

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
February 24, 2020

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to accept the Meeting Minutes of January 30, 2020, as corrected. Motion carried by voice vote 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public in attendance.
- Par. 6 **SECRETARY’S REPORT**
No report.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 8 Director Huber reported that the annual audit had been completed. She went on to complement Manager Krydynski on the fact that it went very well with only a few small notations.
- Par. 9 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve payment of bills for February in the amount of \$398,880.37. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 10 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 11 Director Huber reported for Superintendent Hooper that he had worked out suitable dates with the Alsip Little League for free use of the Apollo Recreation Center.

- Par. 12 Motion made by Commissioner Klein, seconded by Commissioner Gutierrez, to approve The 2020 Alsip Little League User Agreement. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 13 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 14 Preschool/Recreation Supervisor
Rebecca Perkaus’ Board Report was placed on file.
- Par. 15 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve the 2020 Summer Day Camp Employee Handbook. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 16 ATHLETICS
Supervisor
Brad Burke’s Board Report was placed on file.
- Par. 17 AQUATICS/FITNESS
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 18 PARKS/MAINTENANCE
Superintendent
Daren McLaughlin’s Board Report was placed on file.
- Par. 19 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve removing and replacing the wall pads at the Apollo Recreation Center at a cost not to exceed \$10,525.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 20 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the purchase of pool paint at a cost not to exceed \$3,116.60. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 21 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the purchase of one new 30-gallon compressor for the Aquatic Park filter system at a cost not to exceed \$1,347.42. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 22 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve entering into a three-year service agreement with Republic Services for the removal of trash throughout the district as outlined on the service agreement dated 2/1/2020. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.

- Par. 23 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the surplus equipment as presented. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 24 Motion made by Commissioner Perretta, seconded by Commissioner Gutierrez, to approve painting the dump truck body at a cost not to exceed \$1,625.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 25 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 26 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 27 President Becker excused the staff at 6:51 pm.
- Par. 28 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 29 Laramie Park Redevelopment Project
Director Huber reported that three bids had been received for construction of Laramie Park, with Integral Construction, Inc. having submitted the lowest responsible bid. She added references had been checked on the company and they had thus far been positive.
- Par. 30 Director Huber reported that the Laramie Park bid call had included a number of alternates, two of which she recommended accepting, Bid Alternate 3 and Bid Alternate 4. There were also credits on the bid with the change to wood chips under the swings and elimination of paver seating wings.
- Par. 31 Director Huber reported on Bid Alternate 5 and invited consideration from the Board on their preference between concrete and asphalt paving walks. A brief discussion ensued, with the consensus being to decline Bid Alternate 5.
- Par. 32 Apollo Park Update
** Director Huber reported that the playground repairs due because of faulty installation would be attended to by Playworld as soon as the weather permits.
- Par. 33 Mary J Lynch Skate Park
** Director Huber reported that a quote on the incorrect surface material had been supplied by the vendor. Per a group conference call, she recommended keeping the same type of surface.
- Par. 34 Security Cameras
Director Huber recommended the purchase of two additional security cameras for the Apollo Recreation Center, one for the maintenance garage and one for a program room. Commissioner

- Par. 34 Cont'd Schmitt inquired if a third camera with higher resolution could replace the one at the lobby exterior. A brief discussion ensued after a review of a recent video taken at the entrance.
- Par. 35 Next Meeting/Calendar
Director Huber reminded the Board of the change in the next meeting date from March 23 to March 30.
- Par. 36 Business Manager Position
Director Huber reported that the vacancy in the Business Manager position had been posted.
- Par. 37 Huber Employment Contract
Director Huber reported a minor change had been made to her three-year employment agreement and earned vacation time.
- Par. 38 PARC Grant Application
Director Huber reported no announcements on the status of the PARC Grant applications had been made by Illinois Department of Natural Resources.
- Par. 39 Cal-Sag Trail
Director Huber reported that a construction agreement for a reimbursable deposit of \$91,105.00 had been received from The Baltimore & Ohio Chicago Terminal Railroad Company to accommodate necessary changes to the Cal-Sag Trail.
- Par. 40 Motions
Motion made by Commissioner Kleina seconded by Commissioner Gutierrez, accept the Base Bid, Alternate Bid #3 and Alternate Bid #4 from Integral Construction, Inc. resulting in a contract amount of \$758,820.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 41 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, purchase play equipment from Imagine Nation, LLC for Laramie Park in the amount of \$2,910.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 42 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve the updated Business Manager Job Description as amended. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 43 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the Office Manager/Business Clerk Position as discussed. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 44 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the amended three-year Employee Agreement with Jeannette Huber as presented. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.

- Par. 45 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the Baltimore & Ohio Chicago Terminal Railroad Company (B&OCT) Standard Construction Agreement for purposes of the Cal-Sag Trail with reimbursable deposit of \$91,105.00, subject to attorney review and approval. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 46 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of additional security cameras from Simple Circuits in the amount not to exceed \$1,505.16. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 47 **NEW BUSINESS**
Director Huber volunteered to inquire about the use of the Zoom remote conferencing service should the need arise for a video or audio conference/meeting.
- Par. 48 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 49 **ADJOURNMENT**
Motion made by Commissioner Gutierrez, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.
- Par. 50 The Meeting adjourned at 8:00 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required