

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
July 22, 2019

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:38 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Kleina, Schmitt, and President Becker. Absent was Commissioner Perretta. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Meeting Minutes of June 24, 2019, as presented. Motion carried by voice vote 3 – 0.
- Par. 5 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve and release the Executive Session Minutes of May 2019, as presented. Motion carried by voice vote 3 – 0.
- Par. 6 **APPOINTMENT TO VACANCY**
Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to appoint Jairo Gutierrez to fill the vacancy created by the passing of Commissioner Robert Schneider. Roll was called with Commissioners Kleina, Schmitt, and Becker voting yes. Motion carried 3 – 0.
- Par. 7 President Becker invited Mr. Gutierrez to prepare to be sworn into office. Attorney Cainkar administered the Oath of Office to Mr. Gutierrez. Commissioner Gutierrez received congratulations all around and was invited to take his seat with the Board.
- Par. 8 **PUBLIC DISCUSSION**
There was no public in attendance.
- Par. 9 **SECRETARY’S REPORT**
No report.
- Par. 10 **COMMITTEE REPORTS**
FINANCE
Business Office Manager
Cathy Krydynski’s Board Report was placed on file.

- Par. 11 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve payment of the bills for the month of July 2019 in the amount of \$463,336.46. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 12 RECREATION
Superintendent
Greg Hooper’s Board Report was placed on file.
- Par. 13 Superintendent Hooper reported that summer programs and special events were winding down; Aquatic Park has been busy, and Water Polo is finishing its third year. Next up will be assisting with the Alsip Police Department’s National Night Out. He added that PDRMA representatives had come out to observe the way camp and pool staff interacted on pool visit days.
- Par. 14 Recreation Supervisor
Denise Michalski’s Board Report was placed on file.
- Par. 15 Superintendent Hooper reported that the department will be going out for bids for one year of brochure printing.
- Par. 16 Preschool/Recreation Supervisor
Rebecca Perhaus’ Board Report was placed on file.
- Par. 17 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve the Staff Manual for Preschool Instructors, School Starters Instructors and Before & After School Instructors. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 18 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve the “Partners” Before & After School Manual. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 19 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve the 3-Year-Old Preschool Parent Manual. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 20 Motion made by Commissioner Gutierrez, seconded by Commissioner Kleina, to approve the 4-Year-Old Preschool Parent Manual. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 21 Motion made by Commissioner Gutierrez, seconded by Commissioner Schmitt, to approve the School Starters Parent Manual. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 22 ATHLETICS
Supervisor
Brad Burke’s Board Report was placed on file.

- Par. 23 **AQUATICS/FITNESS**
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 24 **PARKS/MAINTENANCE**
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 25 Superintendent McLaughlin reported that he had submitted an incomplete package cost at the June Meeting for purchase of a new Ford f-450 dump truck. The corrected total is \$42,245.00, including the dump body.
- Par. 26 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to correct the total cost for the purchase of one new dump truck from \$35,206.00 to \$42,245.00 from the Suburban Purchasing Cooperative. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 27 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 28 **MAIN OFFICE**
Manager
Donna Smith's Board Report was placed on file.
- Par. 29 President Becker excused the staff at 7:01 pm.
- Par. 30 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 31 Gymnasium Floor
** Director Huber reported the new sport court floor was scheduled for installation beginning the week of August 5th. The first step will be the removal of the bleachers, after which the installation and striping of the floor will commence.
- Par. 32 Laramie Park Redevelopment
** Director Huber reported the Public Meeting/Ice Cream Social brought out a few interested people for the presentations on the Laramie Park Redevelopment plan. After taking comments, two pieces of equipment were favored by the observers: the Zip Line and the Tower Spinner. She went on to share the good news that the favored splashpad layout has been estimated to cost approximately \$15,000.00 less than the routine estimate. Lastly, at least three agencies have thus far expressed interest in receiving the outgoing playground equipment.
- Par. 33 Mary J Lynch Skate Park
** Director Huber reported that quite a few curious people turned out for the Public Meeting at the Skate Park, and completed surveys that are being compiled and analyzed by the American Ramp Company (ARC). She noted there were no comments or complaints about expanding use of the park to include bicycles and/or scooters. ARC's report on the surveys is pending.

- Par. 34
** DiscGo Park
Director Huber reported that the disc golf park Ribbon Cutting drew a small number of interested potential players. Of note, a resident who participates in disc golf leagues gave demonstrations and uses of the various discs and offered to help promote the activity in the area. When discussion came up about expanding the course to nine “holes” from seven, the volunteer suggested the addition of two extra tees further from two of the existing holes.
- Par. 35
** Rte. 83 & 127th Grounds
Director Huber voiced her appreciation for Sportsfields’ Inc. They were of great assistance in identifying and estimating the cost of work necessary to improve the grounds of the area. She added the project will involve grading and the addition of topsoil and seed, and that the MWRD has to give approval and could help with the project.
- Par. 36
** Apollo Park Redevelopment
Director Huber reported that she and Superintendent McLaughlin were still pursuing completion of the project’s punch list with the developer. Items yet to be satisfactorily addressed are the driveway painting and several other installation deficiencies. Until then, the final payout is withheld.
- Par. 37
Cal-Sag Property
Director Huber reported a lack of response from the realty office representing the sale of the commercial property in question.
- Par. 38
NRPA Conference & Calendar
Director Huber reminded the commissioners of the dates for the national conference. She inquired as to confirmation of attendance and travel dates. Following that, she went on to suggest a change in the meeting date for September. A brief discussion ensued and a consensus was reached to change the regular meeting date from Monday, September 23, 2019, to Monday, September 16, 2019. Director Huber will post the Public Notice.
- Par. 39
Office Machines Agreement
Director Huber reported Attorney Cainkar was reviewing the proposal from Proven IT, the District’s current office machine provider. She has also requested a quote from Impact Office Systems, another provider. She went on to recommend acceptance of the five-year agreement with the provision that it meets with the attorney’s approval.
- Par. 40
** Cal-Sag Trail/East Portion
Director Huber reported Arkema’s engineers are reviewing plans and she is waiting for further comment. She added that the Illinois Department of Transportation (IDOT) had reinstated funding for the Trail. The new date for bid letting is January 2020.
- Par 41
Motion
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept the Five-Year Service Agreement with Proven IT for lease and maintenance of copy machines and printers, pending successful attorney review and approval. Roll was called with Commissioners Gutierrez, Kleina, Schmitt, and Becker voting yes. Motion carried 4 – 0.

Par. 42 **ATTORNEY'S REPORT**

No report

Par. 43 **OLD BUSINESS**

Commissioner Kleina inquired if the former lobby work-counter was being used in the Main Office. Director Huber responded affirmatively and stated the counter is especially appreciated when staff perform tasks requiring a large flat work surface while still monitoring the window.

Par. 44 **NEW BUSINESS**

** Fountain Hills Golf Club Gaming

Commissioner Kleina reported a new gaming license statute, effective January 1, 2020, will allow a maximum of six gaming machines in the gaming annex at Fountain Hills. She suggested a data review to see if another machine would be desirable before construction begins on the annex. A brief discussion ensued with regard to the need for six machines, the space available, and the amount of income expected to be generated. Director Huber provided a copy of a recent income report for the machines in place.

Par. 45 **ADJOURNMENT**

Motion made by Commissioner Schmitt, seconded by Commissioner Gutierrez, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 46 The Meeting adjourned at 7:55 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required