

Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
August 22, 2011

- Par. 1 **CALL TO ORDER**
President Garetto called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schmitt, to accept as presented the Committee/Board Meeting Minutes for July 25, 2011. Motion carried by voice vote 5 – 0.
- Par. 5 **SECRETARY’S REPORT**
No report.
- Par. 6 **PUBLIC DISCUSSION**
There were no questions or comments from the public.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve delivery of the 2011 Fall Brochure by Exclusive Ads, Inc. at an amount not to exceed \$975.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 9 Motion made by Commissioner Schmitt, seconded by Commissioner Kleina, to approve printing of the 2011 Fall Brochure by In-Print Graphics at an amount not to exceed \$6,524.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 10 **FINANCE**
Business Office Manager
Marion Bucht’s Board Report was placed on file.

- Par. 11 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve payment to Automatic Icemaker for rental of the ice machine at Aquatic Park at an amount not to exceed \$800.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 12 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to pay all bills for August 2011 in the amount of \$311,569.07. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 13 **SUSPENSION OF RULES**
Superintendent Baiardo requested that Supervisor Nissen be permitted to give her report at this time so she could take leave and attend the evening’s Preschool Open House. President Garetto called for objections to suspending the regular order of business to take a report on the Preschool Committee. Hearing none, President Garetto suspended the regular order of business and invited Supervisor Nissen to address the Board.
- Par. 14 **PRESCHOOL**
Supervisor
Laurie Nissen’s Board Report was placed on file.
- Par. 15 Supervisor Nissen updated the Board on Preschool registrations. She left at 6:35 pm, and the Meeting returned to the regular order of business.
- Par. 16 **RECREATION**
Superintendent
Mike Baiardo’s Board Report was placed on file.
- Par. 17 ****** Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to approve the services of PMI Sports for the 2011/2012 Fiscal Year for the purchase of no more than 820 Athletic Picture Packages at an amount not to exceed \$6,150.00. During “Discussion” Commissioner Kleina expressed the hope that the add-on photo options for parents were more reasonably priced than previously. Director Huber noted that this was a new vendor and add-on prices will be monitored. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 18 **ATHLETICS**
Supervisor
Matt Byrne’s Board Report was placed on file.
- Par. 19 **AQUATICS/FITNESS**
Manager
Leslie Guerrero’s amended Board Report was placed on file.
- Par. 20 **PARKS**
Superintendent
Daren McLaughlin’s amended Board Report was placed on file.

- Par. 21 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve replacement of doors at Apollo Recreation Center and the Maintenance Building by S & J Door, Inc. at an amount not to exceed \$9,610.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve replacement of light poles and fixtures at Austin View Park by Marchione Electric at an amount not to exceed \$7,822.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 23 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve replacement of alarm systems at Commissioners Park by Cross Point Sales, Inc. at an amount not to exceed \$10,235.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 24 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the purchase of grass seed from National Seed for Sears Park at an amount not to exceed \$1,640.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 25 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to give Director Huber and/or Superintendent McLaughlin full power to solicit proposals and act upon receiving verbal/electronic approval of the Board for the purchase and installation of light poles and fixtures at Barnes Park. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 26 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 27 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve construction of a maintenance cart path behind the #4 and #9 tee boxes at an amount not to exceed \$11,333.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par 28 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to accept the bid from J. Redding Asphalt for the "Cart Path Restoration Project, with processed RAP overlay and HMA surface patching at an amount not to exceed \$36,641.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 29 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to authorize ServiScape to perform Phase 1 of the Fairway Restoration Project on all fairways at an amount not to exceed \$5,362.00. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.

- Par. 30 **MAIN OFFICE**
Office Manager
Cathy Villarreal's Board Report was placed on file.
- Par. 31 President Garetto excused the staff at 7:11 pm.
- Par. 32 **DIRECTOR'S REPORT**
Director Huber's Board Report was placed on file.
- Par. 33 Sears Park
** Grounds at the park will be aerated. This is the responsibility of the Park District. Director Huber reported on her recent meeting with Fuerte Systems and the landscape architect. She was told the sparse grassy areas are the result of less-than-mature grass and that it takes "three seasons" for an athletic mix of grasses to mature enough for heavy use and to present a healthy appearance. Further, the south end of the pond will be receiving attention to ensure a proper mix of native plants is sustained and weeds are eliminated.
- Par. 34 Cal-Sag Trail
** A Steering Committee to develop a Master Plan has been created; one Commissioner and one resident are needed to serve on the Committee as well. Discussions with Trinity Christian College are continuing regarding possible relocation of a portion of the trail from the north to the south side of the canal; however, the College does not support installation of an asphalt trail, only gravel. Director Huber hopes to convey the benefits of using asphalt and enlighten the College on related financial advantages over installing a primitive trail.
- Par. 35 Ordinance Book
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve an update to Section 3 of the Ordinance Book entitled "Hours of Operation" as presented. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 36 Soccer Goal Safety and Education Policy
Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adopt the "Soccer Goal Safety and Education Policy of The Alsip Park District, Cook County, Illinois" as presented. Roll was called with Commissioners Kleina, Perretta, Schneider, Schmitt, and Garetto voting yes. Motion carried 5 – 0.
- Par. 37 Personnel
Director Huber reiterated the benefits of adding an additional person to the recreation department. A very lengthy discussion ensued.
- Par. 38 Motion made by Commissioner Schmitt, seconded by Commissioner Perretta, to increase the personnel of the Recreation Department by one full-time staff position. Roll was called with Commissioners Perretta, Schmitt, and Schneider voting yes, and Commissioners Kleina and Garetto voting no. Motion carried 3 – 2.
- Par. 39 **ATTORNEY'S REPORT**
No report.

Par. 40

OLD BUSINESS

There was no unaddressed Old Business to come before the Board.

Par. 41

NEW BUSINESS

There was no New Business to come before the Board.

Par. 42

ADJOURNMENT

Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 43

The Meeting adjourned at 8:10 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required