

Alsip Park District Board of Commissioners
Minutes of Meeting
April 24, 2023

- Par. 1 **CALL TO ORDER**
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Perretta, Schmitt, and President Gutierrez. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Minutes for the March 27, 2023 Meeting as presented. Motion carried 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public to come before the Board.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba reminded commissioners and appropriate staff the annual required statements of economic interests (SEIs) were to be filed with the Cook County Clerk by May 1. Anyone entailed but whom did not receive annual notice from the county, should still file the SEI with the office and hold a printed receipt. She noted she submitted the district’s list of required filers to the county back in January and that the questions were more complicated than usual.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 8 Manager Bruesch reported her department had been busy working on finalizing budgets, wrapping up the year for audit preparation, and overseeing construction bills as they come in.
- Par. 9 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve payment of bills for the month of March 2023 in the amount of \$503,318.57. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 10 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.

- Par. 11 Superintendent Hooper reported sale of pool passes is up slightly from last season. He added the news that the Chicago Aquatic and Polo Club would be renting the aquatic park on Monday and Thursday evenings and Saturday morning in June and July.
- Par. 12 Recreation Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 13 Preschool/Recreation Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 14 Supervisor Perkaus reported the Kiddie Crew summer camp registrations had filled and a wait list started. She added other numbers in the different age groups were also doing well. Lastly, the updated parent and staff handbooks were prepared and ready for approval.
- Par. 15 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Summer Day Camp Parent Handbook as presented. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 16 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Summer Day Camp Employee Handbook as presented. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 17 **ATHLETICS**
Athletics Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 18 Supervisor Somerville displayed a large 2023 gymnastics trophy for a 2nd Place Jr Bronze Team win at the Life is SWEET with Gymnastics IPDGC State Meet.
- Par. 19
** Supervisor Somerville reported the various athletic programs were doing well and marketing attempts at school have increased athletic applications. He added Women's Volleyball had finished had out the season with the same number of games in spite of a shorter season. The supervisor shared samples of the new athletic Patch Program that allows parents and family to track and collect the little athlete's progress in Alsip Park District's sports endeavors. Lastly, he reported the popular kids Fishing Derby is scheduled for June 10th.
- Par. 20
** Commissioner Schmitt inquired about the status of the two-year delay of the controlled burn by the Alsip Fire Department at Sears Park. Director Huber reported she has regularly tried to secure a date for the burn exercise since the permit was granted. She added that the park district does not have the license to perform the burn on its own.
- Par. 21 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 22 Manager Guerrero reported she had 17 passed lifeguards for the Aquatic Park. She added she was presenting the updated Aquatic Park Employee Pool Manual for approval.

- Par. 23 Manager Guerrero requested approval for the purchase of a Functional X-Create wall with accessories from Midwest Commercial Fitness for the Apollo Park Fitness Center. She noted that keeping up with new fitness equipment trends is essential to attract and retain members.
- Par. 24 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the purchase of a Functional X-Create wall with accessories, from Midwest Commercial Fitness at a cost of \$5,980.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 25 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the 2023 Aquatic Park Employee Manual for the 2023 pool season. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 26 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin’s Board report was placed on file.
- Par. 27 Superintendent McLaughlin reported that his department had treated the pool leaks with epoxy
** paint. He expressed the belief that once the leak is sealed over with both cement paint and the epoxy paint, it will be completely repaired but noted any observed leak is likely to be weather related. The superintendent reported that if the leakage does not appear to be handled, Henry Brothers has volunteered to investigate other options.
- Par. 28 Superintendent McLaughlin reported on a complaint about the Barnes Park soccer field area. It appeared that children had removed and relocated the soccer net, creating a new and very noisy soccer field that annoyed residents. He added the play area had been properly restored.
- Par. 29 Superintendent McLaughlin reported a 40’ tree at the skate park had fallen down. He noted two employees had handled the cleanup and disposition. Lastly, the superintendent reported the department had been reseeding property at numerous park properties. His staff will also be re-installing the repaired free little libraries shortly.
- Par. 30 **GOLF COURSE**
Operations Manager
Rich Gottardo’s Board Report was placed on file.
- Par. 31 Manager Gottardo reported that both golf rounds and range business were already doing
** extremely well in the month. He added that Easter dinner services had been well attended with approximately 60 diners at each and expects around 70 diners for Mother’s Day. Commissioner Kleina asked if it was possible to reduce the effort for two dinners and raise the number to 80 for a single Easter dinner next time.
- Par. 32 Manager Gottardo reported he had been gathering information regarding the possibility of
** purchasing two golf simulators for the smaller banquet room. He will present the figures and a report once all the information is in.

