

Alsip Park District Board of Commissioners
Minutes of Meeting
Video Conference
December 21, 2020

- Par. 1 **CALL TO ORDER**
President Perretta called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those participating in the video conference gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
The Minutes of November 2020 had been set aside pending clarification of an ordinance.
- Par. 5 **SECRETARY'S REPORT**
Secretary Poremba reported a total of three individuals had filed to run for the expiring commissioner terms at the Consolidated Election on April 6, 2021. Two persons filed for the two full terms, and one person filed for the one unexpired, two-year term.
- Par. 6 Director Huber reported correspondence from Olga Bustos thanking the district for the kindness and sympathy extended at the time of the family's loss.
- Par. 7 Director Huber reported correspondence from Marge Cobb, president of the Alsip Senior Citizens Club, thanking the district for the care and concern as evidenced by the phone calls and the virtual luncheon.
- Par. 8 Director Huber reported correspondence from the family of the late Bernice Hornick thanking the district for its support of her efforts with the Alsip Senior Citizens Club.
- Par. 9 **ATTORNEY'S REPORT**
Attorney Cainkar presented for consideration a resolution authorizing the Director to carry over unused vacation days from 2020 to the first quarter of 2021.
- Par. 10 President Perretta opened the floor for discussion and questions for Director Huber. It was noted that Director Huber had 123 hours of unused vacation time because of various Covid-19 pandemic mitigation plans and building closures. It was further noted that policy does not allow for carryover of unused vacation time. A lengthy discussion ensued and the consensus was to allow some carryover. How many days would be equitable was further discussed.

- Par. 11 Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to pass a Resolution of the Alsip Park District, Cook County, Illinois, authorizing its Director of Parks and Recreation to carry over seven (7) vacation days credited to the 2020 calendar year. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 12 **COMMITTEE REPORTS**
FINANCE
Business Manager
Cathy Krydynski's Board Report was placed on file.
- Par. 13 Director Huber reported that Manager Krydynski's last day before retirement was January 8, 2021. She then invited her replacement, Ms. Sue Breusch to join the meeting.
- Par. 14 Director Huber presented a plaque to Manager Krydynski and extended the District's appreciation for "going above and beyond" during her employment. She also presented Ms. Krydynski with an engraved vase for "making a difference" and her unwavering dedication to the District for 24 years.
- Par. 15 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve payment of bills for the month of December in the amount of \$301,022.27. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 16 Director Huber reported that the most recent audit for the District was the last of the agreement with Sickich. Proposals for the 2020/2021 Annual Audit would be sought.
- Par. 17 **RECREATION**
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 18 Director Huber reported that the last contract with KK Stevens Publishing for brochure printing has expired with the next issue. She mentioned that KK Stevens offered good prices for a good product; however, there were often problems with the delivery.
- Par. 19 Director Huber noted the difficulty with scheduling programs and managing hours for the next brochure while unsure about pandemic mitigation plans and social distancing.
- Par. 20 Motion made by Commissioner Kleina, seconded by Commissioner Gutierrez, to approve the contract with KK Stevens Publishing company for the printing of the Spring 2021 seasonal brochure at a price not to exceed \$4,888.58. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 21 Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 22 Director Huber reported the virtual holiday events had gone well.

- Par. 23 PRESCHOOL
 Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 24 ATHLETICS
 Supervisor
Brad Burke's Board Report was placed on file.
- Par. 25 Director Huber reported a slight change had been made for Open Gym whereby two from the immediate family safety bubble could reserve a basketball court.
- Par. 26 In response to a question from President Perretta, Director Huber stated there had been no requests for pickleball but players could be accommodated.
- Par. 27 AQUATICS/FITNESS
 Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 28 Director Huber reported the fitness centers were operational with social distancing and limits on participations and reservations. She added that staff cleaning after individual use has been observed and appreciated by members.
- Par. 29 PARKS/MAINTENANCE
 Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 30 Director Huber reported the department was ready for winter.
- Par. 31 GOLF COURSE
 Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 32 Director Huber reported that three quotes for surveillance equipment had been obtained, with Simple Circuits being low bidder. She added that the cameras were generally operational, with only one camera needing replacement. The project involves one new server, two new cameras, and replacement of the one camera for a total of \$4,412.00.
- Par. 33 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the agreement with Simple Circuits for upgrade to the surveillance system at an amount not to exceed \$4,412.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 34 MAIN OFFICE
 Manager
Donna Smith's Board Report was placed on file.

- Par. 35 Director Huber reported the senior outreach program was well received. Lunch and three Bingo cards were delivered to the participants. She added that another outreach effort will be made in January.
- Par. 36 Director Huber reported the RecTrac system upgrade would be on schedule.
- Par. 37 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 38 Aquatic Park Roofing Project
Director Huber reported the roofing project at Aquatic Park was complete, and the District had realized a \$20,217.00 credit. She noted that DCG Roofing Solutions was a great company.
- Par. 39 COVID-19 Updates
Director Huber reported there were no changes to the state's mitigation orders. She added that she had sent documentation for the FEMA grant, which is 75% reimbursable.
- Par. 40 Illinois Municipal Retirement Fund
Director Huber reported that with the retirement of Cathy Krydynski, a new Authorized Agent for the IMRF needs to be identified. She requested approval of Sue Breusch as the new agent.
- Par. 41 Apollo Park Update
Director Huber reported the contractor's punch list for the Apollo Park update was completed.
- Par. 42 Apollo Recreation Center/PARC Grant
Director Huber reported there had been no activity on the state's PARC Grant program.
- Par. 43 Cal-Sag Trail
Director Huber reported no new action on the Railroad Protective Liability Insurance acquisition and added the projected bid letting for the east leg is now mid- to late- 2021. Her main concern is that the Pulaski Road Corridor Study delays plans for 131st street.
- Par. 44 IPRA/IAPD Conference
Director Huber reported registration had been extended until January 15 for the annual conference January 28 through January 30, 2021. Commissioner Kleina noted that speakers will be prerecorded for viewing but moderators and speakers will be live and on-hand at the time of presentation. An added feature will be availability of the recorded programs to registrants for 30 days, which will be a good opportunity for staff to obtain Continuing Education Units.
- Par. 45 Budget Planning
Director Huber reported staff have begun their budget planning for 2021/2022 with coronavirus operations being the starting point.
- Par. 46 January 2021 Board Meeting
Director Huber asked for confirmation of the date of the January Board Meeting. It was the consensus of the board to conduct the meeting on January 25th at 6:30 pm.

- Par. 47 Motions
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Resolution Appointing the Illinois Municipal Retirement Fund Authorized Agent for the Alsip Park District, Cook County, Illinois. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 48 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the registration for Board and Staff for the IAPD/IPRA Annual Conference to be held virtually in the amount not to exceed \$2,925.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta voting yes. Motion carried 5 – 0.
- Par. 49 **NEW BUSINESS**
There was no New Business to come before the Board.
- Par. 50 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 51 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by President Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.
- Par. 52 The Meeting adjourned at 8:01 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required