

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
May 23, 2019

- Par. 1 **CALL TO ORDER**
President Becker called to order the Meeting of the Alsip Park District Board of Commissioners at 6:31 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Meeting Minutes of April 22, 2019, as presented. Motion carried by voice vote 4 – 0.
- Par. 5 **OATHS OF OFFICE**
Attorney Cainkar invited newly elected commissioners to partake in the Oath of Office ceremony. Jerri-Lynn Kleina and Joe Schmitt were duly sworn in to four-year-terms of office by Attorney Cainkar.
- Par. 6 **PUBLIC DISCUSSION**
There was no public in attendance.
- Par. 7 **SECRETARY’S REPORT**
Secretary Poremba read a Thank You note from C. Blanchette on behalf of the Alsip Bingo Seniors regarding the organization’s Spring Luncheon at the Apollo Recreation Center.
- Par. 8 **COMMITTEE REPORTS**
FINANCE
Business Office Manager
Cathy Krydinski’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the transfer of \$28,069.44 for the payment of interest on the General Obligation Bonds. Roll was called with Commissioners Kleina, Perretta, Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 10 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the yearly membership dues for the Management Association in the amount of \$1,340.00. Roll was called with Commissioners Kleina, Perretta, Schmitt and President Becker voting yes. Motion carried 4 – 0.

- Par. 11 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the one-year-contract with Ricoh at the cost of \$1,532.18. Roll was called with Commissioners Kleina, Perretta, Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 12 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to pay the bills for the month of May 2019 in the amount of \$316,315.52. Roll was called with Commissioners Kleina, Perretta, Schmitt and President Becker voting yes. Motion carried 4 – 0.
- Par. 13 RECREATION
Superintendent
Greg Hooper's Board Report was placed on file.
- Par. 14 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to authorize staff to go out to bid for the printing of four (4) seasonal brochures for a one-year-agreement. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 15 Recreation Supervisor
Denise Michalski's Board Report was placed on file.
- Par. 16 Preschool/Recreation Supervisor
Jessica Tompkins' Board Report was placed on file.
- Par. 17 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Summer Camp Staff Manual. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 18 ATHLETICS
Supervisor
Brad Burke's Board Report was placed on file.
- Par. 19 AQUATICS/FITNESS
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 20 Motion made by Commissioner Schmitt seconded by Commissioner Perretta, to approve two monthly fitness specials for September and January for the fall/winter brochures for 2019 and 2020. Roll was called with Commissioners Becker, Kleina, Perretta, and Schmitt voting yes. Motion carried 4 – 0.
- Par. 21 PARKS/MAINTENANCE
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 22 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the cost of a new water level controller from Halogen Pool Supply at a cost no to exceed \$2,500.00. Roll was called with Commissioners Becker, Kleina, Perretta, and Schmitt voting yes. Motion carried 4 – 0.

- Par. 23 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 24 MAIN OFFICE
Manager
Donna Smith's Board Report was placed on file.
- Par. 25 President Schmitt excused the staff at 7:00 pm.
- Par. 26 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 27 Skate Park
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Director Huber reported on the progress in updating the Mary J Lynch Skate Park. The design/construction firm is preparing a rough design on which user comments will be sought. She added that skate demonstrations will be featured in conjunction with the Fun Fest.
- Par. 28 Commissioners Park Burn
Director Huber reported the EPA had approved the application for a controlled burn and firefighter exercise for Commissioners Park, with a plan to execute the burn by June 1st. However, there has been too much rain this past month to complete the project.
- Par. 29 DiscGo Park
Director Huber reported some equipment for the new disc golf park had been installed and will be completed once the weather improves. She added the new park will be highlighted during the Fun Fest.
- Par. 30 Laramie Park/Grant Award
Director Huber happily report the OSLAD Grant Agreement had been received from the Illinois Department of Natural Resources. She anticipates plans will be presented for community input next month. The director added that an RFP had been publicized and the project is on track for a spring 2020 start, with a grand reopening in July.
- Par. 31 Senior Spring Luncheon
Director Huber reported the annual luncheon had gone well and asked for ratification of a District donation towards the costs of the event.
- Par. 32 Trail Intersect
Director Huber reported on the reluctance of contractors to participate in grading/seeding of an area adjacent to the Cal-Sag Trail because of concerns about the quality and composition of the dirt. The Director has recruited Jim Walsh from Sportsfields, who will investigate among the piles of dirt to get some idea of what's there.
- Par. 33 Apollo Park Repairs
Director Huber reported the pour-in-place safety surface has not yet been re-poured to replace problem areas with new material because of continuing weather issues.

