

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
September 26, 2011**

- Par. 1 **CALL TO ORDER**
President Garetto called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to accept as presented the Committee/Board Meeting Minutes for August 22, 2011. Motion carried by voice vote 5 – 0.
- Par. 5 **SECRETARY’S REPORT**
No report.
- Par. 6 **PUBLIC DISCUSSION**
There were no questions or comments from the public.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to approve delivery of the 2012 Winter Brochure by Exclusive Ads, Inc. at an amount not to exceed \$975.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 9 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve printing of the 2012 Winter Brochure by In-Print Graphics at an amount not to exceed \$7,731.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 10 Motion made by Commissioner Schmitt, seconded by Commissioner Schneider, to approve Manager McLaughlin’s attendance at the 2011 L.E.R.N. Conference in New Orleans,

- Par. 10 Cont'd Louisiana on November 30 – December 3, 2011, at an amount not to exceed \$2,509.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 11 FINANCE
Business Office Manager
Marion Bucht's Board Report was placed on file.
- Par. 12 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to pay bills for September 2011 in the amount of \$322,798.27. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 13 RECREATION
Superintendent
Mike Baiardo's Board Report was placed on file.
- Par. 14 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the 2011 and 2012 Day Camp Budgets as presented. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 15 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the purchase of a 15' X 15' Fun House Jump from Moon Walker Sales at an amount not to exceed \$1,545.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 16 PRESCHOOL
Supervisor
Laurie Nissen's Board Report was placed on file.
- Par. 17 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to approve the new Babysitting Program as proposed. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 18 ATHLETICS
Supervisor
Matt Byrne's Board Report was placed on file.
- Par. 19 Motion made by Commissioner Perretta, seconded by Commissioner Schneider, to approve the purchase of a Level IV Vault Mat System from GMR, Inc. at an amount not to exceed \$3,654.50. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 20 AQUATICS/FITNESS
Manager
Leslie Guerrero's amended Board Report was placed on file.

- Par. 21 **PARKS**
Superintendent
Daren McLaughlin's amended Board Report was placed on file.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to approve a budget of \$5,000.00 for the purchase of landscape materials, vendor(s) to be determined by availability and quality of stock. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 23 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the cost of herbicide and fertilizer applications at Sears Park as proposed by TruGreen on September 13, 2011 at a cost of \$12,520.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 24 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 25 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve installation of a drainage system to the driving range tee line by ServiScape at an amount not to exceed \$19,972.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt voting yes and Commissioner Garetto voting no. Motion carried 4 – 1.
- Par 26 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve an across-the-board increase of \$1.00 in greens fees, with the cart-rental and range fees to remain as is for the 2012 golfing season. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 27 **MAIN OFFICE**
Office Manager
Cathy Villarreal's Board Report was placed on file.
- Par. 28 President Garetto excused the staff at 7:05 pm.
- Par. 29 Commissioner Schneider left the room at 7:05 pm.
- Par. 30 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn to Executive Session for the purpose of discussing personnel. Roll was called with Commissioners Kleina, Perretta, Schmitt, and Garetto voting yes. Motion carried 4 – 0.
- Par. 31 **EXECUTIVE SESSION**
The Board adjourned to Executive Session at 7:10 pm.
- Par. 32 **RESUMPTION OF BUSINESS**
The Committee/Board Meeting resumed at 7:40 pm. The Secretary called the Roll and there were present Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto. A quorum was present.

- Par. 33 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 34 Sears Park
Punchlisted items are near completion. Motion made by Commissioner Schneider, seconded by Commissioner Perretta, to approve a final payout to Fuerte Systems in the amount of \$19,040.00, which includes a deduction for District labor costs for grounds cleanup. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 35 Cal-Sag Trail
** Discussions with Trinity Christian College are continuing regarding possible relocation of a portion of the trail from the north to the south side of the canal. Director Huber noted receipt of correspondence from the MWRD regarding the trail.
- Par. 36 Personnel
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to create a new position title and set compensation as presented. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 37 Commonwealth Edison Agreement
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve Ordinance No. 11-2 approving an updated lease agreement with Commonwealth Edison as presented. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 38 **ATTORNEY'S REPORT**
Attorney Perlman reported on changes to the Open Meetings Act whereby all commissioners will have to take and pass the electronic training course in the Open Meetings Act by January 1, 2013.
- Par. 39 Attorney Perlman reported receipt of a compensatory check from Clark Oil in the amount of \$9,055.13.
- Par. 40 Commissioner Kleina departed at 8:06 pm.
- Par. 41 **OLD BUSINESS**
Director Huber reiterated the benefits of adding an additional person to the recreation department. Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to fill the vacant Recreation Supervisor position with Denise Michalski as presented. Roll was called with Commissioners Perretta, Schmitt, and Schneider voting yes, and Commissioner Garetto voting no. Motion carried 3 – 1.
- Par. 42 Motion made by Commissioner Perretta, seconded by Commissioner Schmitt, to increase by two vacation days and hourly rate by \$0.25 of office staff as presented. Roll was called with Commissioners Perretta, Schmitt, and Garetto voting yes, and Commissioner Schneider voting no. Motion carried 3 – 1.

Par. 43 **NEW BUSINESS**
Commissioner Perretta reported on an apparent ongoing staffing problem.

Par. 44 **ADJOURNMENT**
Motion made by Commissioner Garetto, seconded by Commissioner Schmitt, to adjourn the Meeting. Motion carried by voice vote 4 – 0.

Par. 45 The Meeting adjourned at 8:10 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required