitt ended the Committee portion of the Meeting and excused the staff at 7:01 pm.
- Par. 34 **DIRECTOR'S REPORT**
Jeannette Huber's Board Report was placed on file.

- Par. 35 SWSRA
** Director Huber reported she was working on a cost breakout of the new SWSRA offices being constructed in the Apollo Recreation center in light of the SWSRA organization's desire for a special assessment contribution of 0.25% from the members. A brief discussion ensued.
- Par. 36 Skate Park/OSLAD Grant
** Director Huber reported the skate park equipment delivery was on schedule. She added expenses for planned additions (e.g., concrete pad, installation of the shelter) would be pieced out by separate price quotes.
- Par. 37 Progress Park/IPRA Healthy Communities Grant
** Director Huber reported she had completed and submitted the grant application to GameTime for Progress Park. She added she and a company rep from Cunningham Recreation had worked on sample layouts to hear input from children one day at Hamlin Upper Grade Center and to show the general public on another. A brief discussion on the sample layouts and differing footprints ensued.
- Par. 38 2023-2024 Budget Planning
** Director Huber reported she will have current salary information for the budget planning meeting.
- Par. 39 Cal-Sag Trail/ICC
** Director Huber reported work continues through the ICC process for the Cal-Sag Trail. They are still waiting for approval from the county to proceed with supplemental engineering paid by Invest in Cook Funding.
- Par. 40 Apollo Recreation Center Expansion/PARC Grant Update
** Director Huber reported a recent on-site meeting with staff had resulted in additional money-saving items. She added some demolition had shown odd constructs and/or revealed the need for asbestos abatement efforts such that she went ahead and applied for a permit in order to avoid delays and added costs. Lastly, more areas and additional fees may turn up but she wanted to present the information to the board for information, review, and approval at this meeting.
- Par. 41 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to ratify the proposal from JMS Environmental Associates for Asbestos Abatement in the amount of \$11,650.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 42 Director Huber presented a pay application from Henry Brothers Construction for their items.
- Par. 43 Motion made by Commissioner Kleina, seconded by Commissioner Becker, approve Pay Application #2 to Henry Brothers Construction in the amount of \$332,296.20. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 44 **ATTORNEY'S REPORT**
There was no report.

- Par. 45 **NEW BUSINESS**
Commissioner Gutierrez extended his and the Alsip Police Department's appreciation for the extraordinary help during the Cop on a Rooftop fundraiser at three Dunkin Donuts stores.
- Par. 46 President Schmitt gave a brief report of an IAPD Board Member discussion of observations of the January 2023 IAPD Conference. Among suggested corrections gaining attention were having the meeting on Thursday in the morning; having two half hour luncheon sessions; and encouraging attendees to use Uber transportation instead of driving to the facility and hoping to find parking.
- Par. 47 **OLD BUSINESS**
There was no old business to come before the board.
- Par. 48 **EXECUTIVE SESSION CALLED**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to suspend the Meeting and reconvene in Executive Session for the purpose of discussing personnel. Roll was called with Commissioners Becker, Gutierrez, Kleina, Perretta, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 49 The meeting was suspended at 7:46 pm.
- Par. 50 **RETURN TO REGULAR BUSINESS**
The Board returned to regular business at 8:28 pm. The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Perretta, and President Schmitt. A quorum was present.
- Par. 51 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.
- Par. 52 The Meeting adjourned at 8:29 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required