

Alsip Park District Board of Commissioners
Minutes of Meeting
August 22, 2022

- Par. 1 **CALL TO ORDER**
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Schmitt, and President Gutierrez. Commissioner Perretta was absent. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to approve the Minutes for the July 25, 2022 Meeting as presented. Motion carried 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no discussion from the public.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba read aloud a letter of appreciation from Sergeant Jairo Gutierrez of the Alsip Police Department. The letter thanked Park District for the support and generous contribution to the Cop on a Rooftop fundraiser for Special Olympics.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 8 Manager Bruesch reported the on-site auditors had finished their work. She added the annual audit report from NFP Audit & Tax, LLP would likely be presented at the September meeting.
- Par. 9 Manager Bruesch reported she had completed the August 5, 2022 payroll. She noted the district now has a back-up payroll person to handle the work in event of absence or vacation time.
- Par. 10 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve payment of bills for the month of August in the amount of \$503,026.82. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 11 Superintendent
Greg Hooper’s Board Report was placed on file.

- Par. 12 Superintendent Hooper reported the sale of pool passes had concluded and sales to residents were up over those of 2021. He also reported the Fall Flannel Fest was progressing and the brochure was printed and delivered.
- Par. 13 Superintendent Hooper reported the district had a girls travel softball group interested in renting ballfields at Commissioners Park for use Monday – Friday. The group was looking for a discount for the use of two fields. A brief discussion ensued over the rent on the second field, which might not be in free use by the public in any case. It was noted the group might utilize other space and service and possibly additional fees, such as field lights.
- Par. 14 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the agreement with Southside Smoke Softball. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 15 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 16 Supervisor Michalski reported the Fall registration would begin on August 29th for residents and nonresidents on September 6th. She added bands had been booked for the Fall Flannel Fest and as many as 11 food trucks and vendors had been confirmed.
- Par. 17 Preschool/Recreation Supervisor
Rebecca Perkaus’ Board Report was placed on file.
- Par. 18 Supervisor Perkaus reported that 3-year-old preschool registrations were close to full and School Districts 125 and 126 were both sending students to “Partners” Before and After School. She added camp ended August 5th and had received great feedback from surveys turned in so far.
- Par. 19 **ATHLETICS**
Athletics Supervisor
Chuck Somerville’s Board Report was placed on file.
- Par. 20 Supervisor Somerville reported Alsip’s South Suburban Soccer League would be hosting at least five teams through the various age divisions. He added new offerings for sports skills had generated interest in both basketball and soccer.
- Par. 21 Supervisor Somerville reported new sport marketing had gone out to area grade and high schools reporting on the district’s new and older programs. He had been invited to promote programs at Shepard High School and to host a table at a St. Xavier University fair.
- Par. 22 Supervisor Somerville reported two new tournament activities: a Halloween-themed Dodgeball Tournament (all ages) and a Beer N’ Bags Tournament featuring dinner, 2 drinks, and a payout at the Fountain Hills Golf Course.
- Par. 23 **AQUATICS/FITNESS**
Manager
Leslie Guerrero’s Board Report was placed on file.

