

Alsip Park District Board of Commissioners
Minutes of Meeting
December 22, 2022

- Par. 1 **CALL TO ORDER**
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Perretta, Schmitt, and President Gutierrez. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Minutes for the November 28, 2022 Meeting as presented. Motion carried 5 – 0.
- Par. 5 **PUBLIC HEARING/CALL FOR DISCUSSION**
Attorney Cainkar announced a public notice in a newspaper of general circulation had advertised a Public Hearing on the pending tax levy for the purpose of discussion and/or questions from the public.
- Par. 6 Attorney Cainkar opened the Public Hearing for the 2022/2023 Tax Levy Ordinance at 6:31 pm. He then called for questions, comments, and asked for any communications received about the levy ordinance. There being no public present and no correspondence having been received, Attorney Cainkar closed the Public Hearing at 6:32 pm.
- Par. 7 **SECRETARY’S REPORT**
Secretary Poremba reported the first day of filing for the Consolidated Election in April 2023 was Monday, December 12, 2022. She added three candidates: Jairo Gutierrez, Joseph M. Schmitt, and Jerri-Lynn Kleina had filed for the three full-term commissioner seats, the order of which was determined by lottery. The last day to file was Monday, December 19, 2022. No additional candidates filed, in person or by mail.
- Par. 8 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 9 Director Huber reported three additional fraud attempts had been made on district accounts. They were unsuccessful and it is not known how district account information was obtained/stolen.

- Par. 10 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve payment of bills for the month of December 2022 in the amount of \$280,334.79. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 11 RECREATION
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 12 Director Huber reported the Alsip Falcons Football Organization was very thankful to the district for allowing them to use district facilities and presented an appreciation plaque for its support and acknowledging the district's positive impact on the community's youth.
- Par. 13 Director Huber reported Superintendent Hooper had solicited competitive pricing for printing of the Spring, Summer, and Fall program books.
- Par. 14 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the printing of brochures for 2023 at a cost not to exceed \$21,817.64. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 15 Recreation Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 16 Preschool/Recreation Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 17 Director Huber reported dance lesson principal Miss Priscilla had retired and that a new dance company would be taking over dance programming and instruction. She added new lesson offerings would include musical theater and acrodance.
- Par. 18 Director Huber asked the board to review the proposed fee schedules and calculations for the Preschool class programs and the Day Camp summer programs. She went on to open a discussion of potential prices and factors causing an increase in district operation costs for the programs. Cost factors include increased minimum wages for staffing and transportation and field trip expenses.
- Par. 19 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the 7% increase in the Preschool Budget and fees for Fiscal Year 23/24 as presented. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 20 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the Summer Day Camp Budget and fees for Fiscal Year 23/24 as presented. Roll was called with called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.

- Par. 21 **ATHLETICS**
Athletics Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 22 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 23 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin's Board report was placed on file.
- Par. 24 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 25 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 26 President Gutierrez ended the Committee portion of the meeting at 7:15 pm.
- Par. 27 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 28 Gym Pass Giveaway
Director Huber reported she had received seven nominations for the pass giveaway program and added each deserving nominee was receiving a pass.
- Par. 29 Mary J Lynch Skate Park
Director Huber reported having researched the option to purchase skate park equipment through joint purchasing, which makes it necessary to bid that portion of the project. She added she will work on specifications with design firm American Ramp Company and noted they have found some cool things for the park.
- Par. 30 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to authorize staff
** to prepare and solicit bids for the purchase and installation of equipment for the Mary J. Lynch Skate Park. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 31 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the purchase of picnic tables, benches, a game table and trash receptacles from Parkreation in the amount not to exceed \$10,314.86. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.

- Par. 32 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the purchase of a water fountain and bike repair station from Play Design Scapes in the amount not to exceed \$6,010.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 33 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the purchase of a 20 x 24 ICON shelter from Parkreaction in the amount not to exceed \$28,845.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 34 Cal-Sag Trail/Invest in Cook Funding
** Director Huber presented an Intergovernmental Agreement for Invest in Cook County Funding for supplemental engineering expenses on the Cal-Sag Trail.
- Par. 35 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the Intergovernmental Agreement with Cook County and the Alsip Park District for Invest in Cook County Funding in the amount of \$56,000.00 for Phase II Supplemental Engineering work for the Cal-Sag Trail. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 36 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the Agreement with AECOM (formerly AECOM Technology Corporation) for Phase II Supplemental Engineering work for the Cal Sag Trail. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.
- Par. 37 Apollo Recreation Center Reconstruction Project
Director Huber reported Henry Brothers was value engineering to identify places where construction costs could be reduced via alternates and change orders without delaying the project by new bid proceedings.
- Par. 38 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve low bidders, award contracts, and approve value engineering items to incorporate into deductive change orders for the Apollo Recreation Center reconstruction project, subject to attorney review and approval, in an amount of \$5,417,027.00 as follows:
1. Henry Brothers Company - \$155,500.00
 2. Henry Brothers Company - \$265,000.00
 3. MPZ Masonry, Inc - \$598,000.00
 4. TA Bowman - \$771,000.00
 5. Doherty Construction, Inc - \$1,459,800.00
 6. Elens & Maichin Roofing Company - \$266,970.00
 7. 3F Corporation - \$218,000.00
 8. SJ Carlson - \$82,557.00
 9. Cryer & Olsen Mechanical - \$147,000.00
 10. O'Hare Mechanical Contractors - \$953,000.00
 11. Evergreen Electric - \$499,400.00.
- Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.

Par. 39 **ATTORNEY'S REPORT**

Attorney Cainkar presented the tentative 2022/2023 tax levy ordinance for approval. There was no public in attendance and no correspondence about the ordinance had been received.

Par. 40 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve Ordinance 22-05 Providing for the Levying, Assessment and Collection of Taxes for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023 for the Alsip Park District, Cook County, Illinois. Roll was called with Commissioners Becker, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 5 – 0.

Par. 41 **NEW BUSINESS**

There was no New Business to come before the Board.

Par. 42 **OLD BUSINESS**

There was no Old Business to come before the Board.

Par. 43 **ADJOURNMENT**

Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 44 The Meeting adjourned at 7:36 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required