

Alsip Park District Board of Commissioners
Minutes of Meeting
September 26, 2022

- Par. 1 **CALL TO ORDER**
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Perretta, and President Gutierrez. Commissioner Schmitt was absent. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Minutes for the August 22, 2022 Meeting as presented. Motion carried 4 – 0.
- Par. 5 **PRESIDENTIAL ANNOUNCEMENT**
President Gutierrez commended the staff for setting up and running the Fall Flannel Fest last weekend on September 24, 2022. He added that it was a very enjoyable event and he had heard quite a few nice things about it from the public.
- Par. 6 **PUBLIC DISCUSSION**
There was no public in attendance to come before the Board.
- Par. 7 **PUBLIC HEARDING**
Attorney Cainkar called to order a Public Hearing at 6:31pm. He announced the duly published notice of the Public Hearing on the proposal to sell non-referendum bonds in an amount not to exceed \$990,000.00 for the purpose of payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing facilities of the District. He noted the exact amount would equal the amount of principle owed for the bond debit. Attorney Cainkar called for questions or comments about the bonds. There being none, Attorney Cainkar adjourned the Hearing at 6:32 pm.
- Par. 8 **SECRETARY’S REPORT**
Secretary Poremba reported a Consolidated Election for Park District Commissioner was set for April 4, 2023. Three 4-year terms would be open and added candidate information was available on the Cook County Clerk website. Prospective candidates were recommended to consult an attorney for assistance. The first day of candidate filing is Monday, December 12, 2022, at 9:30 am at the Apollo Park office. Secretary Poremba will be there to accept materials.

- Par. 9 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 10 Manager Bruesch reported several accounts payable incidents had been found in check
** reconciliations from the new bank. Two of three fraudulent checks had been cashed against the
account, the police and bank notified, and a “positive pay” system was being set up. A third
fraudulent check was detected with the positive pay screening before a loss occurred. She added
all transactions are monitored and when the system is complete the bank will only pay checks
that appear on the list sent by the district.
- Par. 11 Manager Bruesch reported the annual audit by NFP Audit & Tax, LLP has been completed with
no exceptions.
- Par. 12 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve payment
of bills for the month of September in the amount of \$409,140.99. Roll was called with
Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 13 Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 14 Superintendent Hooper thanked all of the staff who participated in the Fall Flannel Fest and went
on to promise a bigger and better event next year.
- Par. 15 Commissioner Perretta commented that a food truck had a problem with having available an
sufficient water for sale, which is something to be prepared for next event with food trucks. The
problem of thirsty people had been well handled by the district.
- Par. 16 Superintendent Hooper reported staff was preparing for the Halloween Carnival and working on
** the Winter Brochure.
- Par. 17 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 18 Preschool/Recreation Supervisor
Rebecca Perkaus’ Board Report was placed on file.
- Par. 19 Supervisor Perkaus reported that preschool registrations were still coming in. She added School
** Districts 125 and 126 both had students attending “Partners” Before and After School program.
However, the District needs to work with SD 126 to be able to provide transportation for Lane
School students. Lastly, fun crafts and activity programs are planned.
- Par. 20 **ATHLETICS**
Athletics Supervisor
Chuck Somerville’s Board Report was placed on file.

