

**Alsip Park District Board of Commissioners**  
**Minutes of Meeting**  
**Video Conference**  
**March 30, 2020**

- Par. 1      **CALL TO ORDER**  
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:34 pm.
- Par. 2      **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3      **ROLL CALL**  
The Secretary called the Roll, and there were present Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 4      **PRESENTATION OF MINUTES**  
Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, seconded by Commissioner Kleina, to accept the Meeting Minutes of February 24, 2020. Motion carried by voice vote 5 – 0.
- Par. 5      **PUBLIC DISCUSSION**  
Director Huber reported there no inquiries in response to the Zoom Meeting Notice she posted.
- Par. 6      **SECRETARY’S REPORT**  
\*\* Commissioners Gutierrez and Perretta each reported having not received the annual notice from the Cook County Clerk regarding a Statement of Economic Interest. Secretary Poremba will follow up with Cook County.
- Par. 7      **COMMITTEE REPORTS**  
**FINANCE**  
Director Huber reported the accounts were run electronically but she will be dropping off checks to be signed by commissioners.
- Par. 8      Director Huber reported that she was monitoring rates from NICOR.
- Par. 9      Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve payment of bills for March in the amount of \$265,349.56. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 10     **RECREATION**  
Superintendent Hooper’s Board Report was placed on file.

- Par. 11 Director Huber presented a proposal from Sunburst Sportswear secured by Superintendent Hooper for preparation of official logo-decorated sportswear. Also, the superintendent had recommended approval of the negotiated dates in the 2020 Alsip Falcons User Agreement.
- Par. 12 Motion made by Commissioner Schmitt, Perretta, to approve purchase of apparel as specified from Sunburst Sportswear not to exceed \$6,245.75. (Order to be placed as needed at a later date.) Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 13 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve The 2020 Alsip Falcons User Agreement. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 14 Recreation Supervisor  
Denise Michalski's Board Report was placed on file.
- Par. 15 Preschool/Recreation Supervisor  
Rebecca Perkaus' Board Report was placed on file.
- Par. 16 Director Huber reported the District had won another Grant for the Before & After School Program.
- Par. 17 ATHLETICS  
Supervisor  
Brad Burke's Board Report was placed on file.
- Par. 18 Director Huber reported that the Girls Softball program would likely get a later start for the year.  
\*\* Commissioner Kleina asked for an extended registration period with the season running longer into the calendar year. Director Huber will have this looked into with the league.
- Par. 19 AQUATICS/FITNESS  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 20 Director Huber reported that they are planning on a pool season and Manager Guerrero is doing  
\*\* staff-hiring interviews. She added that there have been inquiries about getting seasonal pool passes; however, a proof of residency is required. The director said she would try working up a plan to allow a way to provide the proof, perhaps via download or mail.
- Par. 21 PARKS/MAINTENANCE  
Superintendent  
Daren McLaughlin's Board Report was placed on file.
- Par. 22 Director Huber reported a start date for mowing had yet to be decided. She added that sealcoating and a fence project are being considered but no dates determined because of the uncertain length of the stay-at-home order. Commissioner Kleina suggested the sealcoating be done while the order is in place and there are no cars.

- Par. 23 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve a three-year service agreement with M & R Landscaping at a cost of \$1,750.00 per month with a start date to be determined. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 24 **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 25 Director Huber reported that golf courses were ordered closed; however, staff is checking on the facility. She added that the April 12th Easter Brunch was getting tight and could be cancelled.
- Par. 26 President Becker opened the floor for a brief discussion on paying part-time employees while the facility was closed during the pay period. The consensus was not to interfere in the process for applying for unemployment compensation and to let things stand.
- Par. 27 **MAIN OFFICE**  
Manager  
Donna Smith's Board Report was placed on file.
- Par. 28 Director Huber reported some office staff were rotating in to check on the facility and to monitor the website.
- Par. 29 **DIRECTOR'S REPORT**  
Director Huber's Board Report was placed on file.
- Par. 30 COVID-19 Update  
Director Huber reported that buildings are closed but that parks are open. She added that staff was prepping Aquatic Park for a pool season of an uncertain duration.
- Par. 31 Business Manager Position  
\*\* Director Huber reported holding off on interviews and that she had received approximately 20 applications for the Business Manager position. Commissioner Schmitt suggested she attempt to keep in touch with the candidates.
- Par. 32 Laramie Park Update  
\*\* Director Huber reported that it is unknown if pushing back the start date for new construction will affect the OSLAD Grant but has Joe Brusseau looking into securing updates from the contractor. She noted she had met the state's required dates on behalf of the district.
- Par. 33 Apollo Park Update  
Director Huber reported that she still anticipated the needed repairs would be attended to in the spring, weather permitting.
- Par. 34 Skate Park Update  
\*\* Director Huber reported difficulty in coordinating with the developer at this time.

- Par. 35      PARC Grant Application Update  
\*\*      Director Huber reported there was nothing new or reports of any kind from the Illinois Department of Natural Resources.
- Par. 36      Cal-Sag Trail  
\*\*      Director Huber reported that Arkema has not moved recently but is looking to change the engineer on the trail project. She added that CSX was working through the agreement.
- Par. 37      **ATTORNEY’S REPORT**  
No report.
- Par. 38      **NEW BUSINESS**  
There was a brief discussion on scheduling a Special Meeting regarding COVID-19. No action was taken as the consensus was to “stand by” and meet if/when necessary.
- Par. 39      **OLD BUSINESS**  
There was no Old Business to come before the Board.
- Par. 40      **ADJOURNMENT**  
Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to adjourn the Meeting. Motion carried by voice vote 5 – 0.
- Par. 41      The Meeting adjourned at 7:28 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up action required