

**Alsip Park District Board of Commissioners  
Minutes of Committee/Board Meeting  
February 28, 2011**

- Par. 1        **CALL TO ORDER**  
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2        **PLEDGE OF ALLEGIANCE**  
Those in attendance gave the Pledge of Allegiance.
- Par. 3        **ROLL CALL**  
The Secretary called the Roll and there were present Commissioners Kleina, Schneider, and Schmitt. Commissioner Garetto and Perretta were absent. A quorum was present.
- Par. 4        **PRESENTATION OF MINUTES**  
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the Committee/Board Meeting Minutes of January 24, 2011, as presented. Motion carried by voice vote 3 – 0.
- Par. 5        **PUBLIC DISCUSSION**  
Director Huber read correspondence from Ms. Joan Schergen praising the kind, helpful staff and the general appearance of the Apollo Recreation Center, especially the new pictures of the children. Director Huber read correspondence from Commissioner Perretta regarding her recent absences due to health issues. The commissioner thanked everyone for the cheerful floral gift and expressed the hope of soon being able to attend the meetings.
- Par. 6        **SECRETARY’S REPORT**  
Board Secretary Poremba reported that she had approved the Official Ballot for the coming Consolidated Election on April 5th. There were no changes in the list of candidates.
- Par. 7        **COMMITTEE REPORTS**  
**COMMUNICATIONS/RISK MANAGEMENT**  
Manager  
Brian McLaughlin’s Board Report was placed on file.
- Par. 8        President Schmitt congratulated Brian McLaughlin on the recent birth of his first grandchild.
- Par. 9        **FINANCE**  
Business Office Manager  
Marion Bucht’s amended Board Report was placed on file.

- Par. 10  
\*\* Marion Bucht reported on her research into alternate energy providers for gas and electric. It was the consensus of the Board that the subject deserves more investigation.
- Par. 11 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to pay all bills for the month of February 2011 in the amount of \$180,687.08. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 12 RECREATION  
Superintendent  
Mike Baiardo’s amended Board Report was placed on file.
- Par. 13 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the annual Concerts on the Green budget as presented. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 14 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the facility use agreement with the International Football Club. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 15 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the new facility rental fee schedule as presented. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 16 PRESCHOOL  
Supervisor  
Laurie Nissen’s Board Report was placed on File.
- Par. 17 ATHLETICS  
Supervisor  
Matt Byrne’s Board Report was placed on file.
- Par. 18 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the purchase of Indoor Soccer League trophies from Palos Sports in an amount not to exceed \$654.70. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 19  
\*\* Commissioner Kleina reported having frequently heard from parents of long-time league participants that they are running out of trophy space in their homes. She suggested trophies for first place and medals for the rest of the participants. Matt Byrne will investigate pricing.
- Par. 20 AQUATICS/FITNESS  
Manager  
Leslie Guerrero’s amended Board Report was placed on file.
- Par. 21 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve the 2011 Women’s Circuit and Fitness Center Staff Manual as presented. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.

- Par. 22  
\*\* Commissioner Kleina praised Kathy Jones on behalf of a visitor/new member (Ms. Amy Malysa) of the Fitness Center. Ms. Malysa had praised Kathy for the information and time Kathy spent helping Ms. Malysa determine which membership would be best for her. Commissioner Kleina asked that this be noted in the record so that Leslie Guerrera is aware of her staff member's attentiveness.
- Par. 23 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve the purchase of repair equipment for the kiddie pool's mushroom sprayer at an amount not to exceed \$716.00 from Halogen Supply Company. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 24 **PARKS**  
Superintendent  
Daren McLaughlin's Board Report was placed on file.
- Par. 25 **GOLF COURSE**  
Operations Manager  
Rich Gottardo's Board Report was placed on file.
- Par. 26 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve bunker repair and renovation of Hole #3 by ServiScape at an amount not to exceed \$9,000.00. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 27 **MAIN OFFICE**  
Office Manager  
Cathy Villarreal's Board Report was placed on file.
- Par. 28 President Schmitt excused the staff at 7:35 pm.
- Par. 29 **DIRECTOR'S REPORT**  
Director Huber's Board Report was placed on file.
- Par. 30 Sears Park  
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the purchase of new signage for the Park from Lake County Corporation at an amount of \$1,692.60, plus shipping. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 31 Director Huber presented a sample invitation and proposed date for the Sears Park Grand Re-opening celebration. Director Huber plans to attend.
- Par. 32 Family Fun Fest  
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to accept the proposal from Mad Bomber Fireworks for the June 18, 2011, show in the amount of \$6,500.00. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.

- Par. 33      IAPD Legislative Conference  
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve attendance at the IAPD Legislative Conference for up to two staff and commissioners (TBD) at an amount not to exceed \$2,000.00. Roll was called with Commissioners Kleina, Schneider, and Schmitt voting yes. Motion carried 3 – 0.
- Par. 34      Cal Sag Bike Trail  
Director Huber reported that the recent annexation of Trinity College’s planned sports field complex might pose some problems and/or benefits. The college plans a walking path; however, this area will be across the Canal from the Cal Sag path. There is the potential to switch the sides of the path, which could result in a savings for the Park District.
- Par. 35      FMLA/Maternity Leave  
Director Huber reported that Mike Baiardo would be in charge while she is on leave, which starts after March 11th. She added that she will be available by email as necessary but Mike Baiardo is very capable of serving as acting director.
- Par. 36      **ATTORNEY’S REPORT**  
Attorney Perlman reported that everyone should have received correspondence from the Cook County Treasurer on the subject of unfunded pensions. He noted that the formulaic paperwork would be better handled by the auditing firm. Director Huber reported that the necessary statement had been handled by Knutte & Associates.
- Par. 37      Attorney Perlman reported that the State of Illinois has passed the Identity Protection Act, which requires a written policy be in place no later than June 1st. He will have a sample policy for review and possible adoption at the April 25th Meeting.
- Par. 38      Commissioner Kleina inquired about the potential of annexing certain property near the  
\*\* Trinity site if not in another park District or recreation department. Someone from the firm will check into the incorporation status of the parcel.
- Par. 38      **NEW BUSINESS**  
\*\* Commissioner Kleina suggested support of the IAPD license plate program. She added that all funds generated from the plate purchase, which carries only a \$25.00 up-charge, goes to support the Power Play After-School Program. Commissioner Kleina requested that information on the program be included in the program book and added to the website. She noted that this would be a good way to remind Springfield of the District and get the Alsip Park District name out there for when the state agency is considering grant recipients. Commissioner Kleina added that a promo kit might be available and suggested entering local purchasers’ names into a raffle/drawing with perhaps a pool pass as a prize. Director Huber concurred that the plate program is an easy one with which to get involved and commented on the nice fit with a Bike Parade or Bike Rodeo. Superintendent Baiardo suggested promoting the plate program in connection with a bike safety event.
- Par. 39      **OLD BUSINESS**  
There was no Old Business to come before the Board.

Par. 40

**ADJOURNMENT**

Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to adjourn the Meeting. Motion carried by voice vote 3 – 0.

Par. 41

The Meeting adjourned at 8:20 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

\*\* Denotes follow-up required