

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
May 23, 2011

- Par. 1 **CALL TO ORDER**
President Garetto called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to accept as presented the Committee/Board Meeting Minutes for March 28, 2011. Motion carried by voice vote 5 – 0.
- Par. 5 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to accept as presented the Committee/Board Meeting Minutes for April 25, 2011. Motion carried by voice vote 5 – 0.
- Par. 6 **PUBLIC DISCUSSION**
There were no questions or comments from the public.
- Par. 7 **SECRETARY'S REPORT**
Meeting Schedule for 2011/2012
Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to amend the proposed Meeting Schedule such that the December 2011 meeting will be held on Monday, December 19, 2011. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 8 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin's Board Report was placed on file.
- Par. 9 **FINANCE**
Business Office Manager
Marion Bucht's amended Board Report was placed on file.

- Par. 10 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve payment of the final bills for April 2011 to close out the Fiscal Year in the amount of \$52,931.01. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 11 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to pay all bills for May 2011 in the amount of \$197,086.96. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 12 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve contracting with Cynergy Data for a new credit card swipe machine and card processing services. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 13 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve the transfer of \$90,471.25 to pay interest on the bonds. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 14 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve payment of \$182.00 to Simplex Grinnell for renewal of the maintenance agreement for the time clock at Apollo Recreation Center. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 15 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve payment of \$1,700.00 to Automatic Icemakers for rental of ice machines at Commissioners Park and Apollo Recreation Center (\$850.00/each). Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 16 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve an increase in the Petty Cash to \$500.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 17 Motion made by Commissioner Schneider, seconded by Commissioner Perretta, to approve the budget for fiscal year 2011/2012 as presented. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 18 RECREATION
Superintendent
Mike Baiardo's amended Board Report was placed on file.
- Par. 19 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the purchase of a Philips FRx AED with battery, pads, pediatric key, and carrying case at an amount not to exceed \$1,500.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.

- Par. 20 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve closing the Apollo Recreation Center at 12:00 noon on Saturday, June 18, 2011, in conjunction with the Family Fun Fest. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 21 **PRESCHOOL**
Supervisor
Laurie Nissen’s Board Report was placed on file.
- Par. 22 **ATHLETICS**
Supervisor
Matt Byrne’s Board Report was placed on file.
- Par. 23 **AQUATICS/FITNESS**
Manager
Leslie Guerrero’s amended Board Report was placed on file.
- Par. 24 **PARKS**
Superintendent
Daren McLaughlin’s Amended Board Report was placed on file.
- Par. 25 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the purchase of 400 cubic yards of playground safety surface material from Homer Industries at an amount not to exceed \$6,550.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 26 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to designate excess used playground equipment as surplus. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 27 **GOLF COURSE**
Operations Manager
Rich Gottardo’s amended Board Report was placed on file.
- Par. 28 ****** Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to authorize construction of a maintenance cart path behind the #4 and #9 tee boxes by ServiScape in the amount of \$11,333.00. Under questions, President Garetto questioned the logic of deciding to put in the short, maintenance cart path before action on completing the players’ cart-path installation. In the absence of Manager Gottardo, little additional information was available on the proposed paths. A lengthy discussion ensued. Commissioners Kleina and Schneider withdrew their motion and second.
- Par. 29 ****** Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept the Base Bid and Alternate Bids #1 and #2 from J. Redding Asphalt for the cart-path restoration project. Under “Questions” it was noted that there was a lack of consistency in the work called out in the various bids and insufficient, unclear bid specifications with regard to the

- Par. 29
Cont'd surface and/or the path's substrate. A very lengthy discussion ensued. It was noted that only one company took advantage of a personal walk-through with the Course Manager before submitting a bid. Attorney Cainkar suggested that the best course of action might be to reject all bids as being "unresponsive" and begin a new bidding process after obtaining more precise specifications from a real expert. President Garetto concurred and added that he was not confident choosing the lowest responsible bidder with such variation among bids. Attorney Cainkar also advised against contacting the bidders, as it could be perceived as price shopping. It was suggested that the Course Manager secure professional, technical specifications and invite assistance from Daren McLaughlin as well. Roll was called with Commissioner Schneider voting yes, and Commissioners Kleina, Perretta, Schmitt, and Garetto voting no. Motion was defeated 4 – 1.
- Par. 30
** Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to reject all bids for restoration of the golf cart path and rebid the project after obtaining more precise bid specifications. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 31
** Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to table action on the ServiScape bid on a maintenance cart path. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 32 MAIN OFFICE
Office Manager
Cathy Villarreal's Board Report was placed on file.
- Par. 33 President Garetto excused the staff at 7:30 pm.
- Par. 34 **DIRECTOR'S REPORT**
There was no Director's Report.
- Par. 35 Director Huber was in attendance and presented a short verbal report. She indicated that the Alsip Falcons Football League had purchased a scoreboard for installation in Beggars Field and had identified a source to handle the installation of the scoreboard free of charge. It was the consensus of the Board that this was a great acquisition for the Falcons and for the District, but any installation will have to have oversight and village permitting and/or electrical inspection.
- Par. 36 Director Huber presented Commissioner Schmitt with an honorary gavel representing his year of service to the District as Board President. She thanked him for his dedication to the Alsip Park District and his ongoing devotion to improving the District.
- Par. 37 **ATTORNEY'S REPORT**
No report.
- Par. 38 **OLD BUSINESS**
There was no Old Business brought before the Board.

Par. 39

NEW BUSINESS

Annual Appointments

Motion made by Commissioner Schneider, seconded by Commissioner Perretta, to retain the services of Mary E. Poremba as Secretary for Fiscal Year 2011/2012 for the salary and perquisites as approved previously. Roll was called with Commissioners Perretta, Schneider, Schmitt, and Garetto voting yes, and Commissioner Kleina abstained. Motion carried 4 – 0 – 1.

Par. 40

Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to retain the services of Louis F. Cainkar, Ltd for Fiscal Year 2011/2012 at compensation commensurate with that of Fiscal Year 2009/2010. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.

Par. 41

ADJOURNMENT

Motion made by Commissioner Perretta, seconded by Commissioner Kleina, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 42

The Meeting adjourned at 7:45 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required