

Alsip Park District Board of Commissioners
Minutes of Meeting
March 27, 2023

- Par. 1 **CALL TO ORDER**
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, and Perretta, and President Gutierrez. Absent was Commissioner Schmitt. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve the Minutes for the February 27, 2023 Meeting as presented. Motion carried 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public to come before the Board.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba reminded the board early voting for the Consolidated Election had commenced and would continue until April 3rd.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 8 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve payment of bills for the month of March 2023 in the amount of \$398,888.15. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 9 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 10 Superintendent Hooper reported he had secured quotes from three apparel vendors. He asked for approval of an apparel order from the lowest priced vendor, which was Starburst Sportswear.

- Par. 11 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the purchase of apparel as specified from Sunburst Sportswear at an amount not to exceed \$6,469.12. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 12 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 13 Preschool/Recreation Supervisor
Rebecca Perkaus’ Board Report was placed on file.
- Par. 14 ATHLETICS
Athletics Supervisor
Chuck Somerville’s Board Report was placed on file.
- Par. 15 AQUATICS/FITNESS
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 16 Manager Guerrero reported a committee had met to discuss efficient ways to combine equipment With the possibility of eliminating the Women’s Circuit Center and addition of a free-weight room. A “Women Only” hours division of the center was also considered. Additional information and layouts are being prepared to return to the board.
- Par. 18 PARKS/MAINTENANCE
Superintendent
Daren McLaughlin’s Board report was placed on file.
- Par. 19 Superintendent McLaughlin reported that a new mowing service company was needed due to the retirement of M & R Landscaping, the regular vendor. He solicited and obtained three proposals, all of which were above the monthly fee of the retiring company. Service agreements would begin in April and run until October. The superintendent recommended approving three one-year agreements with Alberts and Sons Landscaping.
- Par. 20 Superintendent McLaughlin reported he also sought proposals for annual herbicide and fertilizer application services from Cosme Landscaping, TruGreen and Lawntech companies. He was only able to secure a proposal from TruGreen and recommended approving three, one-year service agreements with TruGreen.
- Par. 21 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve three, one-year service agreements with Albert and Sons Landscaping for select Park Mowing as outlined in the service agreements. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 22 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve three, one-year service agreements with TruGreen for fertilizer and pesticide application as outlined in the service agreements. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.

- Par. 23 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 24 Manager Gottardo reiterated the anticipated lease agreement on golf carts did not go through as
** planned. Yamaha, the golf cart manufacturer, raised cart prices and passed on the increase to the
Harris Golf Cars distributor, which then proposed a lease rate increase. After discussion, Harris
will honor the lease as is, however, it cannot meet the order date or provide the carts in the now
discontinued color. The new carts arriving in the fall will be 2024 models and will be a different
color from the carts currently in use.
- Par. 25 Manager Gottardo reported the two-year ServiScape golf course maintenance contract was
expiring and recommended approval of a two-year extension to run to March 31, 2025.
- Par. 26 Motion made by Commissioner Perretta, seconded by Commissioner Becker, to approve the
2-year extension from April 1, 2023 – March 31, 2025 with ServiScape for golf course
maintenance year 1 in the amount of \$273,673.00 and year 2 in the amount of \$281,883.00. Roll
was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion
carried 4 – 0.
- Par. 27 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 28 Manager Smith reported the office had been busy taking registrations of classes in the Spring
program guide. She also noted summer camp registrations were going smoothly and parents were
using the ePact program to fill out their emergency information. Early bird pool registrations and
group swim lessons are going smoothly as well.
- Par. 29 President Gutierrez ended the Committee portion of the Meeting and excused the staff at
7:01 pm.
- Par. 30 **DIRECTOR'S REPORT**
Jeannette Huber's Board Report was placed on file.
- Par. 31 Apollo Recreation Center Expansion/PARC Grant
Director Huber reported the stripping of topsoil recently began, fencing had been installed, and
colored warning flags placed around the recreation center. The soil will be stockpiled on the
parking lot and used for restoration where soil is lost.
- Par. 32 Director Huber reported receiving three proposals for onsite material testing and asked for
ratification of an agreement from Soil and Material Consultants.
- Par. 33 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to ratify the
agreement with Soil and Material Consultants, Inc. in the amount of \$15,545.00 for onsite
material testing for the Apollo Recreation Center Expansion project. Roll was called with
Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.

- Par. 34 Director Huber reported Henry Brothers Contractors had additional subcontract agreements that needed signing. Also, they had submitted their first pay request and asked that it be approved.
- Par. 35 Motion made by Commissioner Becker, seconded by Commissioner Perretta, to approve Pay Request #1 to Henry Brothers Construction in the amount of \$89,500.00. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 36 Sale of Personal Property
Director Huber reported the large duplicator could be labeled surplus and sold. The service agreement had been cancelled and the piece has not been used for some time.
- Par. 37 Motion made by Commissioner Becker, seconded by Commissioner Perretta, to approve Ordinance 23-01, An Ordinance Authorizing the Sale of Surplus Personal Property of the Alsip Park District. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 38 Cal-Sag Trail/ICC Update
Director Huber reported receipt of the Invest in Cook funding to assist with engineering costs on Phase III for the trail’s CMAQ program.
- Par. 39 2023-2024 Budget Planning
Director Huber reported final results from the salary surveys the district participated in would be used in the budget planning and wrap-up activities.
- Par. 40 Healthy Communities Grant Workshop
** Director Huber reported the GameTime equipment company is participating in a joint initiative with the IPRA to provide matching playground grants to enrich childhood and create inclusive play spaces. Director Huber will participate in their workshop on April 12 to gain insight in preparing a grant application, possibly a good fit for renovation of Progress Park.
- Par. 41 Mary J Lynch Skate Park
** Director Huber reported the Skate Park equipment had been ordered. Expected delivery of equipment is the end of July and an installation start date of early August. She added the drinking fountain and bike repair station were in hand, and the shelter and site amenities were ordered in December, with anticipated delivery in the beginning of June.
- Par. 42 Decennial Committee 2023
Director Huber reported a reminder from Attorney Cainkar of Cook County’s mandate on “Local Government Efficiency” that must be done by June 10, 2023. It requires a committee of two appointed residents plus the board, to have multiple meetings to study and give recommendations regarding efficiencies and accountability of the district to the county at least every 10 years.
- Par. 43 2023-2024 Committee Assignments/Coming Officers
** Director Huber invited the Board to discuss and select committees and officers for Fiscal Year 2023/2024.

- Par. 44 Special Assessment for SWSRA
Director Huber reported the SWSRA would further reduce its cash reserves to cover budget deficit years 2014 – current and the organization is discussing member districts paying a Special Assessment to help increase their reserves. She noted the Alsip Park District was the largest contributor to SWSRA. A brief discussion ensued on the lack of information.
- Par. 45 **ATTORNEY’S REPORT**
There was no report.
- Par. 46 **NEW BUSINESS**
President Gutierrez posed a question he had been asked many times about the purpose of the semi-truck container sitting outside the aquatic park. Director Huber reported it originally held material for the bike trail. It is currently posted with notices and advertisements of district events but at one time featured painted murals.
- Par. 47 **OLD BUSINESS**
There was no old business to come before the board.
- Par. 48 **ADJOURNMENT**
Motion made by Commissioner Becker, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 49 The Meeting adjourned at 8:06 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required