Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
April 25, 2016

Par. 1 **CALL TO ORDER**
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.

Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.

Par. 3 **ROLL CALL**
The Secretary called the Roll, and there were present Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt. A quorum was present.

Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the Committee/Board Minutes for March 28, 2016. Motion carried by voice vote 5 – 0.

Par. 5 **PUBLIC DISCUSSION**
There were no questions or comments from the public in attendance.

Par. 6 **SECRETARY'S REPORT**
Secretary Poremba reported that the Law Offices of Louis F. Cainkar, LTD had been relocated, same address, Suite 3430, Zip Code 60602-3337.

Par. 7 Secretary Poremba presented a new fiscal year meeting notice.

Par. 8 **COMMITTEE REPORTS**
COMMUNICATIONS
Manager
Brian McLaughlin's Board Report was placed on file.

Par. 9 Motion made by Commissioner Schneider, seconded by Commissioner Perretta, to approve the delivery of the 2016 Summer Brochure by Chicagoland Circulation Services, Inc. at an amount not to exceed $1,312.50. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 10 Motion made by Commissioner Schneider, seconded by Commissioner Perretta, to approve the printing of the 2016 Summer Brochure by K.K. Stevens at an amount not to exceed $4,981.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 11 FINANCE
Business Office Manager
Cathy Krydynski's Board Report was placed on file.

Par. 12 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the payment of all bills for the month of April 2016 in the amount of $241,937.63. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 13 RECREATION
Superintendent
Greg Hooper's Board Report was placed on file.

Par. 14 Motion made by Commissioner Perretta, seconded by Commissioner Becker, to approve a User Agreement with the Alsip Falcons for the 2016 season. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 15 Motion made by Commissioner Perretta, seconded by Commissioner Becker, to approve a User Agreement with the Green Water Aquarium Society. Roll was called with Commissioners Becker, Kleina, Perretta, and Schmitt voting yes, and Commissioner Schneider abstaining. Motion carried 4 – 0 – 1.

Par. 16 Supervisor
Denise Michalski's Board Report was placed on file.

Par. 17 Preschool
Laurie Nissen's Board Report was placed on file.

Par. 18 ATHLETICS
Supervisor
Will Misiewicz's Board Report was placed on file.

Par. 19 AQUATICS/FITNESS
Manager
Leslie Guerrera's Board Report was placed on file.

Par. 20 Motion made by Commissioner Becker, seconded by Commissioner Perretta, to approve the updated Aquatic Park Manual as presented. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 21 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.

Par. 22 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the purchase of paint and supplies for recoating the Aquatic Park swimming pools at a cost not to exceed $3,000.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 23 Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to approve the purchase of supplies for installation of the Sears Park aerator at a cost not to exceed $3,000.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 24 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.

Par. 25 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the job description for the Executive Working Chef position. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 26 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the job description for the Hospitality and Events Coordinator position. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 27 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the job description for the Bartender position. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 28 Motion made by Commissioner Kleina, seconded by Commissioner Becker, to approve the job description for the Wait Staff position. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 29 MAIN OFFICE
Office Manager
Cathy Villarreal's Board Report was placed on file.

Par. 30 PRESENTATION
Director Huber presented a token of appreciation to outgoing President Schmitt for his service this fiscal year.

Par. 31 President Schmitt excused the staff at 7:00 PM.

Par. 32 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.

Par. 33 Commissioners Park Ballfields
Motion made by Commissioner Kleina, seconded by Commissioner Becker, to ratify an agreement with Sportsfields, Inc. for work at Commissioners Park Ballfields A and C in an amount not to exceed $11,615.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 34 Apollo Park Atrium
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to ratify an agreement with Anderlock Corporation for work on the atrium roof at the Apollo Recreation

Par. 34 Cont'd Center in the amount of $17,500.00. Roll was called with Commissioners Becker, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 35 ** Par. 36 Fiscal Year 2016/2017 Budget
Director Huber reported that a draft of the budget was available for review with the Finance Committee.

Par. 36 ** Cal-Sag Trail
Director Huber reported on progress being made with the east portion of the trail and presented cost estimates for the trail from Freedom Park to 129th and Pulaski and the 131st street stretch. She added that the cost to place the trail on the west side of Pulaski versus the current alignment on the east would cost significantly more than the current projection because of electrical, drainage, plumbing, and signal modifications that would need to be made. Commissioner Schneider inquired about a possible easement to raise the land at the tracks.

Par. 37 Aquatic Park Update
Director Huber reported that $1,250.00 for designated landscape improvements has been retained, and a new subcontractor is needed.

Par. 38 Fountain Hills Golf Course
The new banquet facilities are nearly complete and interviews should begin for staff.

Par. 39 ** Laramie Park
Director Huber reported that the small basketball court was examined for possible solutions to the rebounding balls reportedly damaging nearby property. A lengthy discussion ensued, and it was the consensus of the Board that there is insufficient space for buffering plants or additional fencing. Staff will continue to search for solutions to the problem.

Par. 40 Committee Assignments
Director Huber invited committee assignments for fiscal year 2016/2017. The Board agreed that Commissioner Perretta serve as president and Commissioner Kleina as vice president. The Apollo Park Redevelopment Committee remains as Commissioners Kleina and Perretta, and the Policy Committee will be Commissioners Schmitt and Kleina. It was the consensus of the Board that they organize according to the following committees, chairs denoted by *:

Communications	Schneider* and Becker
Finance	Kleina* and Schneider
Recreation	Schmitt* and Schneider
Preschool	Becker* and Kleina
Athletics/Fitness	Becker* and Schmitt
Parks & Maintenance	Schmitt* and Kleina
Golf Course	Kleina* and Schmitt
Main Office	Schneider* and Becker

Par. 41 **ATTORNEY'S REPORT**
No report.

Par. 42 **NEW BUSINESS**
There was no New Business to come before the Board.

Par. 43 **OLD BUSINESS**
Commissioner Perretta expressed her thanks to the board and staff for their kindness and good wishes during the time of her health issues.

Par. 44 **ADJOURNMENT**
Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to adjourn. Motion carried by voice vote 5 – 0.

Par. 45 The Meeting adjourned at 7:30 PM.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up action required