

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
May 22, 2017

- Par. 1 **CALL TO ORDER**
President Kleina called to order the Meeting of the Alsip Park District Board of Commissioners at 6:31 pm.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Perretta, Schmitt, Schneider, and President Kleina. A quorum was present.
- Par. 4 **SWEARING IN CEREMONY**
Attorney Cainkar invited the newly elected Commissioners to rise to swear their Oath of Office. Commissioners Becker and Perretta recited their oaths to many congratulations and took their seats. Ms. Cathy Reagan of the Alsip-Merrionette Park Public Library served as Notary Public.
- Par. 5 **PRESENTATION OF MINUTES**
Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to approve the Committee/Board Minutes for April 24, 2017. Motion carried by voice vote 5 – 0.
- Par. 6 **PUBLIC DISCUSSION**
There were no questions or comments from the public.
- Par. 7 **SECRETARY’S REPORT**
No report.
- Par. 8 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Schneider, seconded by Commissioner Becker, to approve the purchase of supplies for the Epson 9900 printer from ITSupplies at an amount not to exceed \$1,370.68. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 10 Motion made by Commissioner Schneider, seconded by Commissioner Becker, to approve the purchase and installation of a paging system (ceiling tile/ceiling speakers, horns, and wire guards) at an amount not to exceed \$2,596.75. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.

- Par. 11 FINANCE
 Business Office Manager
 Cathy Krydynski's Board Report was placed on file.
- Par. 12 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the transfer of \$37,287.50 for the payment of bond interest. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 13 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the renewal and payment of yearly membership dues for the Management Association. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 14 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the relocation of all telephone and data cabling for a cost of \$2,312.32. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 15 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the one-year contract with Ricoh for a cost of \$2,312.32. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 16 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the one-year contract with Ricoh for a cost of \$2,312.32/year. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 17 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve payment of bills and payroll for the month of May in the amount of \$663,917.73. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 18 RECREATION
 Superintendent
 Greg Hooper's Board Report was placed on file.
- Par. 19 Supervisor
 Denise Michalski's Board Report was placed on file.
- Par. 20 Preschool
 Laurie Nissen's Board Report was placed on file.
- Par. 21 ATHLETICS
 Supervisor
 Will Misiewicz's Board Report was placed on file.
- Par. 22 AQUATICS/FITNESS
 Manager
 Leslie Guerrera's Board Report was placed on file.

- Par. 23 Motion made by Commissioner Becker, seconded by Commissioner Schmitt, to approve an offering of two monthly fitness specials in September and January Fall/Winter brochures for 2017/2018. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 24 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 25 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the cost of purchasing one load of playground safety surface from Rainbow Farms at a cost not to exceed \$1,170.00. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 26 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 27 MAIN OFFICE
Office Manager
Donna Smith's Board Report was placed on file.
- Par. 28 President Kleina excused the staff at 7:00 pm.
- Par. 29 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 30 Falcons Football & Cheerleading
Director Huber reported on a meeting she had with the president and treasurer of the Falcons Football and Cheerleading Association. Their discussion resulted in a possible agreement that the District contributes half the cost of the installation of the proposed scoreboard in that it will be beneficial to both organizations. If agreeable to the Board of Commissioners, it can be handled by updating the 2012 Agreement to include a contribution not to exceed \$3,000.00.
- Par. 31 Roof Analysis
Director Huber reported having received a proposal from Interstate Roof Systems Consultants to inspect, test, and evaluate all roofs for the District in the amount of \$5,000.00. She recommended approval of this expense so the District will have data to include in capital expense plans in the future.
- Par. 32 Compressor Replacement
Director Huber reported on a recent quote from Complete Temperature Systems for the replacement of a compressor for one of the two units in the small gym. The cost is \$2,764.00.
- Par. 33 ARC Dryvit
Director Huber reported that the Dryvit façade (around the ARC needs some repairs and new paint. She had received a proposal for the work in the amount of \$13,800.00 and recommended proceeding with the necessary repair of the external wall insulation system.

- Par. 34
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Apollo Park Redesign Project
Director Huber reported having met with Joe Brusseau regarding his previous Apollo Park redesign plans. Because of limitations and added costs, it was determined that the former driveway plan would not be feasible due to added requirements of the MWRD. However, Mr. Brusseau stated that he could deliver the special playground without exceeding MWRD rules for acreage disruption. His proposal included preliminary design service, including program and analysis as well as final design services, construction documents, permitting bidding, and negotiation, and an option for a boundary survey not to exceed \$41,660.00, plus \$1,960.00.
- Par. 35
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A discussion ensued and among the concerns covered was the possible construction of a retention pond to avert flooding of the greenspace and the minimum area needed to land a helicopter. Further, it was noted that the District had previously paid Mr. Brusseau for planning a similar project that did not get completed because the grant had not been approved.
- Par. 36
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Cal-Sag Trail Update
Director Huber reported that a few items requiring attention have come up. The MWRD wants a new Plat of Survey of the property at Trinity Christian College and the IDOT wanted a public meeting, on the east end of the Trail. The Hearing will be held on May 31, 2017 in Blue Island.
- Par. 37
Director Huber reported that blocks near the Clearview Restaurant are actually on Park District property, rather than that of the restaurant; however, the MWRD does not wish to be involved with blocks at the border. She reiterated her willingness to meet with any prospective buyers of the restaurant.
- Par. 38
Garden Club
Director Huber reported that the raised garden beds would be installed near Prairie Junior High by May 26, 2017.
- Par. 39
Link & Leverage
Director Huber reported that valuable work still proceeds and additional businesses are slowly joining in the activities.
- Par. 40
Circus Update
Director Huber reported that tickets were on sale at a number of locations and that the people from the Swap-O-Rama have been great to work with. It's been a smooth operation thus far, and posters have been placed around Alsip. She added that the Alsip Fire Department had the duty of washing and watering the elephants.
- Par. 41
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Commissioners Park
Director Huber reported that vegetation is taking over the landscaping. She noted that she had suggested to the Alsip Fire Department that it consider doing a practice controlled burn.
- Par. 42
Motions
Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve a contribution for installation of a scoreboard at Sears Park at an amount not to exceed \$3,000.00. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.

- Par. 43 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve a proposal from Interstate Roof Systems Consultants to complete a roof asset management plan at an amount not to exceed \$5,000.00. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 44 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the replacement of a compressor for a rooftop unit in the small gym from Complete Temperature Systems at an amount not to exceed \$5,000.00. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 45 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the repair and painting of the Dryvit (exterior insulation process) at the Apollo Recreation Center from Pecover Decorating Services at an amount not to exceed \$13,800.00. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 46 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve a
** a proposal from Hitchcock Design Group to prepare plans and construction documents for the redevelopment of Apollo Park, including the maintenance of the driveways, but with the provision that Director Huber negotiate deductibles for the same design services previously completed, at an amount not to exceed \$41,660.00. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 47 **ATTORNEY’S REPORT**
No report.
- Par. 48 **NEW BUSINESS**
President Kleina reported on a written request for the Board to discuss an issue dealing with personnel. Motion made by Commissioner Schmitt, seconded by Commissioner Becker, to draft a letter for delivery to the affected employee advising him/her that the Board will not hear the grievance on grounds that the matter involves a dispute of a subjective nature that cannot be altered by review. Roll was called with Commissioners Becker, Perretta, Schmitt, Schneider, and Kleina voting yes. Motion carried 5 – 0.
- Par. 49 **OLD BUSINESS**
There was no Old Business to come before the Board.
- Par. 50 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to adjourn. Motion carried by voice vote 5 – 0. The Meeting adjourned at 7:58 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required