

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**January 24, 2022**

- Par. 1        **CALL TO ORDER**  
President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:31 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Schmitt, and President Kleina. Absent was Commissioner Perretta. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Minutes for the December 20, 2021 Meeting were tabled.
- Par. 5        **PUBLIC DISCUSSION**  
There was no public to come before the Board.
- Par. 6        **SECRETARY’S REPORT**  
Secretary Poremba reported the annual list of required Statement of Economic Interest for Board and staff was due and asked to be notified of any changes since the previous year.
- Par. 7        **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Sue Bruesch’s Board Report was placed on file.
- Par. 8        Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve payment of bills for the month of January 2022 in the amount of \$291,850.97. Roll was called with Commissioners Becker, Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 9        **RECREATION**  
Superintendent  
Greg Hooper’s Board Report was placed on file.
- Par. 10       Superintendent Hooper reported budget development was a focus, along with keeping up with COVID-19 mandates and revised safety training. The brochure is near completion.
- Par. 11        Recreation Supervisor  
Denise Michalski’s Board Report was placed on file.
- Par. 12        Preschool/Recreation Supervisor  
Rebecca Perkaus’ Board Report was placed on file.

- Par. 13 Supervisor Perkaus reported they are integrating the new ePact into the summer camps.
- Par. 14 **ATHLETICS**  
Athletica Supervisor  
Chuck Somerville's Board Report was placed on file.
- Par. 15 Superintendent Hooper reported the seasonal leagues had started, and the gymnastics program was in progress.
- Par. 16 Commissioner Schmitt reported that he had occasion to observe the exceptional work of one of the referees at a basketball game. He commended the referee's educational efforts in instructing the children on the proper ways to play the game.
- Par. 17 **AQUATICS/FITNESS**  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 18 Director Huber presented the draft budget and recommended fees and hours of operation at the Aquatic Park. President Kleina opened the floor for a lengthy discussion of the Family Pass rate increase and probable lifeguard shortages.
- Par. 19 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the 2022 Aquatic Park budget and fees as presented. Roll was called with Commissioners Becker, Gutierrez, and Schmitt voting yes and President Kleina voting no. Motion carried 3 – 1.
- Par. 20 **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin's Board Report was placed on file.
- Par. 21 Superintendent McLaughlin reported one of the old Toro mowers needed a number of repairs. He recommended the work be completed by Russo Power rather than purchase a new one at a cost of \$16,379.00.
- Par. 22 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the repairs to the Toro mower by Russo Power at a cost not to exceed \$2,809.91. Roll was called with Commissioners Becker, Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 23 **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 24 Director Huber reported Carpet Crafters had submitted the lowest quote for the banquet hall's new commercial vinyl tile.
- Par. 25 Manager Gottardo reported the 20+ year-old barrier netting at Holes #6 and #7 needs to be replaced, a total of 10 sections that are 45' x 30' long. Two of three quotes had been secured.

- Par. 26 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve replacement of barrier netting on Holes #6 and #7 in an amount not to exceed \$21,061.00. Roll was called with Commissioners Becker, Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 27 **MAIN OFFICE**  
Manager  
Donna Smith’s Board Report was placed on file.
- Par. 28 Director Huber reported the RecTrac program migration had been a bigger project than anticipated but staff were doing well in learning the system.
- Par. 29 **DIRECTOR’S REPORT**  
Director Huber’s Board Report was placed on file.
- Par. 30 TIF Updates  
Director Huber reported she had attended the recent annual TIF meeting with the Village of Alsip. There was nothing new of note as the TIFs were continuing.
- Par. 31 Staff Benefits  
Director Huber reported the proposed change in staff benefits would be only for those working five hours or more per week, not program instructors.
- Par. 32 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve the updates to the Employee Handbook to waive the one-year waiting period for part-time and seasonal staff to receive complimentary facility passes as outlined. Roll was called with Commissioners Becker, Gutierrez, and Schmitt voting yes and Commissioner Kleina voting no. Motion carried 3 – 1.
- Par. 33 2022 Budget Planning  
Director Huber reported budgetary meetings were in process.
- Par. 34 COVID-19 Update  
Director Huber reported staff vaccination was at a rate of 88%, and the District was following the CDC and Cook County rules.
- Par. 35 Apollo Park Update  
\*\* Director Huber reported two remaining warranty items were yet to be completed.
- Par. 36 Laramie Park/OSLAD Grant.  
Director Huber reported that closeout documents were received and are under review. She added that the contractor has suggested an onsite meeting to review the outstanding items but that it was not productive to meet with snow on the ground.
- Par. 37 Cal-Sag Trail  
Director Huber reported bid letting for the east portion been moved farther back in the year to June and will likely be moved again. She added an Arkema engineer and attorney had responded in December to items on which the State needed clarification.

- Par. 38      Apollo Park Recreation Center Expansion/PARC Grant Update  
\*\*      Director Huber reported that the committee was awaiting a Construction Management contract from Henry Brothers and working through of value engineering looking for ways to cut construction costs. The end result of the time spent will be a solid, better plan with less change orders.
- Par. 39      **ATTORNEY'S REPORT**  
No report.
- Par. 40      **NEW BUSINESS**  
There was no New Business brought before the Board.
- Par. 41      **OLD BUSINESS**  
There was no Old Business to come before the Board.
- Par. 42      **ADJOURNMENT**  
Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 43      The Meeting adjourned at 7:59 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required