

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
November 25, 2019

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Gutierrez, Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to accept the Meeting Minutes of October 28, 2019, as presented. Motion carried by voice vote 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There was no public in attendance.
- Par. 6 **SECRETARY’S REPORT**
Secretary Poremba read a letter from Fire Chief Styczynski thanking the Park District for the recent support and wonderful vendor signage for the department’s recent open house.
- Par. 7 **COMMITTEE REPORTS**
FINANCE
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.
- Par. 8 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the transfer of money for a bond payment of \$934,125.00 on December 1, 2019. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 9 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve payment of bills in the amount of \$299,035.20. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 10 **RECREATION**
Superintendent
Greg Hooper’s Board Report was placed on file.

- Par. 11 Superintendent Hooper reported that two elves were needed to help Santa Clause arrive safely.
- Par. 12 Superintendent Hooper reported that amenities for the Cal-Sag Trail rest-stop had arrived.
- Par. 13 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to close the Apollo Recreation Center at 6:00 pm on Friday, January 10, 2020, for the holiday party. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 14 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 15 Preschool/Recreation Supervisor
Rebecca Perkaus’ Board Report was placed on file.
- Par. 16 Supervisor Perkaus reported that pricing for the summer camps is being looked at with respect to the coming increase in the minimum wage. She added that field trips and optional outings are being received well and that a theater trip was already sold out.
- Par. 17 **ATHLETICS**
Supervisor
Brad Burke’s Board Report was placed on file.
- Par. 18 Supervisor Burke reported that several new towns will be participating in a winter basketball league, with games beginning in January. Winter soccer begins in February. He went on to ask for approval of his recommendation to include shipping cost in future Youth Athletic Picture Packages for the 2020 season.
- Par. 19 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve Memory Makers for the cost of \$9.40 per picture package at an amount not to exceed \$5,123.00 for athletic photos in the year 2020. Roll was called with Commissioners Gutierrez, Perretta, Schmitt and Becker voting yes, and Commissioner Kleina voting no. Motion carried 4 – 1.
- Par. 20 **AQUATICS/FITNESS**
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 21 Supervisor Guerrero reported she is planning on rearranging equipment and purchasing two new treadmills.
- Par. 22 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin’s Board Report was placed on file.
- Par. 23 Superintendent McLaughlin reported that the automatic floor scrubber needed to be replaced. He recommended it be replaced by a reconditioned machine with all wearable parts replaced or rebuilt and a three-month warranty on parts and labor.

- Par. 24 Superintendent McLaughlin recommended the District renew the service agreement with TruGreen for another three years. He also recommended sending the large area mower out for inspection and possible service.
- Par. 25 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the cost of purchasing one reconditioned automatic floor scrubber at a cost not to exceed \$3,195.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 26 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve renewal of the Service Agreement with TruGreen lawn care providers for three years. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 27 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve sending the large-area mower to Burriss Equipment for service and inspection. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 28 **GOLF COURSE**
Operations Manager
Rich Gottardo’s Board Report was placed on file.
- Par. 29 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the 2020 Greens Fees as presented. A brief discussion ensued regarding golfers booking tee times online as opposed to calling or walking in, gaining consistency in the green fees, and keeping senior residents’ rates down. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 30 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to ratify the compressor repairs at a cost not to exceed \$10,594.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 31 **MAIN OFFICE**
Manager
Donna Smith’s Board Report was placed on file.
- Par. 32 ****** Manager Smith reported that she might consider recommending a change in the Monday evening hours. She noted that fewer customers need to register in person since the creation of online registration forms and the addition of an indoor drop-off box.
- Par. 33 President Becker excused the staff at 6:58 pm.
- Par. 34 **DIRECTOR’S REPORT**
Director Huber’s Board Report was placed on file.

