

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**April 26, 2021**

- Par. 1        **CALL TO ORDER**  
President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:35 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the Meeting Minutes of March 22, 2021, as presented. Motion carried by voice vote 5 – 0.
- Par. 5        **PUBLIC DISCUSSION**  
Director Huber introduced Jonathan Murawski, Vice President of Robert Juris & Associates Architects, Ltd, and David G Janney, Vice President of Millies Engineering Group. She invited them to address the Board about their respective companies and describe how they would work on the Apollo Recreation Center’s redevelopment. Mr. Murawski gave a brief discussion of the public and municipal projects his company worked on in its 28 years of doing business. He noted his firm also had organized the plan for the first PARC Grant application and handled the SWSRA expansion at Apollo. Mr. Janney explained that his company handles mechanical, electrical, plumbing, and fire protection systems and will work in partnership with the Juris architects. The two men emphasized their collaborative approach to projects and their availability for bid openings and construction meetings.
- Par. 6        **SECRETARY’S REPORT**  
Secretary Poremba presented a proposed 2021/2022 Calendar of Meetings for the coming fiscal year. Any necessary meeting changes in the schedule will be noted beforehand.
- Par. 7        **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Sue Breusch’s Board Report was placed on file.
- Par. 8        Director Huber reported Illinois NFP would begin the annual audit at the end of May.

- Par. 9 Motion made by Commissioner Becker, seconded by Commissioner Gutierrez, to approve payment of bills for the month of April 2021 in the amount of \$232,410.76. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 10 RECREATION  
Superintendent  
Greg Hooper’s Board Report was placed on file.
- Par. 11 Director Huber reported Superintendent Hooper had secured quotes for staff and camper shirts. She recommended the Board approve the purchase of the clothing.
- Par. 12 Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve the clothing order for 2021-2022. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 13 Supervisor  
Denise Michalski’s Board Report was placed on file.
- Par. 14 Director Huber reported on a “Park & Party” event, tentatively scheduled for the same weekend as the annual Fun Fest normally is held. She added there has been increased interest in tours and rentals.
- Par. 15 Supervisor  
Rebecca Perkaus’ Board Report was placed on file.
- Par. 16 Director Huber reported that the annual dance recital will be at the Illinois State Fair in Springfield this year in conjunction with the Illinois Park District Conservation Day.
- Par. 17 Director Huber reported receipt of a \$1,000.00 Power Play grant from the IAPD through sale and renewal of Park District Youth License Plates.
- Par. 18 ATHLETICS  
Supervisor  
Brad Burke’s Board Report was placed on file.
- Par. 19 Director Huber reported they are still hoping to sign more girls for the softball league.
- Par. 20 AQUATICS/FITNESS  
Manager  
Leslie Guerrero’s Board Report was placed on file.
- Par. 21 Director Huber reported staff began re-painting the pool and commended the local Sherwin-Williams Paint store for the special pricing on the 48 gallons of paint.

- Par. 22 Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the Sprayfari Aquatic Park Manual for 2021 Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 23 **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin’s Board Report was placed on file.
- Par. 24 Superintendent McLaughlin reported on the need for 12 lamps at Commissioners Park and recommended installation of a 30-foot-pole at the Fountain Hills driveway.
- Par. 25 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve replacing the light pole at the Fountain Hills Golf Course by Marchone at a cost not to exceed \$3,748.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 26 Motion made by Commissioner Becker, seconded by Commissioner Kleina, to repairing the 12 lamps at Commissioners Park by Marchone at a cost not to exceed \$7,000.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 27 **GOLF COURSE**  
Operations Manager  
Rich Gottardo’s Board Report was placed on file.
- Par. 28 Director Huber reported the pipe for the pumphouse irrigation line had to have an emergency repair and asked for approval of the expenditure.
- Par. 29 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to ratify the pump house irrigation pipe repair by Leibold Irrigation, Inc. in the amount not to exceed \$11,675.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 30 **MAIN OFFICE**  
Manager  
Donna Smith’s Board Report was placed on file.
- Par. 31 Director Huber reported the update to the Vermont RecTrac computer system was still scheduled for installation in the fall. The Main Office will be ready to handle the migration.
- Par. 32 **DIRECTOR’S REPORT**  
Director Huber’s Board Report was placed on file.
- Par. 33 Laramie Park Update  
\*\* Director Huber reported the Laramie Park punch list was to terminate May 29th, per the agreement. Various items are yet to be completed: landscape; concrete crosswalk; splashpad; and grading on the path before the Grand Opening can be scheduled.

