

Alsip Park District Board of Commissioners
Minutes of Meeting
Video Conference
April 27, 2020

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:38 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to accept the Video Conference Meeting Minutes of March 17, March 26, and March 30, 2020. Motion carried by voice vote 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
Director Huber reported there no inquiries in response to the Zoom Meeting Notice she posted.
- Par. 6 **SECRETARY’S REPORT**
No report.
- Par. 7
** Commissioner Gutierrez reported still not having not received the annual notice from the Cook County Clerk regarding a Statement of Economic Interest. Secretary Poremba will revisit the notice issue again with Cook County.
- Par. 8
** **COMMITTEE REPORTS**
FINANCE
Director Huber reminded the Board that the Fiscal Year would be ending; however, budget preparation might be delayed because of insufficient timely information coming from Cook County. A brief discussion ensued regarding completion of the 2020/2021 Budget. Attorney Cainkar stated that the District will have enough information to schedule a budget hearing in June for approval by July, the end of the first quarter of the new Fiscal Year.
- Par. 9
** Director Huber reported new financial software was being installed.
- Par. 10 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve payment of bills for April in the amount of \$345,038.99. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.

- Par. 11 **RECREATION**
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 12 Director Huber reported the Recreation staff was working on a number of projects, including a Community Update, rotating through the facility, and assisting the Parks Department. She added that the Fun Fest would be delayed with no anticipated production date as yet.
- Par. 13 Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 14 Director Huber reported Superintendent Hooper and Supervisor Michalski were creating a
** preliminary online program book because of the need for reduced offerings. They were developing a video project as well. A brief discussion ensued on whether there would there be a penalty for not producing the quarter's program book. Director Huber responded she had been in contact with providers and that they understand the situation. She added that a supplementary issue might be feasible, once stay-at-home orders are relaxed and program start dates can be determined. The Director added that some summer programs might still be a "go" with only a slight delay.
- Par. 15 Preschool/Recreation Supervisor
Rebecca Perkaus' Board Report was placed on file.
- Par. 16 Director Huber reported that a private Facebook Group had been set up for the Preschool
** families and that staff was looking into a way to celebrate graduation.
- Par. 17 **ATHLETICS**
Supervisor
Brad Burke's Board Report was placed on file.
- Par. 18 Director Huber reported athletic seasons will be pushed back but it is hoped that play will proceed eventually with a shortened and/or delayed schedule.
- Par. 19 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 20 Director Huber reported that the aquatic season will be delayed beyond the cessation of social distancing because it will take time to train pool staff.
- Par. 21 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 22 Director Huber reported the Parks staff was working on maintenance items and a list of surplus items had been created, but no start date has been given to M & R Landscaping for mowing. She added that summer staff has not yet been hired.

- Par. 23 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve listing items as surplus for disposition. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 24 **GOLF COURSE**
Operations Manager
Rich Gottardo’s Board Report was placed on file.
- Par. 25 Director Huber reported that operations at golf courses were being eased by the state but there were severe restrictions on numbers, tee time starts, prepayment for games, and all touchable pieces of equipment being removed. Club carts and pull carts will not be allowed and the clubhouse is to remain closed. Therefore, a slight relocation of portable toilets is necessary.
- Par. 26 **MAIN OFFICE**
Manager
Donna Smith’s Board Report was placed on file.
- Par. 27 Director Huber reported that a number of activities suitable for outside participation were being considered as well as a short survey on Facebook. Coming up will be a senior citizen social outreach effort. She went on to request permission to lease a postage machine for office use.
- Par. 28 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve the 60-month postage equipment lease with Pitney Bowes at a cost not to exceed \$58.90 per month. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 29 **DIRECTOR’S REPORT**
Director Huber’s Board Report was placed on file.
- Par. 30 COVID-19 Update
Director Huber reported the stay-at-home order has been extended until May 30. She added that there are a number of online seminars available on possible actions and activities.
- Par. 31 Laramie Park Update
** Director Huber reported that an updated construction schedule is in the works, and subcontractors will be submitting material to the Village for permitting. She added a recipient for the used equipment had been identified. Lastly, she recommended approval of a Change Order that will result in a \$22,803.00 savings on the park project.
- Par. 32 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to ratify Ordinance 2020-01 Authorizing the Donation of Surplus Personal Property to Island Park District. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 33 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve Change Order #1 from Integral Construction, Inc. for Laramie Park resulting in a savings of \$22,803.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.

- Par. 34 Skate Park Update
 ** Director Huber reported she is pushing for discounts from the skate park contractor and added that pricing will hold until the end of May. She suggested a Finance Committee meeting and noted that a contract extension may be necessary because of virus-caused delay.
- Par. 35 PARC Grant Application Update
 ** Director Huber reported she recently had confirmation from the Illinois Department of Natural Resources that the requested PARC Grant supplemental material had been received.
- Par. 36 Cal-Sag Trail
 ** Director Huber reported that Arkema is again looking to change the engineer on the trail project, which will slow progress. She added that the attorney had filed an appearance on the ICC’s amended petition.
- Par. 37 Board Reorganization/Committees
 Director Huber invited the Board to discuss selection of committees and chairs for Fiscal Year 2020/2021. The Board agreed that Commissioner Perretta serve as president and Commissioner Kleina as vice president. It was the consensus of the Board that they organize according to the following committees with chairperson indicated *:
- | | |
|---------------------|------------------------|
| Finance | *Becker and Schmidt |
| Recreation | *Kleina and Gutierrez |
| Preschool | *Gutierrez and Kleina |
| Athletics/Fitness | *Gutierrez and Becker |
| Parks & Maintenance | *Becker and Kleina |
| Golf Course | *Kleina and Schmitt |
| Main Office | *Schmitt and Gutierrez |
- The Ad Hoc Committees were as follows:
- | | |
|--------------|-----------------------|
| Policy | *Schmitt and Kleina |
| Apollo Park | *Kleina and Becker |
| Laramie Park | *Kleina and Becker |
| Skatepark | *Perretta and Schmitt |
- Par. 38 **PRESENTATION**
 Director Huber announced she had a presentation for outgoing President Becker. The award was a special folio in appreciation for being a “Real McCoy” during Commissioner Becker’s term as President of the Board of Commissioners.
- Par. 39 **ATTORNEY’S REPORT**
 No report.
- Par. 40 **NEW BUSINESS**
 There was no New Business to come before the Board.
- Par. 41 **OLD BUSINESS**
 Commissioner Kleina asked to revisit a Fall discussion about the youth 2020 minimum wage exemption whereby those under 18 could paid less than the state’s \$9.25/hour. She noted there

Par. 41 had been no budgetary approval or recommendation by the Board of Commissioners to utilize
Cont'd the exemption and/or to pay some youths at \$7.75/hr. She added that her survey of area districts revealed none of them were taking advantage of the state's youth exemption. President Becker then opened the floor and a lengthy discussion ensued on the hiring of minors, their wages, and their type of work. It was the consensus of the Board that it was unacceptable to utilize the exemption to pay any aged worker at the rate of \$7.75/hr, and that the District should not hire youths under 16 for any reason due to safety issues and concerns.

Par. 42 **ADJOURNMENT**
Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 43 The Meeting adjourned at 8:40 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary