

**Alsip Park District Board of Commissioners**  
**Minutes of Committee/Board Meeting**  
**May 21, 2009**

- Par. 1           **CALL TO ORDER**  
President Kleina called the Meeting of the Alsip Park District Board of Commissioners to order at 6:30 PM.
- Par. 2           **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3           **ROLL CALL**  
The Secretary called the Roll and there were present Commissioners Garetto, Schmitt, Schneider, and Kleina. Absent was Commissioner Perretta. A quorum was present.
- Par. 4           **PRESENTATION OF MINUTES**  
Motion made by Commissioner Garetto, seconded by Commissioner Schneider, to approve the Committee Meeting Minutes of April 23, 2009, and the Board Meeting Minutes for April 27, 2009, as presented. Motion carried by voice vote 4 – 0.
- Par. 5           **PUBLIC DISCUSSION**  
Ms. Diane Banta of The Rivers, Trails, and Conservation Assistance (RTCA) Program, the community assistance arm of the National Park Service, addressed the Board about the status of the Calumet-Sag Trail, a Green Legacy Project. She gave a brief presentation on the importance of biking/walking trails and their contributions towards linking public amenities that serve the local communities' recreation. She went on to invite the Board to the Calumet-Sag Trail route dedication and ground breaking on National Trails Day, Saturday, June 6, 4:00 pm at Freedom Park.
- Par. 6           **SECRETARY'S REPORT**  
The Secretary presented a proposed meeting schedule for the 2009/2010 Fiscal Year.
- Par. 7           **COMMITTEE REPORTS**  
**COMMUNICATIONS/RISK MANAGEMENT**  
Manager  
Brian McLaughlin's Board Report was placed on file.
- Par. 8           **FINANCE**  
Business Office Manager  
Marion Bucht's Board Report was placed on file.

- Par. 9 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve payment of final bills for Fiscal Year 2008/2009 in the amount of \$42,876.60. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 10 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve payment of May bills in the amount of \$268,372.94. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 11 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to ratify the transfer of \$83,346.25 for the payment of bond interest. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 12 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve payment of \$164.00 to Simplex Grinnell to renew the Maintenance Agreement for the time clock at Apollo Recreation Center. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 13 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve payment to Automatic Icemakers for annual rentals of ice machines at Apollo and Commissioners Park in the amount of \$850.00 each, for a total of \$1,700.00. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 14 RECREATION  
Superintendent  
Mike Baiardo's Board Report was placed on file.
- Par. 15 Superintendent Baiardo introduced Matt Byrne, an intern from Illinois State University.
- Par. 16 RECREATION  
Supervisor  
Ashley Adsit's Board Report was placed on file.
- Par 17 PRESCHOOL  
Supervisor  
Laurie Nissen's Board Report was placed on file.
- Par. 18 ATHLETICS  
Supervisor  
Mike DeVito's Board Report was placed on file.
- Par. 19 Motion made by Commissioner Garetto, seconded by Commissioner Schneider, to approve the purchase of the spring soccer trophies from Palos Sports at an amount not to exceed \$798.75. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.

- Par. 20      **AQUATICS/FITNESS**  
Manager  
Leslie Guerrero's Board Report was placed on file.
- Par. 21      **PARKS**  
Superintendent  
Daren McLaughlin's amended Board Report was placed on file.
- Par. 22      Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve a four-year lease agreement with Ford Motor Company for the lease/purchase of one new 2009 Ford F-450 at an amount not to exceed \$9,821.44 per year. Under "Questions", discussion ensued with regard to the final disposition of the "old" truck. Superintendent McLaughlin expressed a preference for trading the truck while it is still working. Roll was called with Commissioners Garetto, Schmitt, and Schneider voting yes, and Commissioner Kleina voting no. Motion carried 3 – 1.
- Par. 23      Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve hiring Marchione Electric to repair/relamp the remaining light fixtures at Commissioners Park at an amount not to exceed \$10,000.00. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 24      **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 25      Motion made by Commissioner Garetto, seconded by Commissioner Schneider, to approve the purchase and transplantation of (perennial) flowers by ServiScape at an amount not to exceed \$2,500.00. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 26      Golf Course Manager Gottardo reported that he was currently monitoring operation of the P.M. irrigation pump and the electrical panel for the fountain at pond #3. He advised the Board that either or both might need emergency repair work; however, he would continue to secure quotes for non-emergency work and presentation to the Board at the June 2009 meeting.
- Par. 27      President Kleina commended Manager Gottardo on the appearance of the course.
- Par. 28      **MAIN OFFICE**  
Office Manager  
Cathy Villarreal's Board Report was placed on file.
- Par. 29      **CORRESPONDENCE TO STAFF**  
Director Huber read a "Thank You" letter to the staff from Commissioner Schmitt. In the letter, Commissioner Schmitt expressed appreciation for the good wishes upon on his recent retirement from the Alsip Fire Department.

