

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**June 27, 2022**

- Par. 1        **CALL TO ORDER**  
President Gutierrez called to order the Meeting of the Alsip Park District Board of Commissioners at 6:32 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Kleina, Perretta, Schmitt, and President Gutierrez. Commissioner Becker was absent. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Minutes for the May 23, 2022 Meeting as presented. Motion carried 4 – 0.
- Par. 5        **PUBLIC DISCUSSION**  
\*\* There was no public to come before the Board.
- Par. 6        **SECRETARY’S REPORT**  
No report.
- Par. 7        **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Sue Bruesch’s Board Report was placed on file.
- Par. 8        Manager Bruesch reported the 2022/2023 budget would be finished and presented at the meeting in July.
- Par. 9        Manager Bruesch reported the annual Ricoh contract initially reflected a 25% increase for the year, which was inconsistent with their contract and resulted in a delay as she apprised Ricoh on their own contract. The new bill will include a 12% increase, consistent with prior years.
- Par. 10       **Manager Bruesch reported the regular auditing firm NFP Audit & Tax, LLP has rescheduled their office visit and audit until July. The visit is scheduled for Thursday, July 21st and will benefit once finalized budget data are available.**  
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- Par. 11       **Manager Bruesch reported she was working with Nicor and Avion to secure fair fixed rates rather than a variable rate as previously experienced with Nicor.**  
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- Par. 12 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the 1-year contract with Ricoh at the cost of \$2,152.60 yearly. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 13 Motion made by Schmitt, seconded by Commissioner Perretta, to approve the payment of bills for the month of June 2022 in the amount of \$318,082.45. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 14 **RECREATION**  
Superintendent  
Greg Hooper’s Board Report was placed on file.
- Par. 15 Superintendent Hooper reported the Fun Fest and fireworks display went well and expressed appreciation for the staff’s effort preparing and working the event, as well as the village police, fire, public works, and Alsip CERT team who helped make the event a huge success.
- Par. 16 Superintendent Hooper reported on an expanded calendar of games and events from the Alsip Falcons over and above the dates for registration and board meetings already approved.
- Par. 17 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the 2022 games and events facility use agreement for the Alsip Falcons Football organization. Roll was called with Commissioners, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 18 Recreation Supervisor  
Denise Michalski’s Board Report was placed on file.
- Par. 19 Preschool/Recreation Supervisor  
Rebecca Perkaus’ Board Report was placed on file.
- Par. 20 Supervisor Perkaus reported that fall Preschool enrollment and that for Partners Before and After School programs have commenced. She added that there was a lot of interest in the Open House so she plans to offer additional opportunities for parents to visit the facilities.
- Par. 21 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Preschool Parent Handbook for SY 2022-2023. Roll was called with Commissioners, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Power Play Before/After School Handbook for the SY 2022-2023. Roll was called with Commissioners, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 23 **ATHLETICS**  
Athletics Supervisor  
Chuck Somerville’s Board Report was placed on file.
- Par. 24 Supervisor Somerville reported open volleyball is being reviewed to see how to increase play opportunity. Organized, open gym, and a Youth/Teen volleyball club are under consideration.

- Par. 25      **AQUATICS/FITNESS**  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 26      Manager Guerrero reported that PDRMA conducted an early morning audit of Aquatic Park, observing the lap swim hours and then the swim lessons and the day camp kids.
- Par. 27      Manager Guerrero also reported ladies are happily returning to the fitness center.
- Par. 28      **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin's Board report was placed on file.
- Par. 29      Superintendent McLaughlin reported he has secured delivery estimates for playground replacement parts for Barnes Park on July 27th and Pokey Oaks Park on August 29th. He has yet to receive information on parts for the broken slide at Commissioners Park so the playground is still closed. is waiting sand samples for the volleyball court.
- Par. 30      The superintendent asked for approval of a quote for base anchors at Commissioners Park and also approval for the purchase of replacement sand for the volleyball court.
- Par. 31      Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve replacing the base anchors at Commissioners Park by Sportsfields at a cost not to exceed \$5,335.00. Roll was called with Commissioners, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 32      Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve purchasing sand for the Commissioners Park volleyball court. Roll was called with Commissioners, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 33      **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 34      Manager Gottardo reported the golf club and the food and beverage side have been very busy in spite of the spring weather. He added that the reworked bunkers have been complimented by players for the new look looks and playability.
- Par. 35      Manager Gottardo reported the range ball-providing system was obsolete and in need of replacement. He requested ratification of the purchase of the Range Servant Select PI hardware/software and noted the company will waive the normal training fee of \$1,295.00.
- Par. 36      Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to ratify the purchase of the Range Servant Select PI hardware/software for the ball dispensing machine at a cost not to exceed \$9,495.00. Roll was called with Commissioners, Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.

