

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**July 26, 2021**

- Par. 1        **CALL TO ORDER**  
President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:31 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Gutierrez, Perretta, Schmitt, and President Kleina. Absent was Commissioner Becker. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the Meeting Minutes of June 28, 2021, as presented. Motion carried by voice vote 4 – 0.
- Par. 5        Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the Special Meeting Minutes of the Board Parks Tour of June 11, 2021, as presented. Motion carried by voice vote 4 – 0.
- Par. 6        **PUBLIC DISCUSSION**  
No public was in attendance.
- Par. 7        Director Huber introduced for the public and the Board of Commissioners the newly hired Athletics Supervisor, Chuck Summerville
- Par. 8        **PUBLIC HEARING**  
Attorney Perlman called to order a Public Hearing at 6:35 pm. He announced the Hearing had been called for the purpose of taking questions and comments and a budget and appropriation for Fiscal Year 2021/2022. A copy had been available for review and a Public Notice had been duly published in a newspaper of general circulation.
- Par. 9        There were no questions or comments from the Board of Commissioners or the public. Attorney Perlman closed the Hearing at 6:36 pm.
- Par. 10       **SECRETARY’S REPORT**  
No report.
- Par. 11       **COMMITTEE REPORTS**  
FINANCE  
Business Manager  
Sue Breusch’s Board Report was placed on file.

- Par. 12      Manager Breusch reported the anticipated two-day visit by the auditing firm had been reduced to one day as no problems were discerned. Questions were handled by followup phone calls.
- Par. 13      Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve payment of bills for the month of July 2021 in the amount of \$364,972.22. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 14      **RECREATION**  
Superintendent  
Greg Hooper’s Board Report was placed on file.
- Par. 15      Superintendent Hooper reported the summer programs and activities were wrapping up and a number of pool parties had been booked. He added the District would be participating in the National Night Out, a police department community building program on August 4th.
- Par. 16      Recreation Supervisor  
Denise Michalski’s Board Report was placed on file.
- Par. 17      Preschool/Camp Supervisor  
Rebecca Perkaus’ Board Report was placed on file.
- Par. 18      Supervisor Perkaus reported registrations for the various preschool sessions had begun to come in and requested approval of the related handbooks. She anticipates hiring an aide for the 3-year-old and possibly one for the 4-year-old sessions.
- Par. 19      Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to approve the Preschool Policies & Procedures Parent Handbook for School Year 21-22. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 20      Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to approve the Power Play Before & After School Parent Handbook for School Year 21-22. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 21      Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to approve the Power Play Before & After School Staff Handbook for School Year 21-22. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 22      **ATHLETICS**  
Supervisor Chuck Summerville reported he was working to increase Spring 2022 adult league play and added the children’s fall soccer league will be part of the South Suburban Soccer League.
- Par. 23      **AQUATICS/FITNESS**  
Manager  
Leslie Guerrero’s Board Report was placed on file.

- Par. 24      Manager Guerrero reported the pool was very busy with parties, private swim lessons, and large numbers of Chicago residents joining the resident users. She added Aquatic Park also passed an inspection by the Cook County Department of Public Health on Monday, July 12th.
- Par. 25      **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin's Board Report was placed on file.
- Par. 26      Superintendent McLaughlin reported he is experiencing staff shortage in his department and would be advertising at least one full-time position and possibly looking for another part-time worker.
- Par. 27      Commissioner Schmitt asked that the record reflect the Parks staff was doing a very good job, even while short-staffed. They had done great work cleaning up from the recent storm and the vandalism.
- Par. 28      **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 29      Director Huber reported golf rounds were solid in spite of the frequent rain and in line with 2019. The recent concert had gone off well, with two more concerts remaining.
- Par. 30      **MAIN OFFICE**  
Manager  
Donna Smith's Board Report was placed on file.
- Par. 31      Director Huber reported pool passes were still selling and the public was very receptive to the individual pass rate. She added the new phone system was installed and working well.
- Par. 32      **DIRECTOR'S REPORT**  
Director Huber's Board Report was placed on file.
- Par. 33      Apollo Park Update  
Director Huber reported communications continue for final adjustments by Playworld.
- Par. 34      Special Events  
\*\* Director Huber reported that annual Fall Fest event is scheduled for October 30th and may become a joint venture with the Village of Alsip.
- Par. 35      Director Huber reported the return of Santa's Landing event was in the consideration phase, with the probable return of the helicopter arrival of Santa. She added there had been some communication from Local 134 of the IBEW about a possible joint effort.
- Par. 36      COVID-19 Update  
\*\* Director Huber reported she had reached out to PDRMA for new COVID guidelines.
- Par. 37      Burn Permit/Commissioners Park  
Director Huber reported she submitted an updated permit request to the EPA for a controlled burn at Commissioners Park by the Alsip Fire Department, delayed since 2020.

