

Alsip Park District Board of Commissioners
Minutes of Board Meeting
November 23, 2009

- Par. 1 **CALL TO ORDER**
President Schneider called to order the Meeting of the Alsip Park District Board of Commissioners at 6:31 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Garetto, Kleina, Schmitt, and Schneider. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Meeting Minutes of October 26, 2009, as presented. Motion carried by voice vote 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There were no questions from the public at this time.
- Par. 6 **SECRETARY’S REPORT**
No report.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 **FINANCE**
Business Office Manager
Marion Bucht’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to pay all bills for November 2009 in the amount of \$257,311.01. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 10 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to ratify the transfer of funds for bond payments in the amount of \$748, 123.03. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

- Par. 11 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the early release of paychecks on November 25, 2009, said pay being due for work completed two weeks earlier. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 12 RECREATION
Superintendent
No report.
- Par. 13 RECREATION
Supervisor
Ashley Adsit’s Board Report was placed on file.
- Par. 14 Daren McLaughlin took questions from commissioners with regard to Santa’s Landing. Commissioner Schmitt noted that everything seemed to be in good order for a fun and successful event.
- Par 15 PRESCHOOL
Supervisor
Laurie Nissen’s Board Report was placed on file.
- Par. 16 Ms. Nissen took questions from commissioners with regard to the Light Up the Park event. The event will feature choral groups from area schools.
- Par. 17 Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, approve the \$10.00/session fee increase for Preschool. Roll was called with Commissioners Garetto and Schmitt voting yes and Commissioners Kleina and Schneider voting no. Motion lost 2 – 2.
- Par. 18 Motion made by Commissioner Garetto, seconded by Commissioner Kleina, to institute a payment plan option for the preschool program, specifics of the actual plan to be determined based on Ms. Bucht’s findings. A lengthy discussion ensued with regard to having Ms. Bucht flesh out the plan as to terms, due dates, added fee or not for plan, and number of payments to be made per session. Further, it was the unanimous consensus of the Board that the plan be administered in-house. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 19 ATHLETICS
Supervisor
Matt Byrne’s Board Report was placed on file.
- Par. 20 AQUATICS/FITNESS
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 21 PARKS
Superintendent
Daren McLaughlin’s amended Board Report was placed on file.

- Par. 22 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase of one pallet of calcium chloride ice melt from National Seed at an amount not to exceed \$666.80. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 23 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the purchase and installation of one new Western Pro Plow Plus onto the dump truck at an amount not to exceed \$4,408.00. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 24 Motion made by Commissioner Garetto, seconded by Commissioner Kleina, to approve the Confined Space Program Policy as submitted. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 25 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the Respiratory Protection Program Policy as submitted. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 26 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the written Lockout/Tagout Program Policy as submitted. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 27 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the written Hazard Assessment and Personal Protective Equipment Program Policy as submitted. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 28 GOLF COURSE
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 29 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve not making changes to the Greens Fee Schedule for 2010. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 30 MAIN OFFICE
Office Manager
Cathy Villarreal's Board Report was placed on file.
- Par. 31 Motion made by Commissioner Garetto, seconded by Commissioner Kleina, to authorize a \$400.00 contribution to the Alsip Park District Senior Citizens Club for their 2009 Christmas Luncheon. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 32 Motion made by Commissioner Garetto, seconded by Commissioner Kleina, to authorize a \$100.00 contribution to the Alsip Park District Senior Citizens Club for raffle prizes in conjunction with their 2009 Christmas Luncheon. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

- Par. 33 **ATTORNEY’S REPORT**
Attorney Cainkar recommended adoption of the ordinance allowing for the issue of general obligation bonds.
- Par. 34 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adopt ordinance No. 09 – 3 entitled “AN ORDINANCE PROVIDING FOR THE ISSUE OF \$740,000.00 GENERAL OBLIGATION LIMITED TAX PARK BONDS, SERIES 2009, OF THE ALSIP PARK DISTRICT, COOK COUNTY, ILLINOIS, AND FOR THE LEVY OF A DIRECT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS” as presented. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 35 **DIRECTOR’S REPORT**
In the absence of Director Huber due to maternity leave; Superintendent McLaughlin presented a numbers of color considerations submitted by Brusseau Design Group for improvements to Sears Park. A lengthy discussion ensued and the Board of Commissioners reached a consensus on the colors for a number of appurtenances: water fountains; fitness stations; shelter; garbage containers; benches; and picnic tables.
- Par. 36 Commissioner Schmitt reported on his discussion with Director Huber about approximately 200 truckloads of spoils that must be disposed of from work at Sears Park. A very lengthy discussion ensued regarding possible sites where it could be relocated within the District and if the spoils must be removed at this time. Superintendent McLaughlin reminded the Board that this project that could not be delayed because engineering had already been completed and elevations set for drainage. Further, Fuerte Systems, Inc. had already started work.
- Par. 37 Ms. Bucht reported that the Army corps of Engineers mandates routine soil erosion
** inspections as part of the CORP permit for work on the pond at Sears Park. Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the additional engineering fees for inspections services required by the CORPS Permit at an amount not to exceed \$52,000.00, services provider to be determined. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 38 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to give
** Superintendent McLaughlin full power to act on the removal of spoils from the Towne & Kountry site at an amount not to exceed \$19,950.00. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 39 **EXECUTIVE SESSION**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to adjourn to Executive Session to discuss personnel. Motion carried by voice vote 4 – 0.
- Par. 40 The Meeting adjourned to Executive Session at 8:42 pm.
- Par. 41 **RESUMPTION OF BUSINESS**
The Meeting resumed at 8:59 pm. The Secretary called the Roll and there were present Commissioners Garetto, Kleina, Schmitt, and Schneider. A quorum was present.

Par. 42 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to accept Ms.
** Bucht's recommendation with the provision that Attorney Cainkar approves. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

Par. 43 **OLD BUSINESS**
There was no Old Business to come before the Board.

Par. 44 **NEW BUSINESS**
There was no new business to come before the Board.

Par. 45 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 46 The Meeting adjourned at 9:01 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required