- Par. 34 Cal-Sag Bike Trail
Director Huber reported progress was being made, however slowly. Structural issues with hydrant and vault locations, as well as a rail crossing and fencing are being addressed. She added that IDOT has issued a “go” notice for Phase II along Pulaski and the engineers have submitted paperwork the funding to be re-instated. With regard to the 131st Street portion of reconstruction, Cook County will be taking over.
- Par. 35 Community Outreach
Director Huber reported having secured the talents of a marketing major for the summer in a mutually beneficial arrangement where the student will gain experience as well as assist the District in developing the position.
- Par. 36 Resident Issue/Complaint
** Director Huber reported having received both email and voice messages from a disgruntled resident, who did not make clear the reason for the complaint. Director Huber has made multiple attempts to follow up with the resident but was unable to connect directly with the individual. She added there is some history with the individual having complained about the lighting and tennis courts at Austin View Park.
- Par. 37 TIP Reporting Policy
Director Huber presented a preliminary copy of a document on a new Tip Reporting Policy, which has been reviewed and approved by Attorney Cainkar. Pending Board approval, the Policy will be distributed to all appropriate staff.
- Par. 38 Motions
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Grant Agreement between the State of Illinois Department of Natural Resources and the Alsip Park District for the redevelopment of Laramie Park. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 39 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to ratify the donation of \$400.00 to the Alsip Park District Senior Club. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 40 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the Tip Reporting Policy as presented. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 41 **ATTORNEY’S REPORT**
Attorney Cainkar recommended the tentative approval and to place on file the budget and appropriation for the 2019/2020 fiscal year.
- Par. 42 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, for the tentative approval and placement on file of Ordinance 19-1, An Ordinance providing for a budget and appropriation for the fiscal year beginning May 1, 2019 and ending April 30, 2020 for the Alsip Park District. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.

- Par. 43 **NEW BUSINESS**
** Director Huber reported some discord over the policy of adding a gratuity onto brunch bills at Fountain Hills. Some commissioners feel that an automatic gratuity should not be included on the bill as customers aren't being served. This needs to be clarified before the next buffet event.
- Par. 44 Director Huber reported on an issue with "No Shows" with reservations for the Fountain Hills Mother's Day Brunch. That hurt the event's bottom line because those expected guests had to be included when planning and staffing the event. She went on to state the problem is being looked at seriously, with pre-charging for the meals being a likely outcome.
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- Par. 45 **OLD BUSINESS**
Director Huber reported that she is moving forward with implementing two courts for Pickle Ball at the Apollo Recreation Center. She added all needs done is ordering the equipment.
- Par. 46 **EXECUTIVE SESSION**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to suspend the order of business for the purpose of conducting an Executive Session for the discussion of the selection of a person to fill a vacancy in public office as allowed by the Illinois Open Meetings Act (5 ILCS 120/2(c)(3)). Roll was called with Commissioners Kleina, Perretta, Schmitt, and Becker voting yes. Motion carried 4 – 0.
- Par. 47 The Meeting was suspended at 7:50pm.
- Par. 48 **RECALL TO ORDER**
President Becker reconvened the Meeting at 8:10 pm. The Secretary called the Roll and there were present Commissioners Kleina, Perretta, Schmitt, and President Becker. A quorum was present.
- Par. 49 President Becker opened the floor for comments on the candidates who had been interviewed for the vacant seat. The consensus was that the group of candidates had submitted very good resumes; however, a clear applicant had stood out and a consensus was reached. That individual would be contacted and offered the appointment. Assuming acceptance, the two-year appointment and swearing in ceremony will occur at the June Meeting.
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- Par. 50 **ADJOURNMENT**
Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.
- Par. 51 The Meeting adjourned at 8:15 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required