- Par. 35 December Board Meeting
Director Huber reminded the board that the next Board Meeting was scheduled for Thursday, December 19, 2019, at 6:30 pm.
- Par. 36 IPRA/IAPD Conference
Director Huber asked the Board for confirmation of their participation at the IPRA/IAPD Conference in January. Commissioner Kleina added that registration is already up by 300 and hotel rooms are rapidly being booked.
- Par. 37 Chamber of Commerce
Director Huber reminded the Board of the Chamber of Commerce Holiday Gathering that is scheduled for Wednesday, December 4th.
- Par. 38 Gym Pass Giveaways
Director Huber reported that she planned to announce the call of nominations of up to five complimentary Gym Passes on Giving Tuesday, December 3rd.
- Par. 39 Holiday Hours
Director Huber recommended approval of the holiday hours for 2020 as presented.
- Par. 40 Skate Park
** Director Huber reported on the need for a committee meeting to discuss the redevelopment of the Skate Park.
- Par. 41 Apollo Recreation Center/PARC Grant
Director Huber recommended ratification of the hiring of Robert Juris & Associates to update plans for the ARC expansion. She added that she had shared with them the comments received from the IDNR after rejection of the previous PARC Grant application. The new concept was due to the state by January 17th.
- Par. 42 Planned Park Tours
Director Huber reported that park tours have been moved to a Spring project.
- Par. 43 Laramie Park Redevelopment
** Director Huber reported that no bids had been received for the Laramie Park playground so bid information packages were going back out and would now include the splash pad. The new bids would be opened December 13th.
- Par. 44 Director Huber reported the finding of the soil borings resulted in the need for further engineering work and additional fees incurred. However, Director Huber stated that she was able to negotiate the fee down by half and recommended payment of the bill.
- Par. 45 Cal-Sag Trail
Director Huber reported having received a positive response from CSX Transportation regarding proposed changes near the Pulaski rail crossing; however, no answer from Arkema has been forthcoming.

- Par. 46 Holiday on Pulaski
Director Huber reported that the District would not be participating in a craft tent or as a Holiday punch stop because of staff requirements for Santa's Landing the following day. She added the District would provide a bus for transportation between stops.
- Par. 47 Motions
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the 2020 Holiday Schedule and Hours. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 48 Motion made by Commissioner Perretta, seconded by Commissioner Gutierrez, to ratify the professional service agreement of Robert Juris & Associates in the amount of \$2,500.00 for conceptual designs for Apollo Recreation Center. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 49 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Change Order #1 from WT Engineering in the amount not to exceed \$2,750.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 50 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve the purchase of a shade system from Parkreation, Inc. in the amount of \$7,430.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 51 Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to approve the purchase of an ICON shelter from Parkreation, Inc. in the amount of \$17,149.00. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 52 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of fitness stations from ExoFit Outdoor Fitness in the amount of \$9,691.10. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 53 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to authorize staff to initiate the bid process for the purchase of Splash Pad equipment for Laramie Park. Roll was called with Commissioners Gutierrez, Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 5 – 0.
- Par. 54 **ATTORNEY'S REPORT**
** Attorney Cainkar reported on a requirement for Public Act 101-221 and added that he would present a resolution for approval at the December meeting.

- Par. 55 **NEW BUSINESS**
** Commissioner Kleina noted that the paid holiday policy did not take into consideration the inequity of part-time employees required to work a holiday yet being paid only straight time for that day. She went on to suggest that an hourly differential of some kind be considered for those employees, e.g., Aquatic Park and Golf Course. Director Huber will look into how other agencies are handling the issue of holiday work.
- Par. 56 President Becker opened the floor for a brief discussion on mailing the picture packages to every athletic participant. The consensus was to delay mailing the packages until after the end of the seasons and only to those who did not show up to collect their photographs.
- Par. 57 Director Huber reported on changes to the PRDMA healthy life program whereby the annual
** “bonus” for healthy activities will be taxed. She added that non-insured employees would be welcome to participate as well; however, any bonuses earned will not be paid by PRDMA and must be picked up by the District.
- Par. 58 **OLD BUSINESS**
Commissioner Gutierrez reported the Alsip Police Department was seeking donations for their toy drive. Director Huber volunteered to set up a box for the department in the ARC on behalf of the needy children.
- Par. 59 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 5 – 0.
- Par. 60 The Meeting adjourned at 8:03 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required