- Par. 33 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 34 Manager Smith reported the office had been busy working on new hire background checks and entering the hires' information into FinTrac and Smartfusion.
- Par. 35 **PRESENTATION**
Director presented outgoing President Gutierrez with a token of appreciation for his hard work the past year as president and for being a "bright idea" person.
- Par. 36 President Gutierrez ended the Committee portion of the Meeting and excused the staff at 7:00 pm.
- Par. 37 **DIRECTOR'S REPORT**
Jeannette Huber's Board Report was placed on file.
- Par. 38 SWSRA
** Director Huber reported new information on the SWSRA board's budget issue of seeking special assessment contributions from the members. A brief discussion ensued.
- Par. 39 Decennial Committee on Local Government Efficiency Act
** Director Huber reminded the commissioners that Cook County required the district's Decennial Committee to identify its committee plus two resident members and hold its first meeting by June 10, 2023. A brief discussion of potential resident members ensued.
- Par. 40 IAPD Parks Day
Director Huber reported that she and Commissioner Schmitt would be attending the Legislative Reception and their Conference on May 2 and May 3 in Springfield.
- Par. 41 IPRA Commitment to Healthy Communities
** Director Huber reported she had attended the Gametime advisory workshop on April 12 to apply for a matching grant to update Progress Park. She noted the company's playground rep would be coming for a site visit and discussion of a possible plan of action.
- Par. 42 2023-2024 Budget Planning
** Director Huber reported annual budget preparations are continuing and noted the numbers would include salary data from both the SSPRPA and the Management Association Survey.
- Par. 43 Cal-Sag Trail/ICC Update
** Director Huber reported activity by the ICC is still in process for the Trail.
- Par. 44 Apollo Recreation Center Expansion/PARC Grant Update
** Director Huber commended the Henry Brothers company for finding great ways to save construction money. She added there will be number of Change Orders coming through from them regarding the gym walking path because of a lack of construction congruity in past flooring installations. The old flooring improvements are not on the same level for footings.

Par. 45 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve Pay Application #1 to Henry Brothers Construction in the amount of \$172,287.90. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.

Par. 46 Employment Contract
** Director Huber reminded the board that when her current employment contract was renewed the dates were moved to coincide with the fiscal year. She noted the agreement would expire April 30 and need updating to create a new contract.

Par. 47 Board Reorganization/Committees
Director Huber invited the Board to discuss selection of committees and chairs for Fiscal Year 2023/2024. The Board agreed that Commissioner Schmitt serve as president and Commissioner Becker as vice president. It was the consensus of the Board that they organize according to the following committees with the chairperson indicated *:

| | |
|---------------------|-------------------------|
| Finance | *Becker and Gutierrez |
| Recreation | *Perretta and Kleina |
| Preschool | *Kleina and Perretta |
| Athletics/Fitness | *Kleina and Becker |
| Parks & Maintenance | *Becker and Kleina |
| Golf Course | *Perretta and Gutierrez |
| Main Office | *Gutierrez and Perretta |

The Ad Hoc Project Committees were as follows:

| | |
|--------------|-----------------------|
| Apollo Park | *Kleina and Perretta |
| Laramie Park | *Kleina and Becker |
| Skatepark | *Perretta and Schmitt |

Par. 48 **ATTORNEY’S REPORT**
There was no report.

Par. 49 **NEW BUSINESS**
President Gutierrez inquired if a fall festival date had been determined yet.

Par. 50 **OLD BUSINESS**
There was no old business to come before the board.

Par. 51 **EXECUTIVE SESSION CALLED**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to suspend the Meeting and reconvene in Executive Session for the purpose of discussing personnel. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.

Par. 52 **RETURN TO REGULAR BUSINESS**
The Board returned to regular business at 8:09 pm. The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Perretta, Schmitt, and President Gutierrez. A quorum was present.

Par. 53

ADJOURNMENT

Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 54

The Meeting adjourned at 8:10 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required