

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**Apollo Recreation Center**  
**June 22, 2020**

- Par. 1        **CALL TO ORDER**  
Vice President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:34 pm.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Becker, Gutierrez, Kleina, Schmitt, and President Perretta. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept the Meeting Minutes of May 29, 2020, as presented. Motion carried by voice vote 5 – 0.
- Par. 5        **PUBLIC DISCUSSION**  
Director Huber reported there were no electronic or telephonic inquiries in response to the Meeting Notice. No public was in attendance.
- Par. 6        **SECRETARY’S REPORT**  
No report.
- Par. 7        **COMMITTEE REPORTS**  
**FINANCE**  
Business Manager  
Cathy Krydynski’s Board Report was placed on file.
- Par. 8        Director Huber reported it was time to renew the annual software contract with Vermont Systems.
- Par. 9        Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve Payment of \$2,932.87 to Vermont Systems for the annual software contract (includes a credit for 2019 Fintrac). Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.
- Par. 10       Motion made by Commissioner Becker, seconded by Commissioner Kleina, to approve payment of all bills for the month of June 2020 in the amount of \$217,450.67. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.

- Par. 11        **RECREATION**  
**Superintendent**  
Greg Hooper's Board Report was placed on file.
- Par. 12        Director Huber reported that the lobby at the Apollo Recreation Center (ARC) had been opened, walk paths laid out, and furniture removed to ensure social distancing. She noted that people had begun to visit the center and things were picking up.
- Par. 13        **Supervisor**  
Denise Michalski's Board Report was placed on file.
- Par. 14        Director Huber reported specific events were undergoing modification to take the social distancing requirements in consideration, e.g., hosting events or classes outside. She added that efforts were ongoing to recreate the summer brochure.
- Par. 15        **PRESCHOOL**  
**Supervisor**  
Rebecca Perkaus' Board Report was placed on file.
- Par. 16        Director Huber reported that summer camp registrations had begun to trickle in, however, numbers would remain small because of corona-virus related rules. Further, there was little flexibility allowed because of the sizes of the rooms and social distancing rules should activities be forced inside.
- Par. 17        Motion made by Commissioner Gutierrez, seconded by Commissioner Schmitt, to approve the supplemental COVID-19 Day Camp Handbook. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.
- Par. 18        **ATHLETICS**  
**Supervisor**  
Brad Burke's Board Report was placed on file.
- Par. 19        Director Huber reported that softball practices had resumed and were following social distancing guidelines.
- Par. 20        **AQUATICS/FITNESS**  
**Manager**  
Leslie Guerrero's Board Report was placed on file.
- Par. 21        Director Huber reported pool staff was ready to work and outlined the initial plan for adult One-Hour Lap Swimming. A lengthy discussion ensued about logistics and use limits, but lap swimmers must arrive dressed to swim and that there would be no furniture or sunbathing. Congregation of users would not be allowed.
- Par. 22        Motion made by Commissioner Gutierrez, seconded by Commissioner Becker, to approve the 2020 Aquatic Staff Pool Manual. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.

- Par. 23  
\*\* Director Huber reported social distancing guidelines had been adhered to in the Fitness Centers with some equipment being moved out to allow for 6 ft distancing or approximately 36 – 40 users. She added a requirement for reservations was still under discussion.
- Par. 24 **PARKS/MAINTENANCE**  
Superintendent  
Daren McLaughlin’s Board Report was placed on file.
- Par. 25 Director Huber reported the playgrounds are not yet open; however, people and children have been trespassing and removing the caution tape in violation of social distancing rules.
- Par. 26  
\*\* Director Huber reminded the commissioners of the need to sealcoat the parking lot at Apollo Park; however, with the reduction of income it might make more sense to delay the project.
- Par. 27 **GOLF COURSE**  
Operations Manager  
Rich Gottardo’s Board Report was placed on file.
- Par. 28  
\*\* Director Huber reported golfing had resumed with guideline on social distancing being adhered to but the clubhouse remains closed pending guidelines. Director Huber reported they were waiting for guidelines on gaming. President Perretta opened the floor for a brief discussion regarding work needing to be done at the golf course, most significant of which is roof repairs. It became the consensus of the Board that roof repairs were more important than sealcoating.
- Par. 29 **MAIN OFFICE**  
Manager  
Donna Smith’s Board Report was placed on file.
- Par. 30 Director Huber reported the lobby had been set up and furniture removed. It was opened and people had come in to register but online registration was still prevalent. A brief discussion ensued on party rentals and how to handle social distancing rules.
- Par. 31 **DIRECTOR’S REPORT**  
Director Huber’s Board Report was placed on file.
- Par. 32 COVID-19 Update  
Director Huber reported that guidelines for COVID-19 and moving into Phase 4 would be released soon; however, there would be concerns about behavior that can’t be fully monitored.
- Par. 33 Business Manager Position  
Director Huber reported that Manager Krydinski had agreed to stay in her position till January.
- Par. 34  
\*\* Laramie Park  
Director Huber reported work had begun on the new Laramie Park and a complaint received about the amount of dirt being moved and piled up. Commissioner Kleina requested that the contractor spray water on the dirt to deter the dust and dirt from blowing. Director Huber reported that drainage and the path will have to be moved to save a particular tree, with the cost at approximately \$6,000.00.

- Par. 35      Apollo Park  
\*\*      Director Huber reported the contractor has completed some punch list items and awaits final payment; however, it remains to be seen if some are punch list or warranty items. She recommended approving payment with the stipulation that she hold it for the final walk-through.
- Par. 36      Skate Park  
\*\*      Director Huber reported the surface vendor agreed to hold their discounted pricing though June to allow the District more time for evaluation of the project.
- Par. 37      Rt. 83/127th Street  
Director Huber reported IDOT was not willing to install a detour for the bike path while the bridgework is performed.
- Par. 38      Cal-Sag Trail  
\*\*      Director Huber reported some progress with Arkema because the new engineering firm is working on pricing for their segment of the crossing and submission to the IDOT. There still remains the issue where to purchase Railroad Protective Liability Insurance.
- Par. 39      Motions  
Motion made by Commissioner Perretta, seconded by Commissioner Gutierrez, to approve Payment Application #1 from Integral Construction, Inc. in the amount of \$18,387.00. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.
- Par. 40      Motion made by Commissioner Perretta, seconded by Commissioner Gutierrez, to approve final Payment from D&J Landscape, Inc. in the amount of \$35,826.04. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.
- Par. 41      **ATTORNEY’S REPORT**  
Attorney Cainkar presented a copy of the tentative 2020/2021 Budget and Appropriation Ordinance, which will be available for public review for 30 days.
- Par. 42      Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to tentatively approve the 2020/2021 Budget and Appropriation. Roll was called with Commissioners Becker, Gutierrez, Kleina, Schmitt, and Perretta voting yes. Motion carried 5 – 0.
- Par. 43      **NEW BUSINESS**  
There was no New Business to come before the Board.
- Par. 44      **OLD BUSINESS**  
There was no Old Business to come before the Board.
- Par. 45      **ADJOURNMENT**  
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 41        The Meeting adjourned at 8:03 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary