

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**August 23, 2021**

- Par. 1        **CALL TO ORDER**  
President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Gutierrez, Schmitt, and President Kleina. Absent were Commissioners Becker and Perretta. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve the Meeting Minutes of July 26, 2021, as presented. Motion carried by voice vote 3 – 0.
- Par. 5        **PUBLIC DISCUSSION**  
No public was in attendance.
- Par. 6        **SECRETARY’S REPORT**  
Secretary Poremba reported on four executive job openings advertised by the IPRA.
- Par. 7        **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Sue Breusch’s Board Report was placed on file.
- Par. 8        Manager Breusch reported the audit review by Illinois NFP had been completed and no new deficiencies found.
- Par. 9        Motion made by Commissioner Gutierrez seconded by Commissioner Schmitt, to approve payment of bills for the month of August 2021 in the amount of \$418,496.84. Roll was called with Commissioners Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 10       **RECREATION**  
Superintendent  
Greg Hooper’s Board Report was placed on file.
- Par. 11       Superintendent Hooper reported receipt of new guidelines for masking indoors, with steps taken to adhere to the new rules.
- Par. 12       Superintendent Hooper reported receipt of an amended schedule from the Alsip Falcons.

- Par. 13      Recreation Supervisor  
Denise Michalski's Board Report was placed on file.
- Par. 14      Supervisor Michalski reported all plans were in place for the car show and that the World Wide Day of Play was set for September 25th.
- Par. 15      Preschool/Camp Supervisor  
Rebecca Perkaus' Board Report was placed on file.
- Par. 16      Supervisor Perkaus reported the summer camp sessions had ended the season went great in spite of the COVID restriction. She added registrations for the various 2021 preschool sessions were almost double that of 2019.
- Par. 17      Commissioner Schmitt commended the staff for an outstanding and busy summer.
- Par. 18      **ATHLETICS**  
Athletic Supervisor  
Chuck Summerville's Board Report was placed on file.
- Par. 19      Supervisor Summerville reported the 18U Girls Softball team won a 2<sup>nd</sup> Place championship and three of the girls had made the All-Star Team.
- Par. 20      Supervisor Summerville reported there were 16 teams for the inter-softball league and the women's volleyball and soccer leagues were ready to start.
- Par. 21      **AQUATICS/FITNESS**  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 22      Manager Guerrero reported the current lifeguard staff was down to 10, with many of the guards having returned to school. She informed the Board the status of the Water Aerobics classes was a bit iffy, depending on the COVID mitigation rules at the time.
- Par. 23      **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin's Board Report was placed on file.
- Par. 24      Superintendent McLaughlin reported the department has experienced a total failure of the van's braking system, which was badly corroded. The cost of repair parts was \$1,730.90 and labor was \$850.00. He asked for ratification of the expenditure.
- Par. 25      Superintendent McLaughlin reported there were five problematic light fixtures at Sears Park and recommended switching out the existing fixtures for LED fixtures. The cost for the fixtures alone from Emium is \$2,262.00, plus installation by MarchOne not to exceed \$1,200.00. He noted he will be reaching out to the IBEW for the installation as well.
- Par. 26      Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve the purchase and installation of five new LED fixtures for Sears Park at a cost not to exceed \$3,462.00. Roll was called with Commissioners Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 3 – 0.

- Par. 27 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to ratify the expenditure for brake system repairs on the van by Leo's Auto Repair not to exceed \$2,580.89. Roll was called with Commissioners Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 28 **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 29 Manager Gottardo reported the kids golf program did so well he is considering offering a program for adult learners.
- Par. 30 **MAIN OFFICE**  
Manager  
Donna Smith's Board Report was placed on file.
- Par. 31 Manager Smith reported the long-awaited computer software had been loaded and staff had begun to familiarize themselves with it.
- Par. 32 **DIRECTOR'S REPORT**  
Director Huber's Board Report was placed on file.
- Par. 33 Apollo Park Update  
Director Huber reported communications continue for final adjustments by Playworld.
- Par. 34 Special Events  
\*\* Director Huber reported the annual Fall Fest event is scheduled for October 30th and may become a joint venture with the Village of Alsip.
- Par. 35 Director Huber reported the return of Santa's Landing event was in the consideration phase, with  
\*\* the probable return of the helicopter arrival of Santa. She added there had been some communication from Local 134 of the IBEW about a possible joint effort.
- Par. 36 COVID-19 Update  
\*\* Director Huber reported she had reached out to PDRMA for new COVID guidelines. She added the District had received \$8,900.00 from the FEMA Expense Grant applications; however, some expenses had been denied and are being appealed.
- Par. 37 Laramie Park/OSLAD Update  
\*\* Director Huber reported work continues on the punchlist with the contractors. The landscaping especially needs attention.
- Par. 38 Cal-Sag Trail  
Director Huber reported the CSX Agreement is being circulated for signatures, and Arkema Company is in possession of its agreement with the District as well
- Par. 39 Skate Park/OSLAD Grant Update.  
Director Huber reported addition of specific elements could make the park more attractive for an OSLAD Grant and asked for approval of two motions to start the application process.

- Par. 40 Motion made Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve Form OS/DOC-3, Resolution of Authorization for the OSLAD Grant Program for the Skate Park Redevelopment. Roll was called with Commissioners Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 41 Motion made Commissioner Schmitt, seconded by Commissioner Gutierrez, to authorize services from Hitchcock Design Group in an amount not to exceed \$1,500.00 for site plan design for the Skate Park. Roll was called with Commissioners Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 3 – 0.
- Par. 42 NRPA Conference  
Director Huber reported the National Recreation and Park Association conference was scheduled for September 21 – 23.
- Par. 43 Apollo Recreation Center Redevelopment  
Director Huber reported the architect and engineer are concerned about rising costs of steel and concrete. Alternates will be included in the bid packages. She added soil borings had been performed and asked for ratification of that expenditure. Lastly, Director Huber reported at least three general contractors have expressed interest in bidding on the ARC redevelopment.
- Par. 44 Commissioner Becker arrived at 7:10 pm.
- Par. 45 Motion made Commissioner Schmitt, seconded by Commissioner Gutierrez, to ratify the costs of soil borings for the Apollo Recreation Center Redevelopment from Soil and Material Consultants in the amount not to exceed \$2,994.00. Roll was called with Commissioners Becker, Gutierrez, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 46 **ATTORNEY’S REPORT**  
Attorney Cainkar reported a new Equalized Assessed Valuation (EAV) had been released by Cook County from numbers of the recent triennial assessment. He noted the EAV increase resulted in a decrease in the taxing rate but the annual income would be essentially flat.
- Par. 47 Attorney Cainkar reported the next tax levy ordinance would reflect the reduced tax rate.
- Par. 48 **NEW BUSINESS**  
\*\* Commissioner Kleina reported that she had been contacted by two separate entities with regard to donations of property to the District. A brief discussion ensued on the properties’ locations, accessibility, value to the District, proximity to residents, and environment assessments.
- Par. 49 It was the consensus of the Board that in-person visits and inspection of the properties would be in order. Each commissioner would check out the properties on their own.
- Par. 50 **OLD BUSINESS**  
\*\* Vandalized Property at Pilot  
Director Huber reported no progress on the damaged fencing and landscape presumably caused by Pilot gas station customers at 127th and Kedzie trespassing the District property, bringing in horses/livestock and/or hay.

Par. 51

**ADJOURNMENT**

Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 52

The Meeting adjourned at 7:26 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required