- Par. 21 Supervisor Somerville reported the Fishing Derby was well attended by kids and everyone had a good time. He added the new skills programs were shaping up and the travel soccer leagues were connected up with Midlothian and Worth teams and competitions.
- Par. 22 Supervisor Somerville reported fall athletic programs would start by the end of the month.
- Par. 23 Supervisor Somerville reported marketing has gone well and a corporate softball tournament should produce more similar events next year.
- Par. 24 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 25 Manager Guerrero reported the Splash Pad had gotten some use after the pool had been closed because of the leak. It did well on most open days.
- Par. 26 ****** Manager Guerrero suggested the water fitness program needs to start mid-June in 2023. She added the water got too cold for the students continuing later in the year.
- Par. 27 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin's Board report was placed on file.
- Par. 28 ****** Superintendent McLaughlin reported the pool leak had been repaired; however, area soil was experiencing an overabundance of groundwater under the bottom and at the pool from the leak. It was unable to repair the damaged concrete at the time.
- Par. 29 Superintendent McLaughlin reported he secured a quote from Reliable Fire and Security for three years of annual testing of the fire protection systems.
- Par. 30 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve entering into a 3-year service agreement with Reliable Fire and Security for annual testing of the fire protection systems as outline in the quote #7221. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 31 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 32 Manager Gottardo reported that the food, beverage, and banquet side of course business was up about 20% over 2022. He added that while the rounds count was lower, income had been helped with the elimination of Groupon offerings and other discounts.
- Par. 33 ****** Manager Gottardo reported that some maintenance issues have been noted and recommended a combination of upgrades for a long-standing driveway issues and new installations for the security system and the irrigation box.

- Par. 34 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve the replacement of the clubhouse security system with Reliable Fire and Security at a cost not to exceed \$4,800.00. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 35 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the installation of irrigation box hardware/software by Reinders, Inc. at a cost not to exceed \$17,753.00. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 36 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the installation of 300 square feet of concrete driveway by Mark DiCola at a cost not to exceed \$3,600.00. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 37 **MAIN OFFICE**
Manager
Donna Smith’s Board Report was placed on file.
- Par. 38 ****** Manager Smith reported the office experienced an issue between RecTrac and ePACT but fortunately it did not affect the Preschool part of emergency software at the time.
- Par. 39 **DIRECTOR’S REPORT**
Director Huber’s Board Report was placed on file.
- Par. 40 **Pool Repairs**
Director Huber reported the pool plumbing leak was repaired and concrete patch work would be concluded once the grounds dried up. A brief discussion ensued about the quality camera work personnel that identified the plumbing break and the necessary repairs to the pool.
- Par. 41 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to ratify payment to Aleck Plumbing in the amount of \$12,860.00 for pool repairs. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 42 ****** Invest in Cook/Cal-Sag Trail
Director Huber reported the Invest in Cook Funding benefit will occur once the Arkema agreement is finally complete. The goal is to add the grant money expenditure to increase CMAQ reimbursement to the district on the Cal-Sag project.
- Par. 43 ****** Skate Park/OSLAD Grant Update
Director Huber reported she is awaiting the OSLAD Grant agreement and expects to finalize it at the next meeting, after which work can begin on the project.
- Par. 44 ****** Apollo Recreation Center/PARC Grant Update
Director Huber reported she was working on the final version of the contract. She added that value engineering continues.

- Par. 45 Motion made by Commissioner Becker, seconded by Commissioner Perretta, to approve the Extra Work Order from Robert Juris and Associates in the amount of \$14,800.00 for revisions to drawings for value engineering work. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 46 Laramie Park/OSLAD Update
** Director Huber reported recent communications with the contractor still did not agree on the balance due. The ballfield repairs were complete; however, more items are not satisfactorily completed to warrant payment in full. She added the contractor plans to refer the dispute on the payout to the Office Manager. The disputed difference is \$14,310.75, and the director recommends a payout of \$27,993. 00.
- Par. 47 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to release payment of \$27,993.00 to Integral Construction for work completed at Laramie Park. Roll was called with Commissioners Becker, Kleina, Perretta, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 48 COVID-19 Updates
Director Huber reported that Cook County reduced prevention behavior states masks are recommended but not required.
- Par. 49 Coffee with a Commissioner
** Director Huber reiterated she would appreciate 1 – 2 commissioners to participate in the public relations opportunity of Coffee with a Commissioner. After a brief discussion, the consensus was to host the event in March or April.
- Par. 50 **ATTORNEY’S REPORT**
No report.
- Par. 51 **OLD BUSINESS**
** President Gutierrez inquired if there was interest in attending the IAPD Legal Symposium. It was suggested that members of the board review the agenda.
- Par. 52 **NEW BUSINESS**
There was no New Business to come before the Board.
- Par. 53 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 54 The Meeting adjourned at 7:25 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required