

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
June 18, 2009

- Par. 1 **CALL TO ORDER**
President Schneider called the Meeting of the Alsip Park District Board of Commissioners to order at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Garetto, Kleina, Schmitt, and Schneider. Absent was Commissioner Perretta. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the combined Committee/Board Meeting Minutes of May 21, 2009, as presented. Motion carried by voice vote 4 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There were no questions or comments from the public.
- Par. 6 **SECRETARY’S REPORT**
No report.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve the purchase of 86 trophies from Palos Sports at an amount not to exceed \$365.50. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 9 **FINANCE**
Business Office Manager
Marion Bucht’s Board Report was placed on file.
- Par. 10 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve payment of bills for June 2009 in the amount of \$225,405.33. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

- Par. 11 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve payment of \$7,080.00 to Vermont Systems, Inc. for annual software. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 12 Motion made by Commissioner Schmitt, seconded by Commissioner Garetto, to approve a three-year agreement with payments to Knutte & Associates for services in conducting annual certified audits and reports for years ending April 30, 2009, 2010, and 2011, in the amounts of \$9,500.00, \$10,000.00, and \$10,500.00, respectively. Attorney Cainkar noted that a maximum three-year agreement was permissible because the annual audit falls under the category of special services. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 13 RECREATION
Superintendent
Mike Baiardo’s Board Report was placed on file.
- Par. 14 RECREATION
Supervisor
Ashley Adsit’s Board Report was placed on file.
- Par 15 PRESCHOOL
Supervisor
Laurie Nissen’s Board Report was placed on file.
- Par. 16 ATHLETICS
Supervisor
Mike DeVito’s Board Report was placed on file.
- Par. 17 AQUATICS/FITNESS
Manager
Leslie Guerrero’s Board Report was placed on file.
- Par. 18 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve the September Special of Buy One new annual membership and Get One annual membership free for the Fitness or the Women’s Circuit Center, offered to residents, nonresidents, seniors, and nonresident seniors, excluding corporate memberships. Roll was called with Commissioners Garetto, Schmitt, Schneider, and Kleina voting yes. Motion carried 4 – 0.
- Par. 19 Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, to approve increasing the membership fees for the Fitness and Women’s Circuit Center by 3%, as presented. Roll was called with Commissioners Garetto, Schmitt, and Schneider voting yes, and Commissioner Kleina voting no. Motion carried 3 – 1.
- Par. 20 Commissioner Kleina asked about the disproportionate percentage difference between the Senior Resident and Senior Nonresident rates (R\$90/NR\$200) versus the regular Individual Resident and Individual Nonresident rates (R\$160/NR\$283). Director Huber agreed that Senior Nonresident rates need reviewed and brought in line with the other.
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- Par. 21 Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, to approve the Combo Pass for women's access to both the Women's Circuit Center and the Fitness Center, as proposed. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 22 President Schneider requested that a financial statement be prepared on each of the Centers.
** Director Huber stated that such a report would be produced.
- Par. 23 PARKS
Superintendent
Daren McLaughlin's amended Board Report was placed on file.
- Par. 24 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the purchase of 480 cubic yards of playground safety surface material from Homer Industries at an amount not to exceed \$6,480.00. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 25 Commissioners Kleina and Schmitt and Director Huber commended Superintendent McLaughlin on his mowing work and in getting the Aquatic Park operational.
- Par. 26 GOLF COURSE
Operations Manager
Rich Gottardo's amended Board Report was placed on file.
- Par. 27 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the purchase and installation of a new electrical panel in an amount not to exceed \$2,548.25. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 28 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve installation of additional drainage between holes #3 and #5 to be performed by ServiScape in an amount not to exceed \$4,090.00. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 29 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve construction and grow-in stage of a short-game area to begin in late July by ServiScape in an amount not to exceed \$59,026.00. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 30 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the labeling and proper disposal of the Driving Range Cart as surplus equipment. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.
- Par. 31 MAIN OFFICE
Office Manager
Cathy Villarreal's Board Report was placed on file.

Par. 32

DIRECTOR'S REPORT

Jeannette Huber's Board Report was placed on file.

Par. 33

Director Huber reported on a number of proposed and ongoing projects: the O.S.L.A.D. Grant paperwork remains to be executed; work continues on bid documents for the Sears Park project; a Cal-Sag Bike Path meeting is scheduled for fall, and a copy of the "Project Development Report" is available for review; and a final report on the Accessibility Study will be submitted in July. Lastly, Director Huber noted that a review of the "Code Book" did not reveal a need for revisions regarding age-appropriate activity for the equipment; problems are more an issue of behavior and should be treated as such by police.

Par. 34

Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve initiation of the bid process for the redevelopment of Sears Park. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

Par. 35

Director Huber read a Thank You letter from the Alsip Senior Citizens Club for the donations towards the annual Spring Luncheon.

Par. 36

Director Huber read an anonymous letter with regard to the expenditure of revenue on the redevelopment of Sears Park as opposed to rebuilding the hill behind the Skate Park.

Par. 37

Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the holiday schedule for full-time employees and the holiday hours of operation at the Apollo Recreation Center, as presented. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

Par. 38

Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve paid parking at Commissioners Park on July 4, 2009, at \$3.00 per car and the hiring of staff at holiday pay for coordination of said parking. Roll was called with Commissioners Garetto, Kleina, Schmitt, and Schneider voting yes. Motion carried 4 – 0.

Par. 39

ATTORNEY'S REPORT

No report; however, Attorney Cainkar fielded a question regarding the need for ratification of an emergency expenditure of less than \$1,000.00. Attorney Cainkar replied that ratification for such an amount was not necessary but that the item's invoice should be shown and approved on the list of July 2009 bills.

Par. 40

OLD BUSINESS

Director Huber reported that an unofficial survey of commissioners and appointees resulted in the selection of the fourth Monday continuing to be the regular meeting night. There will no longer be a routine Committee Meeting on the Thursday before.

Par. 41

Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, to retain confidential Board Secretary Mary E. Poremba for Fiscal Year 2009/2010, with an increase of \$25.00 in the per meeting rate, and retention of existing non-monetary compensation. Roll was called with Commissioners Garetto, Schmitt, and Schneider voting yes, and Commissioner Kleina abstaining. Motion carried 3 - 0 - 1.

Par. 42 **NEW BUSINESS**
There was no new business to come before the Board.

Par. 43 **ADJOURNMENT**
Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 44 The Meeting adjourned at 7:25 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required