- Par. 24 Manager Guerrero reported an extra week had been added to the Lap Swim schedule and school days hours would begin that same week.
- Par. 25 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin’s Board report was placed on file.
- Par. 26 Superintendent McLaughlin reported the pond aerator had been repaired and put back into
** service and the broken slide at Barnes Park had also been repaired. He added that repair parts for Pokey Oaks Park are due at the end of the month and will be installed as soon as possible. The superintendent noted he now had five full-time staff, plus another in the hiring process.
- Par. 27 Superintendent McLaughlin reported the “B” field at Prairie had been relocated for the gymnasium addition and the ballfield mix was relocated onto field “A” and “B”
- Par. 28 Superintendent McLaughlin reported receipt of three price quotes for removal of a dying tree at Freedom Park and one at Laramie Park. The quotes were from J.M. Tree Service, \$2,800.00; Smitty’s, \$2,870.00; and Pro Tree Service, \$2,500.00.
- Par. 29 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to ratify removing two trees by Pro Tree Service at a cost not to exceed \$2,500.00. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 30 **GOLF COURSE**
Operations Manager
Rich Gottardo’s Board Report was placed on file.
- Par. 31 Manager Gottardo reported tree trimming had needed to be performed at the golf course.
- Par. 32 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina to ratify tree trimming at the golf course completed by J.M. Tree Service at a cost not to exceed \$2,800.00. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 33 **MAIN OFFICE**
Manager
Donna Smith’s Board Report was placed on file.
- Par. 34 Director Huber reported the main pool at the aquatic park was experiencing mechanical issues and a water leak resulting in a loss of water. Consequently, the 2022 season for the main pool and the wading pool were ended; however, the splash pad and concession stand will continue to operate. She presented a copy of a notification for park passholders and users announcing the early closure of the two pools because the pool needed to be drained to assess the problems.
- Par. 35 Superintendent McLaughlin reported they were unable thus far to locate the leak and that it might take an internal camera inspection by a professional company to locate it.

- Par. 36
** Director Huber reported that the district might be required to refund a portion of the pool pass revenue to residents. An option to be decided was to refer pass holders to Blue Island pool which would allow a resident discount.
- Par. 37 Commissioner Schmitt commended staff and thanked them for the extra work performed in trying to maintain pool and park operations.
- Par. 38 President Gutierrez dismissed the staff at 7:15pm.
- Par. 39 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 40 Invest in Cook Funding
Director Huber reported the Invest in Cook grant program selected the district's portion of the Cal-Sag Multi-Use Greenway project to receive \$56,000.00 towards supplemental engineering of Phase II. Its purpose is to assist in needed design engineering for the Trail.
- Par. 41
** Cal-Sag Trail Update
Director Huber reported the Alsip Trail will be delayed approximately 1 – 1.5 year(s), depending on whether the Arkema portion of the Trail is complete. That property overlaps both the Pulaski Corridor project and Alsip's Trail portion. The Greenway Trail portion is anticipated to be completed first.
- Par. 42 Commonwealth Edison Review Fee
Director Huber reported receipt of a Draft version of a lease to be renewed with Commonwealth Edison. She added there is a non-refundable review fee of \$1500.00 for the new recreational lease agreement.
- Par. 43 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve expenditure of the non-refundable review fee of \$1,500.00 to ComEd for a Recreational Lease Agreement. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 44 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve a Recreational Lease with ComEd, subject to attorney approval. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 45 Notice of State Award Agreement
Director Huber reported receipt of a Notice of State Award Agreement for the OSLAD award winning Skate Park Project in the amount of \$203,500.00. She added the attached agreement includes the requirement of grant accountability and transparency for the project.
- Par. 46 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the Notice of State Award Agreement with the Illinois Department of Natural Resources for an OSLAD Grant for the Mary J. Lynch Skate Park, subject to attorney approval. Roll was called with Commissioners Becker, Kleina, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.

- Par. 47 IAPD Legislative Survey
Director Huber reported receipt of the biennial survey from the IAPD asking for issues important to member agencies. She invited suggestions from the Board before completion of the survey.
- Par. 48 Apollo Recreation Center Expansion/PARC Grant
** Director Huber reported an updated proposal for engineer and design fees was in hand and will be included in the final agreement.
- Par. 49 Shredding Event
Director Huber reported the district will host a funded paper shredding event sponsored by Representative Hurley and Senator Cunningham on September 17th.
- Par. 50 Laramie Park/OSLAD Grant Update
Director Huber reported the contractor did start making the necessary repairs to the ballfield. She will review the punchlist again once Integral completes its work so the project can be closed out with the state.
- Par. 51 COVID-19 Update
Director Huber reported COVID guidelines with respect to Cook County. She noted all facilities should continue posted signage stating that masks are recommended but not required.
- Par. 52 **ATTORNEY’S REPORT**
No report.
- Par. 53 **NEW BUSINESS**
There was no New Business to come before the Board.
- Par. 54 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 55 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 56 The Meeting adjourned at 7:35 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required