- Par. 37      **MAIN OFFICE**  
Manager  
Donna Smith's Board Report was placed on file.
- Par. 38      Manager Smith reported the office has been busy with program registrations and receiving payments. The staff are preparing for the seniors' Spring Luncheon at the Apollo Recreation Center on Monday, July 11th, with food from Jack & Pat's and an afternoon of Bingo. She requested approval of the annual \$400.00 donation to the Alsip Park District Senior Citizens Club for their affair.
- Par. 39      Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve a \$400.00 donation to the Alsip Park District Senior Citizen Club for their 2022 Spring Luncheon. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 40      **DIRECTOR'S REPORT**  
Director Huber's Board Report was placed on file.
- Par. 41      Controlled Burn  
\*\* Director Huber reported that the controlled burn has been delayed by the Alsip Fire Department, and the licensing permit will expire in July. She and Superintendent McLaughlin are monitoring the pond area and looking for alternative ways to address the area.
- Par. 42      Laramie Park/OSLAD Grant Update  
\*\* Director Huber reported some items remain on the contractor punch list for the Laramie Park update. The biggest item holding up the close out is the ball field about which there is a disagreement on its maintenance. Grant auditors will review the project in July when the director hopes to send out the final report and close out the project.
- Par. 43      Apollo Recreation Center/PARC Grant Update  
\*\* Director Huber reported additional revisions have been made and with the construction management agreement nearing finalization by the Henry Brothers attorney.
- Par. 44      Fiscal Year 2022-2023  
\*\* Director Huber reported a Finance Committee Meeting of the Whole is scheduled for July 13th with the plan to finalize the 2022-2023 Budget at the end-of-July board meeting.
- Par. 45      OSLAD Grant Application/Skate Park  
Director Huber reported she is following pending activity from the Department of Natural Resources and their announcement of OSLAD Grant recipients. Commissioner Kleina explained that a time schedule, meeting with the public, and a final plan cannot be attended to until the grant awards are announced and it is known if the district will be awarded a Grant.
- Par. 46      Cal-Sag Trail  
Director Huber reported the ribbon cutting for the new trail benches went well. Members of the host bike club acknowledged the district for its follow-through on the benches.

- Par. 47      COVID-19 Update  
Director Huber reported the district is continuing to monitor mitigation guidelines.
- Par. 48      Heat/Energy Supplier  
Director Huber report the time limit was reached for selecting a gas and rate.
- Par. 49      Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve an  
\*\* agreement with an energy supplier for gas rates. Roll was called with Commissioners Kleina,  
Perretta, Schmitt, and Gutierrez voting yes. Motion carried 4 – 0.
- Par. 50      **ATTORNEY’S REPORT**  
No report.
- Par. 51      **NEW BUSINESS**  
\*\* Director Huber reported the Village of Alsip had adopted an ordinance creating a one-level fee  
for gambling machine licensed businesses. A difficulty for the district is that the gaming license  
is mid-term for raising costs, and gaming is not the main purpose of golf club operations.
- Par. 52      **OLD BUSINESS**  
There was no Old Business to come before the Board.
- Par. 53      **ADJOURNMENT**  
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the  
Meeting. Motion carried by voice vote 4 – 0.
- Par. 54      The Meeting adjourned at 7:56 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required