- Par. 30        **ATTORNEY’S REPORT**  
Attorney Vincent Cainkar called for a motion to dispense with the regular order of business and suspend the Meeting for the purpose of conducting a Public Hearing.
- Par. 31        Hearing no objections, President Kleina turned the Meeting over to Attorney Cainkar.
- Par. 32        Public Hearing  
Attorney Cainkar called the Public Hearing to order at 7:20 pm and called for questions or comments on the proposed Budget and Appropriation for 2009/2010.
- Par. 33        There were no questions or comments from the public in attendance.
- Par. 34        Attorney Cainkar closed the Public Hearing. The time was 7:22 pm.
- Par. 35        Motion made by Commissioner Garetto, seconded by Commissioner Schneider, to adopt Ordinance No. 09 - 1 entitled “AN ORDINANCE PROVIDING FOR A BUDGET AND APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2009, AND ENDING APRIL 30, 2010, FOR THE ALSIP PARK DISTRICT, COOK COUNTY, ILLINOIS” as presented. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 - 0.
- Par. 36        Attorney Cainkar reported that his office had sent a Plat of Survey conducted by National  
\*\* Survey Company to the District several times over the years. Director Huber stated that there were old files from which she might locate a Plat of the property connecting the Golf Course to Blue Island. Attorney Cainkar reported that the Park District owns property to the north side of Minnesota Avenue in Blue Island; however, a review of the plat was in order.
- Par. 37        **DIRECTOR’S REPORT**  
Jeannette Huber’s Board Report was placed on file.
- Par. 38        Director Huber reported on a number of proposed and ongoing projects. Two projects were  
\*\* of special note: demolition of the Towne & Kountry building and dredging of the pond at Sears Park. She is awaiting quotes on each project.
- Par. 39        President Kleina reported that she had withheld approval of a reimbursement check for  
\*\* recertification of a private contractor operating within the District as a Personal Trainer. She added that such reimbursement was against Operating Policy. Director Huber stated that the District pays only for classes, and such requests need to be routinely rejected in the future.
- Par. 40        President Kleina alerted the Board to a need for clarification of Policy regarding tuition  
\*\* reimbursement for semesters and/or trimesters, along with the maximum allowed per year. An employee had requested tuition reimbursement for over \$800.00 (50% of tuition, plus fees) for a trimester of study. A lively discussion ensued. Operating Policy allows a percentage reimbursement up to \$500.00 per semester for tuition, fees not included, up to a total of \$1,500.00 per year. Any difference between semesters and trimesters is not defined. The reimbursement check will be redrawn and the amount reduced per the Board.

- Par. 41 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve an expenditure of an amount not to exceed \$2,500.00 for the purchase and planting of flowers, perennials and annuals, throughout the park system. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 - 0.
- Par. 42  
\*\* Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to grant to the Village of Alsip the use of Park District property – consistent with that used in 2008 in conjunction with the Street Fair – to approve beer sales and suspend the Alcohol Use Policy for a limited area of Park District property on Sunday, August 2, 2009, with the provision the alcohol vendor demonstrates acquisition of and compliance with State of Illinois Liquor License requirements well in advance of the event, and that the Alsip Park District is listed as an “also covered” on all insurance policies acquired for the event. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 - 0.
- Par. 43 Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, to close Aquatic Park for business on August 2, 2009, in conjunction with the Street Fair. During “Discussion” Director Huber reported that the Aquatic Park had done normal business during the 2008 Street Fair, in spite of the street closure. Roll was called with Commissioners Garetto and Schmitt voting yes and Commissioners Schneider and Kleina voting no. Motion lost 2 – 2.
- Par. 44 **OLD BUSINESS**  
O.S.L.A.D. Grant  
President Kleina announced with great pleasure that the O.S.L.A.D. Grant Application had been approved for the full \$400,000.00 requested. She noted that she had the privilege of receiving the good news in Springfield while meeting with State of Illinois officials.
- Par. 45  
\*\* **NEW BUSINESS**  
Meeting Schedule  
Commissioner Schmitt requested discussion of eliminating the monthly Committee Meeting and switching to one Board Meeting per month, with Department Heads in attendance. President Kleina polled those present, including Attorney Cainkar and the Secretary. The poll indicated that Thursday was preferred by the Commissioners present. It was noted that Commissioner Perretta had previously expressed a preference for meeting on Thursday. Director Huber asked that the meeting be moved back a week from the third Thursday to the fourth Thursday to allow more time to prepare the bills. The next meeting was set for Thursday, June 18, 2009, at which time meeting days and dates will again be discussed.
- Par. 46 Officers for 2008/2009  
Director Huber reported that a new Vice President should be determined as a result of the advancement of Commissioner Schneider to Board President. It was the unanimous decision of the Board that Commissioner Schmitt become Vice President for 2009/20010. Commissioners Schneider and Schmitt will assume office at the next meeting.
- Par. 47 President Kleina then opened the floor for discussion of the Committees and invited volunteers to chair or serve on the various committees.

Par. 48 2009/2010 Committees

The Committees were determined as follows (Chair is denoted by \*):

Communications	Schmitt* and Kleina
Finance	Schmitt* and Perretta
Recreation	Garetto* and Perretta
Preschool	Perretta* and Schmitt
Athletics/Fitness	Perretta* and Garetto
Parks & Maintenance	Kleina* and Schmitt
Golf Course	Kleina* and Garetto
Main Office	Garetto* and Kleina

Par. 49 2009/2010 Special Project Committees

Sears Park	Garetto and Perretta
Bike Plan Advisory	Perretta and Kleina

Par. 50 **ADJOURNMENT**

Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 51 The Meeting adjourned at 8:10 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up required