- Par.34      PARC Grant for Apollo  
\*\*      Director Huber reported receipt of the Notice of State Award and the PARC Grant Agreement for approval. Once executed, the agreement from the Illinois Department of Natural Resources gives the District two years, minus one day, for completion of the project. There is a grant award fee due for \$5,000.00. The Grant Administrator will be out of the office for four weeks so there are things able to be done before the time limit begins.
- Par. 35      Tree Walk  
Director Huber reported the Village of Alsip and the Park District are working together to create an interpretative tree walk with 20 new trees planted along that portion of the path behind the pool. The path will include signs and QR codes telling about each new and existing tree.
- Par. 36      Budget  
Director Huber reported discussions on the 2021/2022 budget were ongoing.
- Par. 37      Park Planning Tour  
\*\*      Director Huber reminded the Board it was time to schedule an inspection of the three parks that need attention. She suggested the visits be completed before PARC Grant meetings start filling the schedule.
- Par. 38      Controlled Burn  
\*\*      Director Huber reported the EPA permit was updated. All that is needed now is a series of dry days to complete the task.
- Par. 39      Phone System  
\*\*      Director Huber reported having been able to get an estimate of savings on a complete phone system. She expects to have full proposal at a coming meeting.
- Par. 40      Cal-Sag Trail Update  
\*\*      Director Huber reported the legal representative in Springfield was awaiting CSX to finalize the petition; however, CSX wants paid first.
- Par. 41      Motions  
Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve the Grant Agreement between the State of Illinois, Department of Natural Resources and the Alsip Park District for the redevelopment of the Apollo Recreation Center. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 42      Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve the Notice of State Award for the PARC Grant for the redevelopment of the Apollo Recreation Center. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 43      Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to submit the \$5,000.00 Grant Award Fee to the Illinois Department of Natural Resources. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.

Par. 44 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept the proposal from Robert Juris & Associates Architects, Ltd in the amount not to exceed \$179,625.00 for professional services for the redevelopment of the Apollo Recreation Center. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.

Par. 45 Board Reorganization/Committees

Director Huber invited the Board to discuss selection of committees and chairs for Fiscal Year 2021/2022. The Board agreed that Commissioner Kleina serve as president and Commissioner Gutierrez as vice president. It was the consensus of the Board that they organize according to the following committees with chairperson indicated \*:

Finance	*Becker and Schmitt
Recreation	*Perretta and Gutierrez
Preschool	*Gutierrez and Perretta
Athletics/Fitness	*Gutierrez and Becker
Parks & Maintenance	*Becker and Perretta
Golf Course	*Perretta and Schmitt
Main Office	*Schmitt and Gutierrez

The Ad Hoc Project Committees were as follows:

Apollo Park	*Kleina and Perretta
Laramie Park	*Kleina and Becker
Skatepark	*Perretta and Schmitt

Par. 46 Presentations

Director Huber reported that it was the 15th Anniversary of service for Commissioners Kleina and Perretta. She presented them each with a certificate of appreciation from the Illinois Association of Park Districts.

Par. 47 Director Huber announced she had a presentation for outgoing President Perretta. The award was a special folio in appreciation for her service as President of the Board of Commissioners.

Par. 48 **ATTORNEY’S REPORT**

No report.

Par. 49 **NEW BUSINESS**

\*\* There was no new business to come before the Board.

Par. 50 **OLD BUSINESS**

Director Huber reported path distance signage was in the works. She added that distances are spelled out on the website; however, there was a lack of conformity regarding how the distances were measured and identified. The Parks Department is working on an easier to understand method of determining and defining path lengths.

Par. 51 Director Huber surveyed the Board for possible dates for an inspection of the three parks deserving of attention: Progress, Freedom, and the Skate Park. A brief discussion ensued and June 11th at 10:00 am was agreed upon, with June 9th as a back-up date.

Par. 52

**ADJOURNMENT**

Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 53

The Meeting adjourned at 8:04 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required