

Alsip Park District Board of Commissioners
Minutes of Meeting
July 25, 2022

- Par. 1 **CALL TO ORDER**
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Perretta, Schmitt, and President Gutierrez. Commissioner Kleina was absent. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the Minutes for the June 27, 2022 Meeting as presented. Motion carried 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public to come before the Board.
- Par. 6 **PUBLIC HEARING**
Attorney Attard called to order a Public Hearing at 6:31 pm. She announced the hearing was called for the purpose of taking questions and comments on the budget and appropriation for Fiscal Year 2022/2023. A copy had been available for review and a Public Notice had been duly published in a newspaper of general circulation.
- Par. 7 Given there were no questions or comments, Attorney Attard closed the Public Hearing of the Alsip Park District at 6:32 pm.
- Par. 8 **SECRETARY’S REPORT**
No report.
- Par. 9 **COMMITTEE REPORTS**
FINANCE
Business Manager
Sue Bruesch’s Board Report was placed on file.
- Par. 10 Manager Bruesch reported July and been a busy month with continued work on the budget, a visit by auditing firm representation, and reviewing natural gas rates through the energy broker, Avion Energy.
- Par. 11 Manager Bruesch reported locking in a natural gas rate for three years with Hudson Energy at the rate of \$0.5501 per therm.

- Par. 12 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the Fiscal Year 2022-2023 Budget as presented. Roll was called with Commissioners Becker, Perretta, Schmitt, and Gutierrez. Motion carried 4 – 0.
- Par. 13 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve payment of bills for the month of July in the amount of \$470,191.53. Roll was called with Commissioners Becker, Perretta, Schmitt, and Gutierrez. Motion carried 4 – 0.
- Par. 14 RECREATION
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 15 Superintendent Hooper reported on pool passes sold for the season and currently more residents purchased passes than in 2021. There were fewer nonresident passes sold in 2022 than purchased in 2021 as more public pools are open this year.
- Par. 16 Superintendent Hooper reported new staff clothing had been received and would be having logos applied. He added the Fall Flannel Festival was taking shape, with some of the entertainment having been booked, along with fun activities defined and arranged.
- Par. 17 Superintendent Hooper reported he was reviewing security measures for other building facilities, with staff studying ways to improve overall safety and security at all facilities.
- Par. 18 ** Superintendent Hooper reported another activity transportation driver was needed and could not locate a current vehicle driver job description. He presented a new one for approval.
- Par. 19 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the Vehicle Driver Job Description as presented. Roll was called with Commissioners Becker, Perretta, Schmitt, and Gutierrez. Motion carried 4 – 0.
- Par. 20 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 21 Preschool/Recreation Supervisor
Rebecca Perkaus’ Board Report was placed on file.
- Par. 22 ** Supervisor Perkaus reported that preschool registrations were increasing and more Open Houses were scheduled to increase interest and registrations. She added School District 125 has confirmed continuation of Partners Program transportation but she had not yet heard from School District 126. The supervisor added the Summer Dance team was in final preparations for their recital at the Illinois State Fair, and trips are planned for the last and final session of camp.
- Par. 23 Supervisor Perkaus requested approval of the combined School Year Staff Handbook.
- Par. 24 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the School Year Staff Handbook for the 2022-2023 School Year. Roll was called with Commissioners Becker, Perretta, Schmitt, and Gutierrez. Motion carried 4 – 0.

- Par. 25 **ATHLETICS**
Athletics Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 26 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 27 Manager Guerrero reported that most swim days have slowed down to under 400. She added
** PDRMA has another audit of Aquatic Park coming up to follow the previous two.
- Par. 28 **ATHLETICS**
Supervisor
Chuck Somerville's Board Report was placed on file.
- Par. 29 Superintendent Hooper reported that Youth & Teen Volleyball will be offered in the Fall and a
new format will be structured, per the participants' request.
- Par. 30 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin's Board report was placed on file.
- Par. 31 Superintendent McLaughlin reported he lost two more employees and is down to six, including
** himself, for the entire department. He added he has multiple interviews scheduled.
- Par. 32 Superintendent McLaughlin reported the bases at Commissioners Park have been replaced and
turned out great. He added the department has a number of upcoming projects with multiple jobs
at Commissioners Park, tree trimming district-wide, painting over graffiti under the bridge at
Freedom Park, and cutting trees back all along the Cal-Sag Trail.
- Par. 33 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 34 Manager Gottardo reported golf rounds for June were above those of 2021 and 2022. He added
** exploration of additional bunker rehab work might take place in the fall.
- Par. 35 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 36 Manager Smith reported the department is continuing to take registrations for picnic rentals and
pool rentals. She added staff are starting to enter Fall 2022 activities into RecTrac.
- Par. 37 President Gutierrez dismissed staff at 6:50 pm.
- Par. 38 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.

- Par. 39 Apollo Recreation Center Expansion/PARC Grant
Director Huber reported the Henry Brothers management agreement was ready for approval.
- Par. 40 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the AIA Document Agreement between Alsip Park District and Henry Brothers Construction, subject to attorney approval. Roll was called with Commissioners Becker, Perretta, Schmitt, and Gutierrez. Motion carried 4 – 0.
- Par. 41 Laramie Park/OSLAD Grant Update
** Director Huber reported there was still a dispute between the Laramie Park’s contractor’s desired balance due and the district’s reasonable cost estimates of the amount to complete and close out the project. She cited various percent adjustments on which to settle with the contractor.
- Par. 42 Huber Schedule
Director Huber reported she and her family would be participating in the State Fair Conservation Day celebration on August 20th in Springfield, Illinois. She added that she was also scheduled to be out of the office and on family vacation August 2 – 9.
- Par. 43 Mary J Lynch Skate Park
** Director Huber reported being contacted by the late Commissioner Lynch’s family after they read about the Skate Park selected to win an OSLAD Grant (Open Space Lands and Development) from the IDNR (Illinois Department of National Resources). She stated the family are excited by the park update and want to attend the ribbon cutting when it occurs.
- Par. 44 Director Huber reported that she had no idea of a construction timeline laid out by the OSLAD grant administrators.
- Par. 45 Cal-Sag Trail
** Director Huber reported receipt of a draft of the Arkema Agreement on trail construction. She added the CSX Agreement is final; however, the ICC process is still in transition as road crossings and construction are in consideration in Springfield.
- Par. 46 **ATTORNEY’S REPORT**
Attorney Attard presented for approval Ordinance 22-03, a budget and appropriation ordinance.
- Par. 47 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve Ordinance 22-03 entitled AN ORDINANCE PROVIDING FOR A BUDGET AND APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023. Roll was called with Commissioners Becker, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 48 **NEW BUSINESS**
Director Huber commented that there were no new grants the district could give attention to at this time. The district has two awards to work on and additional park renovations planned.
- Par. 49 **OLD BUSINESS**
There was no Old Business to come before the Board.

Par. 50

ADJOURNMENT

Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 51

The Meeting adjourned at 7:07 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required