

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**April 25, 2022**

- Par. 1        **CALL TO ORDER**  
President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, and President Kleina. Commissioners Perretta and Schmitt were absent. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the Minutes for the February 28, 2022 and March 28, 2022 Meetings. Motion carried 3 – 0.
- Par. 5        **PUBLIC DISCUSSION**  
There was no public to come before the Board.
- Par. 6        **SECRETARY’S REPORT**  
Secretary Poremba read a Thank You card from the McLaughlin family for the kind remembrance received in honor of Bernard McLaughlin.
- Par. 7        Secretary Poremba presented a proposed meeting schedule for 2022/2023.
- Par. 8        **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Sue Bruesch’s Board Report was placed on file.
- Par. 9        Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve payment of bills for the month of April 2022 in the amount of \$255,731.45. Roll was called with Commissioners Becker, Gutierrez, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 10       **RECREATION**  
Superintendent  
Greg Hooper’s Board Report was placed on file.
- Par. 11       Superintendent Hooper reported the uniform clothing order was delayed and will be submitted when there is better organization by the vendors. He added he is setting up worker trainings. Lastly, he added that the Doggie Egg Hunt was fun, adorable, and well received.

- Par. 12      Recreation Supervisor  
Denise Michalski's Board Report was placed on file.
- Par. 13      Preschool/Recreation Supervisor  
Rebecca Perkaus' Board Report was placed on file.
- Par. 14      Supervisor Perkaus reported summer camp registrations was picking up and preschool enrollment for fall had started. She added a new event, Not Your Average Friday Night, was planned for both gyms.
- Par. 15      Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the 2022 Summer Day Camp Parent Manual as presented. Roll was called with Commissioners Becker, Gutierrez, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 16      Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the 2022 Summer Day Camp Employee Manual as presented. Roll was called with Commissioners Becker, Gutierrez, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 17      **ATHLETICS**  
Athletica Supervisor  
Chuck Somerville's Board Report was placed on file.
- Par. 18      Supervisor Somerville reported on activities that he is experimenting with. On the horizon is a  
\*\* new Youth/Teen Volleyball Club.
- Par. 19      **AQUATICS/FITNESS**  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 20      Manager Guerrero reported she is still looking for more life guards and needs staff for the pool concessions. She is getting prices for new guard chairs as current ones need extensive repairs.
- Par. 21      Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the 2022 Sprayfari Aquatic Park Manual as presented. Roll was called with Commissioners Becker, Gutierrez, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 22      **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin's Board report was placed on file.
- Par. 23      Superintendent McLaughlin reported his department would have a volunteer working much of the summer. He added he is looking for another employee as one is planning to depart.
- Par. 24      **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.

- Par. 25 Director Huber reported the golf course was ready for the season and the manager was working on some of his own projects. She added Mother's Day events, a brunch and lunch, were planned.
- Par. 26 **MAIN OFFICE**  
Manager  
Donna Smith's Board Report was placed on file.
- Par. 27 **PRESENTATION**  
Director awarded outgoing president a token of appreciation to President Kleina for her service.
- Par. 28 Staff departed at 7:05 pm
- Par. 29 **DIRECTOR'S REPORT**  
Director Huber's Board Report was placed on file.
- Par. 30 Laramie Park Construction Payments  
Director Huber reported she and Superintendent McLaughlin met with the Laramie Park contractor in an attempt to wrap up an agreed final payment, as the contractor seems unwilling to make corrections. She noted that the amount of money held back waiting for completion of the punch list does not equal the outstanding items and does not take into consideration unfinished or incorrect work.
- Par. 31 Director Huber held retainage of \$113,361.00. Records indicated that a credit of \$750.00 for the butt joint not installed and a credit of \$12,750.00 for the over excavation and granular fill allowance in the bid should be applied. Applying these two credits creates an updated balance of \$99,861.00. Of this balance, the District will retain \$42,304.00 for the number of items on the punch list that still need to be completed. The credits and the unfinished punch list items resulted in a payment of \$57,557.25 for work completed at Laramie Park.
- Par. 32 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to release payment to Integral Construction in the amount of \$57,567.00. Roll was called with Commissioners Becker, Gutierrez, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 33 Apollo Park Update  
\*\* Director Huber reported the necessary repair material had been delivered and repairs will be scheduled soon. She noted the playground will undergo a partial closure as the safety surface will need a repair where it will be cut to replace one of the fins.
- Par. 34 Cal-Sag Trail Update  
\*\* Director Huber reported the CSX Agreement is final. They have the draft of the Arkema Agreement and they are working through the ICC process. Additional funding through CMAQ was approved and possible grant money from Cook Funding will be announced in July.
- Par. 35 Controlled Burn  
\*\* Director Huber reported the planned Controlled Burn was moved to the end of April.

- Par. 36 Skate Park/OSLAD Grant Application  
 \*\* Director Huber reported the District’s plan for the park is on hold because of a pending a status report from the state on the grant application.
- Par. 37 Fiscal Year/2022-2023 Planning  
 Director Huber reported the District participated in helpful salary surveys and that the budget for 2022/2023 will be ready for the May meeting.
- Par. 38 COVID-19 Update  
 Director Huber reported the distict continues to monitor required mitigation efforts. She noted all facilities have signage posted that states masks are recommended but not require.
- Par. 39 Apollo Recreation Center/PARC Grant Update  
 Director Huber reported the Construction Management fees connected within the agreement are awaiting clarification.
- Par. 40 Board Reorganization/Committees  
 Director Huber invited the Board to discuss selection of committees and chairs for Fiscal Year 2022/2023. The Board agreed that Commissioner Gutierrez serve as president and Commissioner Schmitt as vice president. It was the consensus of the Board that they organize according to the following committees with chairperson indicated \*:
- |                     |                       |
|---------------------|-----------------------|
| Finance             | *Becker and Schmitt   |
| Recreation          | *Perretta and Kleina  |
| Preschool           | *Kleina and Perretta  |
| Athletics/Fitness   | *Kleina and Becker    |
| Parks & Maintenance | *Becker and Kleina    |
| Golf Course         | *Perretta and Schmitt |
| Main Office         | *Schmitt and Perretta |
- The Ad Hoc Project Committees were as follows:
- |              |                       |
|--------------|-----------------------|
| Apollo Park  | *Kleina and Perretta  |
| Laramie Park | *Kleina and Becker    |
| Skatepark    | *Perretta and Schmitt |
- Par. 41 **ATTORNEY’S REPORT**  
 No report.
- Par. 42 **NEW BUSINESS**  
 There was no New Business to come before the Board.
- Par. 43 **OLD BUSINESS**  
 There was no Old Business to come before the Board.
- Par. 44 **ADJOURNMENT**  
 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to adjourn the Meeting. Motion carried by voice vote 3 – 0.

Par. 45        The Meeting adjourned at 7:47 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required