- Par. 38      District Fence Vandalism  
\*\*      Director Huber reported confirmation of the Park District’s ownership of the fence adjacent to the Pilot gas station. She noted the fence had been damaged significantly and District property trespassed by Pilot customers and their horses. A brief discussion ensued regarding Village enforcement of the berm and fence requirement by the Building Commissioner.
- Par. 39      Community Outreach  
Director Huber requested approval of the updated job description for a part-time Community Outreach Specialist working 18-hours to handle marketing efforts for the District.
- Par. 40      Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to approve the updated Part-Time Community Outreach Specialist Job Description. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 41      Laramie Park Rain Garden  
\*\*      Director Huber confirmed that the Laramie Park Splash Pad water to waste actually drains into the Rain Garden depression. Commissioner Schmitt requested that the amount of time it takes to drain completely be determined when the engineering was being checked. He also noted a sign stating “Park Closes at Dusk” needs to be installed to avoid confusion because the security light stays on.
- Par. 42      Cal-Sag Trail  
\*\*      Director Huber reported the new bid letting date was moved to January 2022.
- Par. 43      Mary J Lynch Skate Park  
\*\*      Director Huber reported she had requested pricing schedules for the skate park resurfacing project.
- Par. 44      NRPA Conference  
Director Huber requested approval of the budget for participation at the NRPA conference.
- Par. 45      Motion made by Commissioner Gutierrez, seconded by Commissioner Schmitt, to approve attendance at the NRPA National Conference for up to 4 Board Members and 3 Staff in the amount of \$9,744.00. Roll was called with Commissioners Gutierrez, Perretta, Schmitt, and President Kleina voting yes. Motion carried 4 – 0.
- Par. 46      Apollo Recreation Center Expansion  
\*\*      Director Huber reported a consultation by the architectural firm and a basketball support expert determined the need for reconfiguration of one support where it would have interacted with the indoor walking path in the new ARC configuration.
- Par. 47      **ATTORNEY’S REPORT**  
Attorney Perlman presented for approval a copy of the Ordinance 21-01 entitled “An Ordinance Providing for a Budget and Appropriation for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022”.
- Par. 48      Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to adopt Ordinance 21-01 AN ORDINANCE PROVIDING FOR A BUDGET AND APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022 as presented. Roll was called with Commissioners Gutierrez, Perretta, and Schmitt voting yes and President Kleina voting no. Motion carried 3– 1.

- Par. 49      **NEW BUSINESS**  
\*\*      Commissioner Gutierrez announced that the National Night Out event was scheduled for August 3.
- Par. 50      Commissioner Gutierrez announced that the Coffee for Champions event was scheduled for August 20, with police on the rooftops of the Cicero and Pulaski Dunkin Donut stores.
- Par. 51      **OLD BUSINESS**  
Director Huber reported the Main Office will extend Monday operating hours beginning on August 16. The office will remain open until 8:00 pm.
- Par. 52      **ADJOURNMENT**  
Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 53      The Meeting adjourned at 7:47 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required