

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
December 28, 2009

- Par. 1 **CALL TO ORDER**
President Schneider called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve the Meeting Minutes of November 23, 2009, as presented. Motion carried by voice vote 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There were no questions from the public at this time.
- Par. 6 **SECRETARY’S REPORT**
No report.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 **FINANCE**
Business Office Manager
Marion Bucht’s Board Report was placed on file.
- Par. 9 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to pay all bills for December 2009 in the amount of \$978,280.15. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.
- Par. 10 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to ratify the emergency repair of two furnace heat exchangers in the amount of \$4,864.25. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.

- Par. 11 RECREATION
Superintendent
Mike Baiardo's Board Report was placed on file.
- Par. 12 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve a budget for the 2010 Fun Fest at an amount not to exceed \$16,500.00. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.
- Par. 13 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina to table
** discussion on creating a facility usage contract between the Park District and the International Football Club. Motion carried by voice vote 5 – 0.
- Par. 14 RECREATION
Supervisor
No report.
- Par 15 PRESCHOOL
Supervisor
Laurie Nissen's Board Report was placed on file.
- Par. 16 ATHLETICS
Supervisor
Matt Byrne's Board Report was placed on file.
- Par. 17 AQUATICS/FITNESS
Manager
Leslie Guerrero's Board Report was placed on file.
- Par. 18 Motion made by Commissioner Garetto, seconded by Commissioner Perretta, to approve creation of a five-visit punch card for the Fitness and Women's Circuit Centers to be offered at a cost of R\$15/NR\$18. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.
- Par. 19 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.
- Par. 20 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the repair of the leaking pipe in the old section of the Apollo Recreation Center by Mank Plumbing at an amount not to exceed \$550.00. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.
- Par. 21 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the purchase of new uniforms for the full-time staff in the Parks Department at an amount not to exceed \$1,069.60. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.

- Par. 22 President Schneider opened the floor to Superintendent McLaughlin for comments on the removal of spoils and stone from the area of Sears Park. Superintendent McLaughlin stated his opinion that the quote for stone removal from Fuerte Systems, Inc. was excessive and probably incorrect. A lengthy discussion ensued among the Commissioners, Superintendent McLaughlin, and Attorney Perlman.
- Par. 23
** Attorney Perlman recommended having official drawings and specifications made so that the complete scope of the job is outlined, including the depth to be excavated. Mrs. Bucht is to investigate the Village of Alsip's permitting requirements so the Village can enforce correct performance of the work to be done. The attorney added that Attorney Cainkar had prepared a letter to Flanagan, LLC in the event the Board of Commissioners wished to terminate the existing contract.
- Par. 24 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to terminate the contract with Flanagan, LLC, due to unsatisfactory performance. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.
- Par. 25 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 26 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve payment to Flanagan, LLC for the balance amount due in the amount of \$5,270.00 for the carpath project. President Schneider invited discussion and/or questions. Course Manager Gottardo suggested approving the full payment but allowing him to withhold the check until the path work is complete. A lengthy discussion ensued. Commissioner Schmitt wished the record to reflect his complete displeasure at the quality of the job performance thus far. The motion and second were withdrawn.
- Par. 27
** Motion made by Commissioner Garetto, seconded by Commissioner Perretta, to approve payment to Flanagan LLC, retaining 10% (\$1,767.00), for work completed on the carpath project. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.
- Par. 28 **MAIN OFFICE**
Office Manager
Cathy Villarreal's Board Report was placed on file.
- Par. 29 **DIRECTOR'S REPORT**
No report.
- Par. 30 **ATTORNEY'S REPORT**
Attorney Perlman reported that the District must designate one or more officials or employees to act as Freedom of Information Officer or Officers to be responsible for handling all requests for public records made under the Freedom of Information Act.

Par. 31 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to designate Director Jeannette Huber and Brian McLaughlin as Freedom of Information Officers. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.

Par. 32 **EXECUTIVE SESSION**
President Schneider called for a motion to adjourn to Executive Session.

Par. 33 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to adjourn to Executive Session for the purpose of discussing land acquisition, personnel, probable litigation and other subject matters as allowed by the Illinois Open Meetings Act. Motion carried by voice vote 5 – 0.

Par. 34 The Meeting adjourned to Executive Session at 7:31 pm.

Par. 35 **RESUMPTION OF BUSINESS**
The Meeting resumed at 8:05 pm. The Secretary called the Roll and there were present Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider. A quorum was present.

Par. 36 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, that the Alsip Park District institute a hiring freeze for any/all full-time positions until further notice. Roll was called with Commissioners Garetto, Kleina, Perretta, Schmitt, and Schneider voting yes. Motion carried 5 – 0.

Par. 37 **OLD BUSINESS**
There was no Old Business to come before the Board.

Par. 38 **NEW BUSINESS**
** Mrs. Bucht asked the Commissioners about who planned to attend the IAPD conference so she could prepare expense checks. Commissioner Kleina noted that she had to attend as a member of the IAPD Board, and the remaining Commissioners said they would not be attending. Discussion ensued regarding which staff might be attending as no request had been received as yet.

Par. 39 Secretary Poremba reviewed the Minutes of Meetings back through July 2009 and could find no record of a motion authorizing anyone's attendance at the IAPD Conference.

Par. 40 **ADJOURNMENT**
Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 41 The Meeting adjourned at 8:10 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required