

**Alsip Park District Board of Commissioners
Minutes of Committee/Board Meeting
September 27, 2010**

- Par. 1 **CALL TO ORDER**
President Schmitt called to order the Meeting of the Alsip Park District Board of Commissioners at 6:30 PM.
- Par. 2 **PLEDGE OF ALLEGIANCE**
Those in attendance gave the Pledge of Allegiance.
- Par. 3 **ROLL CALL**
The Secretary called the Roll and there were present Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt. A quorum was present.
- Par. 4 **PRESENTATION OF MINUTES**
Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the Committee/Board Meeting Minutes of August 23, 2010, as presented. Motion carried by voice vote 5 – 0.
- Par. 5 **PUBLIC DISCUSSION**
There were no questions from the public at this time.
- Par. 6 **SECRETARY’S REPORT**
Mrs. Poremba reported that the Consolidated Election at which Park District Commissioners will be determined is April 5, 2011. She added that the first day of filing candidate nomination petitions is Monday, December 13, 2010, and filing closes on Monday, December 20, 2010. She added that she had fielded a phone inquiry about candidacy materials and referred the caller to the appropriate State of Illinois website.
- Par. 7 **COMMITTEE REPORTS**
COMMUNICATIONS/RISK MANAGEMENT
Manager
Brian McLaughlin’s Board Report was placed on file.
- Par. 8 **FINANCE**
Business Office Manager
Marion Bucht’s amended Board Report was placed on file.
- Par. 9 Motion made by Commissioner Schneider, seconded by Commissioner Kleina, to approve payment of all bills for the month of September 2010 in the amount of \$259,280.09. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

- Par. 10 RECREATION
Superintendent
Mike Baiardo's amended Board Report was placed on file.
- Par. 11 Commissioner Kleina wished the record to reflect that she heard numerous compliments for the job Mike Baiardo had done at the IPRA conference.
- Par. 12 Motion made by Commissioner Garetto, seconded by Commissioner Kleina, to approve freezing Day Camp fees for the 2011 season. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 13 Motion made by Commissioner Garetto, seconded by Commissioner Kleina, to approve the 2011 Day Camp Budget as presented. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 14 Motion made by Commissioner Garetto, seconded by Commissioner Perretta, to approve the photographic services of Mitchell Studios for the 2010-2011 Fiscal Year and to purchase no more than 820 Athletic Picture Packages at an amount not to exceed \$6,970.00. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 15 Motion made by Commissioner Garetto, seconded by Commissioner Perretta, to approve the Facility Use Agreement with Marist High School for the use of Commissioners Park softball fields (Marist to drag and prep fields). Motion carried by voice vote 5 – 0.
- Par. 16 Motion made by Commissioner Garetto, seconded by Commissioner Perretta, to approve the purchases of athletic wear, as attached, from Sunburst Sportswear at an amount not to exceed \$7,875.46. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 17 PRESCHOOL
Supervisor
Laurie Nissen's Board Report was placed on File.
- Par. 18 ATHLETICS
Supervisor
Matt Byrne's Board Report was placed on file.
- Par. 19 AQUATICS/FITNESS
Manager
Leslie Guerrero's amended Board Report was placed on file.
- Par. 20 PARKS
Superintendent
Daren McLaughlin's Board Report was placed on file.

- Par. 21 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to approve the purchase of grass seed from National Seed at an amount not to exceed \$2,215.00. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 22 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the purchase of one new floor scrubber from GOVACUUM.COM at an amount not to exceed \$759.00. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 23 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the sealcoating, striping, and asphalt repairs by REOM, Inc. at an amount not to exceed \$19,056.00 for the following locations only: Apollo Recreation Center; the Maintenance Building; the Walking Path; Freedom Park; Progress Park; and Fountain Hills. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 24 Motion made by Commissioner Kleina, seconded by Commissioner Garetto, to approve the sealcoating, striping, and asphalt repairs by Shamrock Blacktop, Inc. at an amount not to exceed \$18,350.00 for the following locations only: Mary J Lynch Skate Park; Wilkins Park; Laramie Park; Austin View Park; and asphalt repairs only at Commissioners Park. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 25 **GOLF COURSE**
Operations Manager
Rich Gottardo's Board Report was placed on file.
- Par. 26 Daren McLaughlin noted that the Fountain Hills parking lot would need more extensive
** work next year.
- Par. 27 Ms. Bucht addressed the Board regarding ongoing problems with the phone and computer service between the Apollo Recreation Center and Fountain Hills Golf Course. She indicated that the best way to provide phone and Internet service to Fountain Hills would be by installing a new independent system. Director Huber summarized a verbal proposal from Comcast and added that it was difficult getting pricing for installation. Once a new system is approved, the phones will be down two to three days for server and phone installation.
- Par. 28 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to authorize an
** agreement with Comcast for telephone service and high-speed Internet, providing the company waives construction/installation fees. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.
- Par. 29 **MAIN OFFICE**
Office Manager
Cathy Villarreal's Board Report was placed on file.

Par. 30 President Schmitt excused the staff at 6:52 pm.

Par. 31 **ATTORNEY'S REPORT**

** Attorney Cainkar reported on the proposed Intergovernmental Agreement with the Village of Alsip in exchange for support of the Pulaski Road Corridor TIF District. He added that this agreement could possibly conflict with the Park District's existing agreement with the Village waiving 100% of the District's Building Permit Fees. Attorney Cainkar will investigate and report on the findings.

Par. 32 **DIRECTOR'S REPORT**

Director Huber's Board Report was placed on file.

Par. 33 Director Huber reported that she and staff were beginning to gather OSLAD Grant documentation for Sears Park and added that the IDNR requires a financial audit of the project. Knutte & Associates estimates that it would cost about \$2,000.00 for the audit.

Par. 34 Motion made by Commissioner Kleina, seconded by Commissioner Schneider, to accept the proposal from Knutte & Associates for the OSLAD Grant Audit at an amount not to exceed \$2,000.00. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 35 Director Huber reported that the Alsip Falcons Football organization was very excited over their new home field at Sears Park/Beggars Field. The Falcons had inquired about the status of their offer to donate a custom designed scoreboard and whether it had been approved. Further, the Falcons will need to know where the scoreboard could most easily be connected to an electrical supply before they make the purchase.

Par. 36 Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to approve the donation of an electric scoreboard from the Alsip Falcons for Beggars Field. Roll was called with Commissioners Garetto, Kleina, Perretta, Schneider, and Schmitt voting yes. Motion carried 5 – 0.

Par. 37 Director Huber reported that the Park District was the second highest raffle-ticket seller in the recent IAPD fundraiser. This honor resulted in a \$2,000.00 prize to the District. She also noted that the District won a First Prize for the best poster in a recent PDRMA contest, Spring into Action; the poster was prominently displayed in the PDRMA newsletter. She praised the staff for the design and efforts that produced the winning poster.

Par. 38 **NEW BUSINESS**

Commissioner Kleina reported that the IAPD has a need for volunteers. She encouraged the commissioners to consider getting involved in committee work or participate in some other way. She expressed enjoyment and satisfaction in serving on the IAPD Board of Trustees and invited anyone interested to visit the IAPD website at ilparks.org for information.

Par. 39 **OLD BUSINESS**

There was no old business to come before the Board.

Par. 40

ADJOURNMENT

Motion made by Commissioner Kleina, seconded by Commissioner Perretta, to adjourn the Meeting. Motion carried by voice vote 5 – 0.

Par. 41

The Meeting adjourned at 7:30 pm.

Respectfully submitted,

Mary E. Poremba, Board Secretary

** Denotes follow-up required